

INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT  WATER SYSTEM

12781 SIR FRANCIS DRAKE BLVD • P.O. BOX 469 • INVERNESS CA 94937 • (415) 669-1414

Board of Directors

AGENDA

Regular Meeting

Tuesday, January 16, 2024

4:00 p.m.

Inverness Firehouse, 50 Inverness Way

1. **Call to Order; Attendance Report**
2. **Public Expression:** Opportunity for members of the public to address the Board on matters under the Board's jurisdiction but not on the posted agenda. Directors or staff "*may briefly respond to statements made or questions posed*" during Public Expression, but "*no action or discussion shall be undertaken on any item not appearing on the posted agenda*" (Gov. Code §54954.2(a)(3)). Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.

3. **Approval of Minutes:** Re-scheduled regular meeting of December 12, 2023

The State of the District

4. **Management Report:** Shelley Redding
 - 2023-2024 Mid-Year Budget Review
 - Grant Funding Report
 - DWR Grant Financing Agreement
 - Cal Fire Grant Collaboration with Conservation Corps North Bay-Update
5. **Water System Report**
 - December 2023, Senior Water Operator Ken Fox
 - AR Report: Nov - Dec 2023
 - Water Usage Chart
6. **Fire Department Report**
 - December 2023, Fire Chief Jim Fox
 - December 2023 Marin Wildfire Prevention Authority (MWPA)
 - Marin Emergency Radio Authority (MERA) update

The Business of the District

7. **Approve Expenditures and Credit Card Charges:** December 2023
8. **Closed Session:** Conference with legal counsel regarding Significant Exposure to Litigation pursuant to California Government Code Section 54956.9(d)(2). Number of potential case(s): One.
9. **Reconvene in Open Session**
10. **Committee Meetings/Reports**
 - Personnel Committee – January Staffing Report
11. **February Meeting Re-Scheduling**
12. **Adjournment**

Posted: 1/12/2024

Material provided in the meeting packet is available on the District's website, www.invernesspubd.org, or by contacting the District office.
Items may not be taken up in the order shown on this Agenda.

For assistance in participating in this event due to a disability as defined under the ADA, please call in advance to (415) 669-1414.

THE PUBLIC IS CORDIALLY INVITED TO ATTEND AND TO COMMENT ON AGENDA ITEMS

BOARD OF DIRECTORS: KATHRYN DONOHUE, PRESIDENT • KENNETH J. EMANUELS, VICE PRESIDENT
DAVID PRESS, TREASURER • BRENT JOHNSON • DAKOTA WHITNEY



SHELLEY REDDING, GENERAL MANAGER/CLERK OF THE BOARD
JAMES K. FOX, CHIEF OF OPERATIONS (FIRE CHIEF, WATER SYSTEM SUPERINTENDENT)



Inverness Public Utility District
Board Meeting January 16, 2024

Agenda Item No. 1

Call to Order;
Attendance Report



Inverness Public Utility District
Board Meeting January 16, 2024

Agenda Item No. 2

Public Expression

Opportunity for members of the public to address the Board on matters under the Board’s jurisdiction but not on the posted agenda.

Directors or staff “*may briefly respond to statements made or questions posed*” during Public Expression, but “*no action or discussion shall be undertaken on any item not appearing on the posted agenda*” (Gov. Code §54954.2(a)(3)).

Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.



Inverness Public Utility District
Board Meeting January 16, 2024

Agenda Item No. 3

Meeting Minutes

- December 12, 2023 Re-Scheduled Regular Meeting



INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT ✧ WATER SYSTEM

POST OFFICE BOX 469, INVERNESS, CA 94937

OFFICE: 12781 SIR FRANCIS DRAKE BLVD., SUITE 5, INVERNESS, CA

415-669-1414 📞 WWW.INVERNESSPUD.ORG 📞 ADMIN@INVERNESSPUD.ORG

Board of Directors Minutes, Regular Meeting (rescheduled) Tuesday, December 12, 2023, 4:00 p.m. Inverness Firehouse, 50 Inverness Way, Inverness CA

1. Call to Order; Attendance Report

President Donohue called the meeting to order at 4:00 p.m.

Directors Present: Kathryn Donohue, Kenneth J Emanuels, David Press

Directors Absent: Brent Johnson, Dakota Whitney

Staff Present: Shelley Redding, General Manager; Jim Fox, Chief of Operations; David Briggs, Assistant Fire Chief; Ken Fox, Sr. Water Operator

2. Public Expression: No one responded to the invitation to address the Board.

3. Approval of Minutes: Regular Meeting of October 25, 2023

Referring to the item in the Management Report about staff attendance at meetings at the County Office of Emergency Management, President Donohue asked that in the future a written report be provided to the Board concerning the items presented and discussed during these monthly meetings. Staff agreed to provide written reports on such meetings, but noted that it was not clear if the OEM's new Executive Director will continue to convene meetings on a regular monthly basis.

