



Inverness Public Utility District

Fire Department ✧ Water System

50 Inverness Way No., P.O. Box 469, Inverness CA 94937 ✧ (415) 669-1414

**Board of Directors
Minutes, Regular Meeting
Wednesday, October 26, 2022, 9:00 a.m.
Inverness Firehouse**

1. Call to Order; Attendance Report

President Emanuels called the meeting to order at 9:01 a.m.

Directors Present: Kenneth Emanuels, Dakota Whitney, Kathryn Donohue, Brent Johnson, David Press

Directors Absent: None

Staff Present: Shelley Redding, General Manager; Jim Fox, Chief of Operations.

2. Public Expression:

Woody Elliott expressed that tours of the water system would be beneficial for interested parties as part of the Local Hazard Mitigation Planning process. Bridger Mitchell supports Woody's suggestion and encourages participation by any residents of the District to have a chance to tour the system, not just water customers. General Manager Redding agreed and noted she will work with Superintendent Fox to set aside some dates and a process for signups to tour the water system.

3. Approval of Minutes: Regular Meeting of September 28, 2022

Director Donohue noted that since she was absent for the previous meeting, there are items in the minutes that reference some possible actions pertaining to the MWPA Board of Directors. She will pursue a further discussion with Mark Brown soon.

M/S Press/Johnson to approve the minutes of the Regular Meeting of September 28, 2022, as submitted. AYES 3, NOES 0, ABSTENTIONS 2 (Emanuels, Donohue)

4. Management Report

Financial Reports: General Manager Redding reported that financial reports were not available because of the ongoing training with the new accounting software. She hopes to have quarterly reports available by the next Board meeting.

Audit Update: General Manager Redding reported that the 2021/22 audit is on track, and that all items that need to be provided by the District have been submitted.

Capital Projects Accounting: General Manager Redding presented the updated Capital Projects Accounting report. The recently approved diesel generator is not on the report but its estimated cost is \$16,000.00. The Tenney Tank Project is awaiting the final reimbursement from the State; the total project cost of \$753,411 will be 12.9% below the budgeted amount of \$865,000. The loan amount will also be less than the projected \$800,000; President Emanuels pointed out that the annual repayment amount will be less than the expected \$33,000.

Grants Update: General Manager Redding noted that staff member Jenna Nicolas was researching and beginning the application process for a BRIC grant through the State that is funded by the Federal Infrastructure Act. She noted that the Colby Tank project would qualify for this funding. She also noted that Inverness has been designated as a "Community at Risk" by the State Board of Forestry, which qualifies the District for priority funding. This would enable MWPA to pursue grants for additional funding for work to be performed

BOARD OF DIRECTORS: **KENNETH J. EMANUELS**, PRESIDENT • **DAKOTA WHITNEY**, VICE PRESIDENT
KATHRYN DONOHUE, TREASURER • **BRENT JOHNSON** • **DAVID PRESS**



SHELLEY REDDING, GENERAL MANAGER • **JAMES K. FOX**, CHIEF OF OPERATIONS

in Inverness. Chief Fox noted that a FEMA application submitted by Stinson Beach Fire Department for required replacement of SCBA units for the Stinson Beach, Inverness, and Bolinas fire departments has been approved.

Local Hazard Mitigation Plan – RFP Draft: General Manager Redding presented the first draft of the RFP for the Board to review and provide feedback and suggestions for edits. She noted that Wade Holland had already provided some valuable feedback. General discussion followed among the Board and staff about the scope of the RFP, the expected cost, possible grants to pay for the study, and how the plan would be inclusive of already existing County plans that address such hazards as wildfire, flooding, and drought. Director Johnson suggested that the RFP be pared down in length and narrowed in scope. Director Press asked for a maximum timeline be identified, such as one year. Directors also asked that the public be involved in every aspect of the process. General Manager Redding noted the suggestions and affirmed that the main goal of this first draft was for feedback and fine tuning, and that she has outlined in the plan the importance of community involvement. A suggestion was made to contact Jordan Reeser at Marin County Fire to get contact information for consultants who have done projects of a similar nature and size. Director Whitney suggested a future agenda item to discuss wildfire risk specifically. It was also suggested that representatives from Marin County Fire be invited to speak to the Board about other projects, in addition to MWPA projects, that are being considered for mitigation activities.

State of the Water Shortage Emergency: Staff reported that slightly more than one inch of rain has been recorded since July 1, which has enabled the streamflows to hold steady. However, continued conservation is needed to maintain an adequate supply as warmer days can be expected.

5. Water System Report

Senior Water Operator Ken Fox presented the September 2022 Water Report (with a correction to the August 2022 report). He noted that while demand (production) has dropped significantly, the streamflows are also beginning to drop. President Emanuels asked about even enforcement for water users who are ignoring the restrictions on use of irrigation systems. Staff noted that enforcement is primarily a complaint-driven process, and staff follows up on all complaints that are received. Superintendent Fox reported on a regional meeting on the long-term weather outlook, which concluded that La Nina will continue with a possibility of more neutral conditions later in the winter. In the longer run, more extreme weather events with prolonged periods of drought are anticipated. General Manager Redding reported that the County Department of Public Works has initiated an RFP for the countywide drought assessment mandated by SB 552. The District anticipates being contacted for information. General Manager Redding also reported on Supervisor Rodoni's most recent quarterly meeting of the managers of the West Marin water agencies.

6. Fire Department Report

Chief Fox presented the September 2022 Fire Department Report. He noted the large number of EMS calls. He also commented on the MWPA Evacuation Route Clearing Project that will be starting soon and his role in coordinating the work on non-county-maintained roads and his communication with the property owners. The MWPA local project work will need to be assessed for environmental review in the future.

7. Approval of Expenditures and Credit Card Charges

M/S Whitney/Johnson to approve the September 2022 expenditures, as presented, and the September 2022 Cal Card statements for S. Redding and J. Fox, as presented. AYES 5, NOES 0

8. Resolution 266-2022: Opposing Initiative 21-0042A1 officially titled as "LIMITS ABILITY OF VOTERS AND STATE AND LOCAL GOVERNMENTS TO RAISE REVENUES FOR GOVERNMENT SERVICES. INITIATIVE CONSTITUTIONAL AMENDMENT"

M/S Emanuels/Whitney to adopt Resolution 266-2022 as presented, stating the Board's opposition to Initiative 21-0042A1. AYES 5, NOES 0

9. Resolution 275-2022: Changing the Employer Contribution for CalPERS Health Care Benefits

M/S Press/Donohue to adopt Resolution 275-2022 as presented, changing the employer contributions for CalPERS health care benefits. AYES 5, NOES 0

10. Ordinance 106-2022: Adoption of 2022 Fire Code

M/S Whitney/Johnson to adopt Ordinance 106-2022 as presented, adopting the 2022 Fire Code. AYES 5, NOES 0

11. Review and Approve CalWARN Membership

This item was removed from action and deferred to the next regular Board meeting.

12. 2023 Board Meeting Schedule:

M/S Whitney/Press to approve the 2023 Board Meeting Schedule as presented. AYES 5, NOES 0

13. Committee Meetings/Reports

There were no committee reports, and no committee meetings are currently scheduled.

14. Adjournment

President Emanuels adjourned the meeting at 11:00 a.m. The next regular meeting is scheduled for November 16, 2022.

Attest: /s/

Date: 12/14/2022

Shelley Redding, Clerk of the Board