

INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT  WATER SYSTEM

50 INVERNESS WAY NORTH • P.O. BOX 469 • INVERNESS CA 94937 • (415) 669-1414

Board of Directors

AGENDA

Regular Meeting

Wednesday, November 18, 2020

9:00 a.m.

Teleconference

Coronavirus (COVID-19) Advisory Notice

Video and Teleconference Meetings During COVID-19 Emergency: The health and safety of community members, public officials, and employees is a top priority for the IPUD. In compliance with local and state shelter-in-place orders, and as allowed by the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 (March 17, 2020), the IPUD will not offer an in-person meeting location for the public to attend this meeting. The meeting is limited to essential district business items and will be conducted by the IPUD Board and staff via teleconference (see below). Members of the public are encouraged to participate remotely from a safe location as described below.

To participate by phone:

- **Dial: 669 900 9128**
- **Enter pin: 917 0971 2570**
- **Passcode: 694705**
- **Keep your phone on "mute" except when you have been recognized as a speaker**

To participate by video: <https://zoom.us/j/91709712570?pwd=dDJvbUg0Ym1sNUtaUm0yNGpCWWEVIUT09>

Opening 9:00 a.m.

1. Call to Order; Attendance Report

2. Public Expression: Opportunity for members of the public to address the Board on matters under the Board's jurisdiction but not on the posted agenda. Directors or staff "**may briefly respond to statements made or questions posed**" during Public Expression, but "**no action or discussion shall be undertaken on any item not appearing on the posted agenda**" (Gov. Code §54954.2(a)(3)). Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.

3. Administration of Oath of Office: Clerk of the Board will schedule to administer the oath of office individually for Director to Dakota Whitney (4-year Term), Kathryn Donohue (4-year Term), and Brent Johnson (4-year Term).

4. Approval of Minutes: Regular meeting of October 28, 2020

The State of the District

5. Management Report: Shelley Redding, Jim Fox

- FY2021 Financials
 - Financial Reports
 - 2019/20 Audit Update
 - Capital Projects Accounting October 2020
- Tenney Tanks Replacement Project Update
- MERA Update

Material provided in the meeting packet is available on the District's website, www.invernesspubd.org, or by contacting the District office.

Items may not be taken up in the order shown on this Agenda.

For assistance in participating in this event due to a disability as defined under the ADA, please call in advance to (415) 669-1414.

THE PUBLIC IS CORDIALLY INVITED TO PARTICIPATE IN THIS MEETING

**BOARD OF DIRECTORS: KENNETH J. EMANUELS, PRESIDENT • DAKOTA WHITNEY, VICE PRESIDENT
KATHRYN DONOHUE, TREASURER • BRENT JOHNSON • DAVID PRESS**



**SHELLEY REDDING, ADMINISTRATOR/CLERK OF THE BOARD
JAMES K. FOX, CHIEF OF OPERATIONS (FIRE CHIEF, WATER SYSTEM SUPERINTENDENT)**

6. Water System Report, October 2020: Superintendent Fox

7. Fire Department Report October 2020: Chief J. Fox

The Business of the District

8. Approve Expenditures and Credit Card Charges: October 2020

9. Ordinance 97-2020: Providing for the Compensation of the Administrator of the Inverness Public Utility District (Exempt, Salaried)

10. Firehouse Heating System Replacement Proposals (action)

11. Approve Board Meeting Calendar for 2021

12. Committee Meetings/Reports

- Appointment of Personnel Committee
- Recruitment Plan for Fire Chief Position

Closing

13. Announcements, Next Meeting, Adjournment

Posted: November 13, 2020