*M/S Press/Emanuel*s to approve the minutes of the Regular Meeting of October 25, 2023, as submitted. **AYES 3, NOES 0**

4. Management Report

Quarterly Financial Reports

GM Redding presented an updated quarterly budget report for the 1st quarter of fiscal year 2023-2024 that showed the fund budgets v. actuals and the combined budget v. actual, as requested by the Board in October. She noted that there were some areas that will require adjustments for expenditures for which up-to-date information was not available at the time the budget was developed in May 2023. She noted that personnel expenditures are on target, while expenditures for supplies and for maintenance and repair work appear to be over the projections. Director Press asked if there will be another analysis done at mid-year; GM Redding affirmed that she plans to bring the report back in January for mid-year budget discussions. Director Emanuels asked if staff still anticipates a net carryover of \$106,168 to reserves at year end. Staff did not believe that would be the case considering the increased costs for supplies, health care, and other expenditure categories.

Quarterly Marin County Water Managers Meeting

GM Redding reported on the quarterly water managers meeting with Supervisor Rodoni. She reported on two items of interest: 1) the County is working on assisting Muir Beach Community Services District to conduct a feasibility study on installing an intertie between Muir Beach and Marin Municipal Water District; 2) the County Department of Public works is close to finalizing the Scope of Work and selection of a consultant to create a countywide drought plan, as required by SB 552. The consultant will be responsible for contacting all the water systems in the County for an assessment of each system's operations, drought plans, existing regulations, and resiliency in anticipation of future droughts. Director Emanuels asked if the Board would be

BOARD OF DIRECTORS: **KATHRYN DONOHUE**, PRESIDENT • **KENNETH J. EMANUELS**, VICE PRESIDENT
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SHELLEY REDDING, GENERAL MANAGER • **JAMES K. FOX**, CHIEF OF OPERATIONS

provided with the questions asked by the consultant and what the District responses would be. GM Redding affirmed that she would provide the Board with regular updates.

Grants and Projects

GM Redding noted the document in the Board packet provided by staff member Jenna Nicolas that outlines the 2024 funding plans for the District, the Water System, and the Fire Department. She noted that this is a dynamic document that will be updated regularly as new information, grants, and opportunities present themselves.

- DWR Tank Replacement Project: The Final Grant Funding Agreement was returned to the Department of Water Resources (DWR) with the budget adjusted based on the rough estimate from project engineers Brelje & Race. We are now waiting for a review to be completed by the DWR's legal counsel. Once that is complete, the documents will be sent to the District for signature.
- Cal Fire grant collaboration with Conservation Corp North Bay (CCNB): Staff reported that they were contacted by the CCNB to discuss a multi-year grant opportunity through Cal Fire that would provide funding for CCNB staff to provide vegetation management work for defensible space efforts in areas of Inverness.
- The possibility of the grant being awarded is enhanced because the District is listed as a Community at Risk by the Department of Forestry. The grant application must be submitted by January 10. Staff noted that the Seahaven Fuel Break was identified as an ideal project for the CCNB personnel.

Directors inquired about the CCNB organization, how the work crews are supervised, and how a grant would interface with the plans for MWPA CORE projects. Staff noted that it is possible that the grant could augment planned MWPA CORE projects for 2024, but staff will contact MWPA and confirm that there would be no conflict with IPUD applying for the grant. Staff will also meet again with the CCNB to narrow down what items are still needed for the application, and CCNB will need to provide a cost proposal to incorporate into the grant application.

5. Water System Reports: October and November 2023

Senior Water Operator Ken Fox presented the Water System reports for October and November. Staff also presented the bimonthly water accounts receivable report and the updated water usage graph. President Donohue asked that Board members review the reports prior to the meetings and then ask questions if needed. President Donohue asked if any Board members had any questions or comments, and there were none.

Staff presented an informational report on problems with software maintenance for the Water System's SCADA system and the challenges of dealing with outdated software for which no maintenance support is available. Chief of Operations Fox described what the SCADA system does and the programming problems we have been having with it for the past two years. Staff and the District's IT consultants have concluded that the only solution is to replace technical components and switch to an updated software program for which support is available. The next step is to have our IT consultants complete a technical schematic of the system so that an RFP for a replacement SCADA system can be issued. A request for a capital project budget item will be presented for Board approval.

6. Fire Department Reports: October and November 2023

Activity Report: Assistant Chief David Briggs presented the monthly reports of Fire Department activities.

President Donohue asked the Directors to review the reports prior to the meetings and then ask questions if needed. President Donohue asked if any of the Board members had any questions or comments. Director Emanuels noted that David Briggs was present on every call in both reports and acknowledged his service. There were no further comments or questions.

TOT Funds Report FY 2022-2023: GM Redding presented a staff report summarizing the Measure W purpose and how the District uses the funds to support Fire Department operational expenses. Additionally, she provided a copy of the annual report submitted to Marin County Fire that documents how the District used its allocated TOT funds. It was noted that last year the Fire Department received over \$130,000 in TOT funds.

