

INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT  WATER SYSTEM

50 INVERNESS WAY NORTH • P.O. BOX 469 • INVERNESS CA 94937 • (415) 669-1414

Board of Directors

AGENDA

Regular Meeting

Wednesday, September 23, 2020

9:00 a.m.

Teleconference

Coronavirus (COVID-19) Advisory Notice:

Video and Teleconference Meetings During COVID-19 Emergency: The health and safety of community members, public officials, and employees is a top priority for the IPUD. In compliance with local and state shelter-in-place orders, and as allowed by the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 (March 17, 2020), the IPUD will not offer an in-person meeting location for the public to attend this meeting. The meeting is limited to essential district business items and will be conducted by the IPUD Board and staff via teleconference (see below). Members of the public are encouraged to participate remotely from a safe location as described below.

To participate by phone:

- **Dial: +1 669 900 9128**
- **Enter pin: 978 1049 2039**
- **Passcode: 914711**
- **Keep your phone on "mute" except when you have been recognized as a speaker**

To participate by video: <https://zoom.us/j/97810492039?pwd=MTZ1SXFYQjNrQ0t0cFN2cWJjSHhXZz09>

Opening 9:00 a.m.

1. **Call to Order; Attendance Report**
2. **Public Expression:** Opportunity for members of the public to address the Board on matters under the Board's jurisdiction but not on the posted agenda. Directors or staff "*may briefly respond to statements made or questions posed*" during Public Expression, but "*no action or discussion shall be undertaken on any item not appearing on the posted agenda*" (Gov. Code §54954.2(a)(3)). Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.
3. **Approval of Minutes:** Regular meeting of August 26, 2020

The State of the District

4. **Management Report:** Shelley Redding, Jim Fox
 - FY2021 Financials
 - August 2020 Financial Reports
 - 5- year Capital Projects Plan
 - 2019/20 Audit Update
 - Tenney Tanks Replacement Project Update
 - MWPA Update
 - ERAF Funding Update
5. **Water System Report, August 2020:** Superintendent Fox
6. **Report on Restrictions on Purchase of Water from North Marin Water District**

Material provided in the meeting packet is available on the District's website, www.invernesspubd.org, or by contacting the District office.

Items may not be taken up in the order shown on this Agenda.

For assistance in participating in this event due to a disability as defined under the ADA, please call in advance to (415) 669-1414.

THE PUBLIC IS CORDIALLY INVITED TO PARTICIPATE IN THIS MEETING

**BOARD OF DIRECTORS: KENNETH J. EMANUELS, PRESIDENT • DAKOTA WHITNEY, VICE PRESIDENT
KATHRYN DONOHUE, TREASURER • BRENT JOHNSON • DAVID PRESS**



**SHELLEY REDDING, ADMINISTRATOR/CLERK OF THE BOARD
JAMES K. FOX, CHIEF OF OPERATIONS (FIRE CHIEF, WATER SYSTEM SUPERINTENDENT)**

7. **Customer Request for Adjustment of Usage Charge (Havel 732-000-11)**
8. **Fire Department Reports, July & August 2020:** Chief J. Fox

The Business of the District

9. **Approve Expenditures and Credit Card Charges:** August 2020
10. **District Policy Updates and Additions:**
 - **Management Communications Policy**
 - **Social Media Policy**
 - **Purchasing Policy**
11. **Annual Review of Investments Policy:** Consider and Approve Investments Policy.
12. **Meeting of the Committee of the Whole to Review and Approve Investment Options (Nuclear Free Zone Ordinance):** Consider and Approve IPUD's investments as they relate to the Nuclear Free Zone Ordinance.
13. **Cast District's Ballot on Proposed Changes to Election Rules for Representation of Independent Special Districts on Marin County Local Agency Formation Commission (LAFCo)**
14. **Committee Meetings/Reports**
 - **Personnel Committee**
15. **Closed Session:** Public Employee Performance Review (Title: Administrator), pursuant to Gov. Code §54957(b)(1)
16. **Reconvene in Open Session:** Report on actions taken, if any, in closed session.

Closing

17. **Announcements, Next Meeting, Adjournment**

Posted: September 18, 2020