Mike Durrie asked to address the Board. He made a brief statement about how the TOT tax provides the Measure W funds, and he noted a conversation he had with Supervisor Rodoni about a concern that TOT

funding could be impacted adversely if there is a reduction in tax revenue because of proposed restrictions on the number of permitted short-term rentals. GM Redding said that she has been monitoring the County's proposed rules for short-term rentals and how the Fire Department's budget might be affected. Director Emanuels asked to re-visit this subject at the time of budget consideration for FY 2024-2025.

Marin Wildfire Prevention Authority (MWPA) Report: Chief Fox reported on the ongoing weekly meetings in October and November with the West Marin CORE Group, which have included MWPA staff, Panorama Environmental Consultants and Marin County Fire staff. There has been additional work to identify areas that will be included in the Public Works Project Environmental Study for work starting in July 2024. Final plans are expected to be drafted by the end of December.

7. Approval of Expenditures and Credit Card Charges: October and November 2023

General Manager Redding presented the October and November 2023 expenditures and credit card ledgers for approval. Director Press asked about the payments to Todd Plummer for \$908.00 and to Nigro & Nigro for \$5,250.00. Staff noted the payment to Todd Plummer was for a one-time rate relief application he submitted for a leak that has been repaired, and the payment to Nigro & Nigro was for the 2022-2023 audit services.

M/S Press/Emanuels to approve the October and November 2023 expenditures and credit card purchases as presented. AYES 3, NOES 0

8. Resolution 283-2023 Designating the Time and Place for Holding Regular Meetings

M/S Emanuels/Press to approve Resolution 283-2023 as drafted designating the regular meetings of the District for the third Tuesday of each month at 4:00 pm. AYES 3, NOES 0

9. Approval of 2024 Board Meeting Schedule

The proposed schedule of monthly dates for the regular meetings in 2024 was presented for approval.

M/S Emanuels/Press to approve the 2024 Board Meeting Schedule as drafted. AYES 3, NOES 0

10. Volunteer Appreciation

Staff requested that in lieu of a holiday party, the Board allocate up to \$1700 for issuance of gift certificates to the Fire Department volunteers.

M/S Emanuels/Press to approve the proposal to allocate up to \$1,700 for gift certificates for Fire Department volunteers. AYES 3, NOES 0

11. Committee Meetings/Reports

GM Redding reported that staff conducted two video interviews for the position of Water Superintendent and has an in-person interview with one applicant scheduled for Sunday, December 17. Two more resumes have been received and will be reviewed within the next week.

12. Adjournment: President Donohue adjourned the meeting at 5:16 p.m. The next regular meeting is scheduled for January 16, 2024, at 4:00 pm.

Attest: /s/

Date: 12/12/2023

Shelley Redding, Clerk of the Board



Inverness Public Utility District
Board Meeting January 16, 2024

Agenda Item No. 4

Management Report

- 2023-2024 Mid-Year Budget Review
- Grant Funding Report
 - DWR Grant Financing Agreement
 - Cal Fire Grant Collaboration with Conservation Corps North Bay-Update



Board Agenda Item Staff Report

Subject: 2023-2024 Mid-Year Budget Review
 Meeting Date: January 16, 2024
 Date Prepared: January 11, 2024
 Prepared by: Shelley Redding, General Manager
 Attachments: None

Recommended Action: None, Informational

The 2023-2024 Budget adopted by your Board of Directors In June of 2023. AT the time of the budget process, starting in March through May, there were some assumptions made regarding the highest budgetary item, personnel costs. Working with those assumptions, budget projections were meant to show the addition of an Administrative Assistant and a Water Superintendent, along with the anticipated retirement of the Chief of Operations.

The revenue projections were based on previous year’s trends. With respect to the Ad Valorem Taxes, the projection seems to be appropriate and the Excess ERAF is trending slightly higher than projected. The Special Fire Tax and the MWPA funding are correct, but I have reduced the budgetary amount for the Transitory Occupancy Tax (TOT) funds that the District receives twice a year. This is a cautionary projection based on an anticipation of a decline in registered short-term rentals that generate the TOT revenue. The Water System revenue does not require any adjustment at this time but may need reassessment at year-end. Finally, some of the amounts in the “Miscellaneous” Income budget have been revised, most notably the amount for the CERBT Reimbursement, which was not submitted by the deadline.

The Expenses have anticipated reductions in initial budget projection changes based on recent changes in staffing that will reduce original budget projections. However, the costs associated with the new administration office space, including the lease fee and set-up and operational costs which were not included in the original budget must be considered. It should also be noted that the District has had an increase in vehicle maintenance and repair costs, inventory supply costs and increased costs for required laboratory fees. Additionally, the annual fee for MERA Operations increased and the added MERA New Financing fee was not anticipated.

At this time, it is projected that the revenue budget will be reduced by \$55,427. The expenses will see some savings in the Personnel expenses, as well in maintenance and utilities costs by a reduction of \$76,033. The result will show a positive net revenue of \$155, 268, up \$20,606 from \$134,662.

INCOME	FY 23-24 Approved Budget	Mid-Year Budget Projected Revisions	Projected Net change
Total Taxes Income	830,530	830,530	0
Total Restricted Revenue	193,438	163,438	(30,000)
Total Water Revenue	582,460	582,460	0
Total Miscellaneous Income	83,567	58,140	(25,427)
TOTAL INCOME	1,689,995	1,634,568	(55,427)
EXPENSES			
Total Personnel Costs	1,193,300	1,108,244	(85,056)
Total Dispatch & Communications	16,760	20,233	3,473
Total Collection & Treatment	6,500	6,500	0
Total Lab & Monitoring	10,700	9,250	(1,450)
Total Maintenance & Utilities	67,750	51,750	(16,000)
Total Fire Prevention	43,344	43,344	0
Total Storage & Distribution	3,500	3,500	0
Total Supplies and Inventory	37,240	46,440	9,200
Total Training	13,152	12,152	(1,000)
Total Vehicle Operations	24,000	21,000	(3,000)
Total Administration	139,087	156,887	17,800
TOTAL EXPENSES	1,555,333	1,479,300	(76,033)
Ordinary Net Income/Loss	134,662	155,268	20,606



Inverness Public Utility District
Board Meeting January 16, 2024

Agenda Item No. 5

Water System Report

- December 2023
- AR Report: Nov-Dec 2023
- Water Usage Chart



INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT • WATER SYSTEM

POST OFFICE BOX 469

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DECEMBER 2023 - WATER SYSTEM REPORT

/ **End of December Stream-Flows** \

End of DECEMBER Statistics	Dec 2023	De.c. 2022	DIVERSION	2023 GPM	2022 GPD	Dec 2022 GPM
RAINFALL @ F1	Recorded at F1	(@ F1)	D1	80	115,200	55
Monthly total (in inches ")	9.44"	11.23"	D2	100	144,000	60
For Year to date (7/01 -to 1/31)	14.10"	15.82"	D3	120	172,800	80
Avg. yearly since 1925 (inches)	37.39"	37.26"	D4	100	144,000	60
* End Month Streamflow trends	October 2023	Nov. 2023	D5	110	158,400	125
*upper diversions total in gpm	172,720 gpd	208,800 gpd	D6	120	172,800	120
*Jul 22->Sep 23: 82;55;60;58;71;660;595;695;480;780;480;335;200;162 ^{1/2} ;136;	113 gpm	145 gpm	D7	90	129,600	120
PREVIOUS 3-MONTH'S Production:	Oct. 2023	Nov. 2023	D8	20	28,800	40
Sept 2023: 2,221,200 gallons	2,223,500 gal	1,610,400	TOTALS->	740	1,065,600	660
74,000 Avg. gallons per day 51.4 Average gpm usage*	71,258 gpd* 49.8 gpm	53,680 gpd 37.3 gpm	DECEMBER PRODUCTION & SYSTEM USAGE PATTERNS			
SOURCES USED	(Dec. 2023)	(Dec. 2022)	USE BY	ZONE	2023	2022
1 st Valley High Intakes (D1,2, 3)	66 %	54%	Colby	719,400 ++	45 %	41%
2 nd Valley High Intakes (D5,D6)	18 %	23%	Tenney	610,400	38 %	39%
3 rd Valley Intakes (D 7,8)	16 %	19%	Conner	15,600 --	1 %	1%
1 st Valley lower intake (L1)	0 %	4%	Stockstill	141,500 -	9 %	10%
2 nd Valley lower (L2)	0 %	0%	Sea Haven	113,300 -	7 %	9%
Wells (W1,W2,W3)	0 %	<.01%	DEC PROD.	1,600,200	100.0 %	100%
TOTAL	100 %	100%				

(* gpd = gallons per day; gpm = gallons per minute; ppm= parts per million)

[DECEMBER AVERAGE 51,619 gal/day = 35.8 gpm

Trending Note: daily usage again down from prior month, ++ despite leak & flushing re:

Water Quality

All sources Ultra and Nano filtered; chlorine and turbidity correct continuously; no positive coliform bacteria samples from distribution sample grabs. Samples of distribution water tested twice monthly and influent raw water sources are being collected once a month for lab analysis of coliform content. Average CL₂ dose at F1→ 0.56 ppm; Average CL₂ dose at F3→ >@0.55 ppm

1. Major Activities

2. Monthly reports sent to CA RWQCB DHS / SWRCB Drinking Water Division
3. Regular flushing of 4" iron main on Via de la Vista & Escondido 2" PVC lines
4. F1 CIP cleaning of Ultra B unit
 - o Chemical room caustic and chlorine bins cleaned
 - o Power outage at F1 from falling branches. Generator utilized
5. F3 SCADA radio communication failed. Tree interference likely cause.
6. 2nd valley pipeline trail R&R Again flushed V2 line at Wright's slide and Aberdeen blow offs
7. All customer meters read
8. Small leak on Aberdeen water main reported: excavated and repaired. Was likely result of gradual earth slippage at historic emergency-repair of 1982 flood damage. Water samples taken after repair & flushing were clean.
 - o Line flushing during repair triggered 1 complaint of water color by an Aberdeen resident (cleared quickly)
9. Perth fire road cleared of fallen trees/ ongoing clearing of trees and water bars.
10. Squad 335 out of service. starter was replaced but alternator failing. Waiting on replacement
11. Edgemont trail retaining wall R&R completed
12. Operator Jeff McBeth resigned

Kenneth J. Fox

Water Customer Accounts Receivable Totals, Nov./Dec. 2023

- The Accounts Receivable balance on November 1, 2023, consisted of:

Current balances (from bills sent out on October 27, 2023)	108,041.20
Past-due balances (9.89% of total accounts receivable)	<u>11,864.76</u>
Beginning Accounts Receivable balance on Nov. 1, 2023:	<u>119,905.96</u>
- During Nov/Dec, we received the following **payments** from our customers:

Electronic payments:	72,648.82	(70.4%)
Payments by check:	<u>30,510.19</u>	(29.6%)
Total payments received:		- 103,159.01
- During Nov/Dec, we posted the following **charges** to our customers' accounts:

Write-offs:	--	
Adjustments:	--	
Basic charges (future):	81,177.12	(518 Basic charges billed on 12/21 for <u>Jan/Feb</u> *)
X-C charges (future):	226.62	(18 Cross-Connection charges billed 10/27 for <u>Jan/Feb</u>)
Usage charges (net):	<6,891.88>	(Usage charges billed 12/21 for 10/25 to 12/18/23†)
Misc. charges:	0.00	(Such as account setup charges, late payment charges)
Refused payments:	0.00	
Refunds:	<u>967.67</u>	(2 closed account credit balance refunds)
Total charges posted:		+ 75,479.53
- Thus, the Accounts Receivable balance on December 31 (the end of the period) was: **92,226.48**
(of which 4.97%, or \$4,579.39, was past due)

* Bimonthly Basic Charges (for Jan/Feb): 515 customers at \$157.32; 1 Lifeline customer at \$78.66; 2 Lifeline customers at \$39.33

† Total billed usage was \$8,797.52, less 5 credits totaling \$15,689.40 for prior-period leak adjustments.

Reconciliation with BofA checking account:

There were no deposits in transit on 12/31/2023. Thus, the A/R balance on the District's books as of 12/31 should also be \$92,226.48.

Scheduled AutoPay receipts: \$50,839.69 on January 11, 2024 (from 304 customers, which is 58.7% of the total of 518 billed customers).

A temporary security debit will be posted to IPUD's checking account in the amount of \$50,839.69 on or about January 9, 2024 (subject to adjustments).

Report on Number of Discontinuations of Residential Service (pursuant to paragraph (g) of IPUD Water System Regulation 303 and in compliance with Chapter 6, "Discontinuation of Residential Water Service," of Part 12, Division 104, of the Health and Safety Code (HSC) of the State of California)

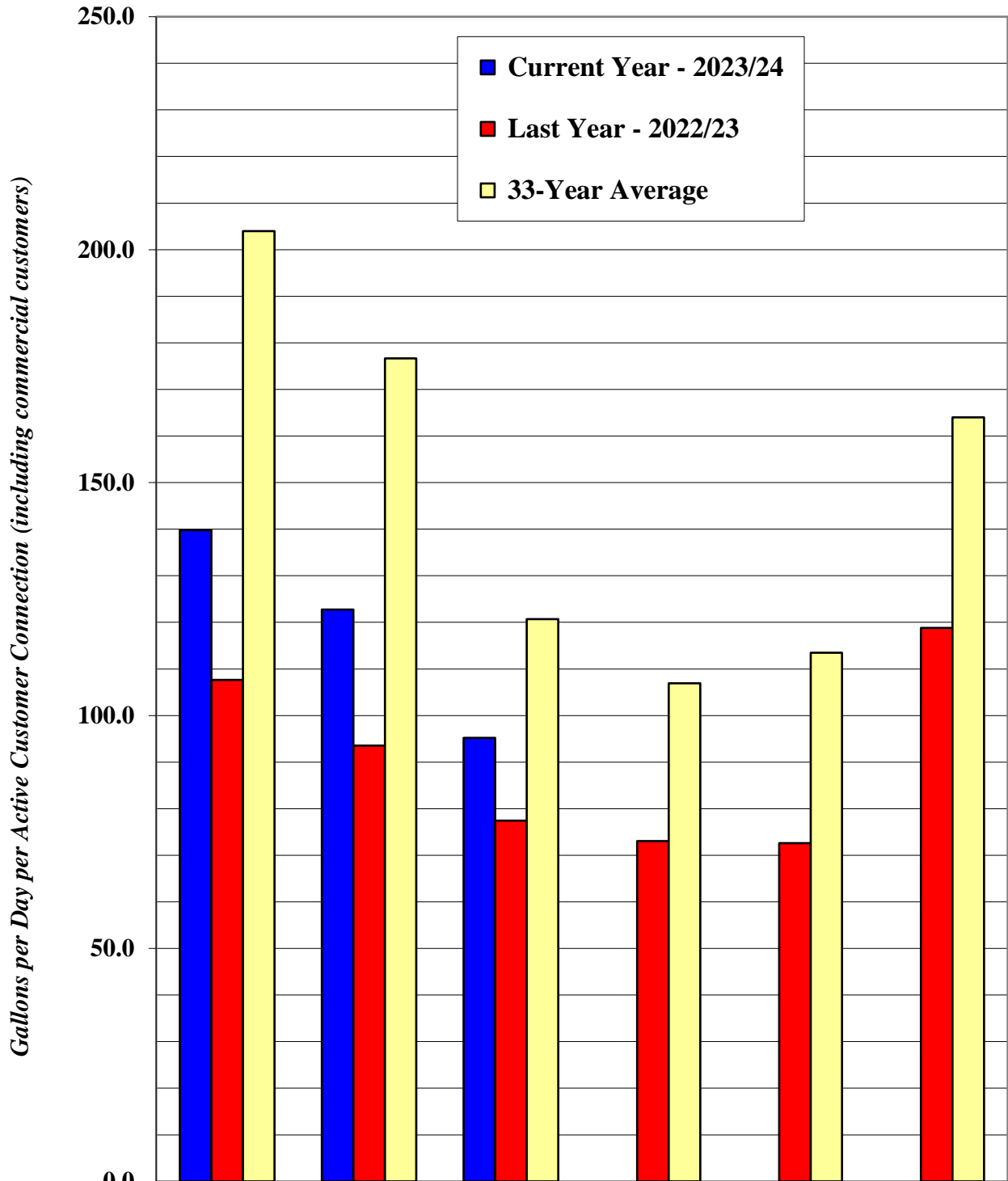
Period covered: November/December 2023

Number of residential services discontinued for inability to pay during the covered period: 0

Number of residential services discontinued for inability to pay during a previous period and still on discontinued status at the close of the covered period: 0

Inverness Public Utility District Water System

Average Daily Water Usage per Active Customer



■ Current Year - 2023/24	139.8	122.7	95.2	0.0	0.0	0.0
■ Last Year - 2022/23	107.7	93.6	77.4	73.1	72.6	118.8
■ 33-Year Average	204.0	176.7	120.7	106.9	113.5	164.0

Daily Precipitation Record

2023 - 2024

Inverness Public Utility District

Location: 275 Perth Way

Season: 7/1/2023 - 6/30/2024

Date	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
1	--	--	0.07	--	--	0.11	0.02						
2	--	0.01	--	--	--	0.03	0.97						
3	--	0.01	--	--	0.01	--	--						
4	--	--	--	--	0.07	--	--						
5	--	--	--	--	0.37	0.01	--						
6	0.01	--	--	--	--	0.99	0.11						
7	--	--	--	--	--	0.19	--						
8	--	--	--	--	--	--	0.23						
9	--	--	--	0.08	--	--	0.11	93-year average rainfall July 1 to January 9 is 16.53 inches (vs. 15.54 inches this year).					
10	--	--	--	0.28	--	--							
11	--	--	--	--	--	0.01							
12	--	--	--	--	--	--							
13	--	--	--	--	0.03	--							
14	--	--	--	0.05	0.15	--							
15	--	--	--	0.01	0.08	--							
16	--	--	--	--	0.11	--							
17	--	--	--	--	1.65	1.55							
18	--	--	--	--	0.08	1.16							
19	--	--	--	--	--	1.75							
20	--	--	--	--	--	0.01							
21	--	--	--	0.17	--	--							
22	--	--	--	0.46	--	--							
23	--	--	--	--	--	--							
24	--	--	--	--	--	--							
25	--	--	0.15	0.02	--	--							
26	--	--	--	--	--	--							
27	--	--	--	--	--	1.17							
28	--	--	--	--	0.72	0.58							
29	--	--	0.06	--	--	1.87							
30	--	--	--	--	--	0.01							
31	--	0.01		--		--							
Month	0.01	0.03	0.28	1.07	3.27	9.44	1.44	0.00	0.00	0.00	0.00	0.00	
Year	0.01	0.04	0.32	1.39	4.66	14.10	15.54						

Historic average annual rainfall (Oct. 1925 - June 2023): **37.39 inches**

2023/24 is 94th year of data (no data is available for the five years 7/1959 through 6/1964).

Inverness Public Utility District  PO Box 469  Inverness CA 94937-0469  415-669-1414



Inverness Public Utility District
Board Meeting January 16, 2024

Agenda Item No. 6

Fire Department Report

- December 2023
- Marin Wildfire Prevention (MWPA)
December 2023
- Marin Emergency Radio Authority (MERA)
Update

FIRE DEPARTMENT REPORT

December 2023

INCIDENTS:

<i>#</i>	<i>Date</i>	
#23-144	12-1	EMS @ Bay View Way. ALOC. M94 transport <i>Attendance:</i> Brian Cassel, Burton Eubank, Greg Eastman, Jim Fox, Ken Fox, Tim Olson, Tom Fox
#23-145	12-3	Vehicle accident @ Platform Bridge Rd. Two patients transported. <i>Attendance:</i> Brian Cassel, Burton Eubank, David Briggs, Jim Fox, Tim Olson, Tom Fox
#23-146	12-7	Vehicle accident @ 12784 Sir Francis Drake Blvd. Non-injury <i>Attendance:</i> David Briggs
#23-147	12-10	EMS @ Sir Francis Drake Blvd for cardiac arrest. Patient transported by helicopter. <i>Attendance:</i> Brian Cassel, David Briggs, Dennis Holton, Jacob Leyva, Liam Riley, Tom Fox
#23-148	12-10	Fire alarm @ 18 Inverness Way. False alarm. <i>Attendance:</i> David Briggs, Liam Riley, Tom Fox
#23-149	12-15	Tree down @ Vision and Cameron. <i>Attendance:</i> Cassidy Russel, David Briggs, Jim Fox, Liam Riley, Tom Fox
#23-150	12-18	Tree down @ 12850 Sir Francis Drake Blvd. <i>Attendance:</i> Brian Cassel, David Briggs, Dennis Holton, Jim Fox, Tim Olson
#23-151	12-23	Vehicle accident @ Point Reyes Petaluma Rd. Vehicle into a pole. M94 transport <i>Attendance:</i> Brian Cassel, Dennis Holton, Greg Eastman, Ken Fox, Tim Olson, Tom Fox
#23-152	12-23	Vehicle accident @ 12784 Sir Francis Drake Blvd. Non-injury <i>Attendance:</i> Brian Cassel, David Briggs, Dennis Holton, Greg Eastman, Jim Fox, Ken Fox, Tom Fox
#23-153	12-28	EMS @ 12495 Sir Francis Drake Blvd. M94 transport. <i>Attendance:</i> Brian Cassel, David Briggs, Greg Eastman, Jim Fox, Ken Fox, Tim Olson, Tom Fox
#23-154	12-29	Vehicle accident @ 12771 Sir Francis Drake Blvd. Non-injury <i>Attendance:</i> Cassidy Russell, David Briggs, Dennis Holton, Greg Eastman, Jim Fox, Ken Fox, Tim Olson
#23-155	12-30	Possible structure fire @ 154 Perth Way. Wires arching. Remediated electrical issue. <i>Attendance:</i> Brian Cassel, Cassidy Russel, David Briggs, Dennis Holton, Jim Fox, Ken Fox, Tim Olson, Tom Fox

TRAININGS:

December 9: Real-time structure fire response.

Attendees: Andrew Bock, Brian Cassel, David Briggs, Dennis Holton, Greg Eastman, Jacob Leyva, Ken Fox, Liam Riley, Tim Olson, Tom Fox

December 26: SCBA RIT pack overview. Landing zone review.

Attendees: David Wright, Jim Fox, Andrew Bock, Tom Fox, Brian Cassel, Ken Fox, Liam Riley, David Briggs, Dennis Holton, Greg Eastman, Jack von Thaer

ACTIVITIES AND MAINTENANCE:

1. NFIRS data preparation.
2. Station cleanup
3. MWPA weekly meetings and environmental review project mapping.

4. FEMA Grant info gathering.
5. 381 pump repair.
6. MWPA PWP mapping.
7. Duty officer scheduling implementation.
8. Engine reorganization. Vent fan testing, new scene light, RIT pack.
9. SCBA fit tester testing and training.
10. RIT pack service.
11. Arrange engine 380 to accommodate new equipment.
12. Review AFG grant narratives.

PERSONNEL:

Jim Fox, Ken Fox, Tom Fox, Burton Eubank, Brian Cassel, Jeff McBeth, Tim Olson, Dennis Holton, Brett Miller, David Briggs, David Wright, Nikki Spencer, Greg Eastman, Celine Bennett, Jay Borodic, Liam Riley, Jack von Thær, Andrew Bock, Jacob Leyva, Cassidy Russell, Andrew Bock, Skyla Stedwell Hill

Jim Fox, Chief

MWPA MONTHLY REPORT

DECEMBER 2023 / JANUARY BOARD MEETING

LOCAL CORE PROJECTS

Vegetation maintenance activities in watershed on evacuation routes as needed.

DEFENSIBLE SPACE

. Inspection activity has ended for the remainder of 2023.

WEST MARIN CORE PROJECT ACTIVITY

Committee meetings every week to determine areas for environmental review process for 2024 CORE work in West Marin.

Advisory / Technical Committee meetings every week to prepare work plan for FY24/25.

Operations Committee meetings every week to prepare for work plan implementation.

MEETINGS / COMMITTEES

- Weekly meetings with MWPA and other fire departments in the coastal zone to discuss which areas to include in environmental review.
 - Dec 7: County road inclusion and cooperation
 - Dec 14: Briefly met about final refinements.



NEXT GENERATION PROJECT **November 2023 Governing Board UPDATE:**

Construction:

All five of our new equipment shelters have arrived and three have been placed. All the monopoles have been set. Generators are in place and propane tanks are being scheduled. Of the nine current construction sites, one, Point Reyes, has already been opened to Motorola for equipment installations.

Microwave:

Nokia has started installing their microwave equipment at the nine BP-1, 1A, and 2 sites. This equipment provides data connections between the MERA sites. As those sites are completed, Nokia will move on to the nine BP-3 and 4 sites as they become available.

Jail Distributed Antenna System:

CommDEX will be in Marin in December 2023 to start installation of the new Distributed Antenna System into the Marin County Jail.

Fire Station Alerting:

Initial installations of the Fire Station Alerting equipment is nearing completion.



Installing Microwave cabling at the EOF site.



New radio equipment amongst the Gen I equipment at Point Reyes site.



Shelter and monopole at Tomales.

Questions? Please direct all inquiries to MERA's Deputy Executive Officer of the Next Gen Project, Dave Jeffries at dave@jeffriespsc.com.

MARIN EMERGENCY RADIO AUTHORITY

PO Box 159
Corte Madera, CA 94976
Phone: 415.927.5050
WWW.MERAONLINE.ORG



NEXT GENERATION PROJECT

December 2023 Governing Board UPDATE:

1. Construction:

Of the final nine sites, four have been turned over to Motorola for network equipment installations while punch list items are completed, and the focus turns to the five remaining sites.

2. Site Installations:

Motorola is completing optimization at the Pt Reyes Site while network equipment is being installed at the Skyview and Wolfback Ridge sites this week. Fire Station Alerting installations continue. Another vendor is currently installing the Distributed Antenna System (DAS) into the Marin County Jail. Nokia and their subcontractor are installing microwave equipment at available sites and will be at Barnabe and Stewart this week.

3. Subscriber Radios:

Some of the ordered equipment is starting to ship to MERA, with the remainder expected early next year. Cutover of end users is still anticipated for October 2024.

4. End User Training:

Motorola trainers will be in Marin the week of February 19 to conduct Train the Trainer sessions for Dispatchers and Field users.



Radio antenna work at the Pt Reyes Site.



Microwave work at the Dollar Hill Site



PG&E meter installed at Muir Beach Site.

Questions? Please direct all inquiries to MERA's Deputy Executive Officer of the Next Gen Project, Dave Jeffries at dave@jeffriespsc.com.

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Corte Madera, CA 94976
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Inverness Public Utility District
Board Meeting January 16, 2024

Agenda Item No. 7

Review and Approve Expenditures

- **December 2023 Expenditures**
- **December 2023 Credit Card Charges**
- **December 2023 Payroll Summary**

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99630	E	376 INVERNESS PROPERTY MANAGEMENT	1200.00	12/01/23	12/23		
-99629	E	29 TRUIST BANK	10.53	12/15/23	12/23	CL 886	1200.00
-99628	E	17 AT&T -F1 Internet	117.70	12/08/23	12/23	CL 900	10.53
-99625	E	328 WOLFE COMMUNICATIONS	749.00	12/29/23	12/23	CL 889	117.70
-99624	E	256 PG&E	2776.10	12/29/23	12/23	CL 935	749.00
-99623	E	306 U.S. BANK CORPORATE PAYMENT SYSTEMS	526.02	01/08/24	12/23	CL 936	2776.10
-99622	E	306 U.S. BANK CORPORATE PAYMENT SYSTEMS	822.54	01/08/24	12/23	CL 952	526.02
-99621	E	306 U.S. BANK CORPORATE PAYMENT SYSTEMS	323.63	01/08/24	12/23	CL 953	822.54
60237	S	11 AMAZON CAPITAL SERVICES	134.20	12/11/23	_____	CL 954	323.63
60238	C S	17 AT&T -F1 Internet	0.00	12/11/23	_____	CL 899	134.20
60239	* S	36 BRELJE AND RACE LABORATORIES, INC.	387.00	12/11/23	_____	CL 889	
60240	S	41 BUILDING SUPPLY CENTER	261.81	12/11/23	_____	CL 906	387.00
60241	S	356 CASSIDY RUSSELL	80.00	12/11/23	_____	CL 913	261.81
60242	S	64 CHEDA'S GARAGE	1792.62	12/11/23	_____	CL 904	80.00
60243	S	110 FIRE SAFETY SUPPLY INC.	63.81	12/11/23	_____	CL 908	1792.62
60244	S	136 HARRINGTON INDUSTRIAL PLASTICS, LLC	334.35	12/11/23	_____	CL 897	63.81
60245	S	390 HEATHER MICKLEY	59.67	12/11/23	_____	CL 912	334.35
60246	S	146 HORIZON CABLE TV INC.	105.04	12/11/23	_____	CL 902	59.67
60247	S	169 JOHN'S DAIRY EQUIPMENT & SUPPLY, INC.	123.50	12/11/23	_____	CL 907	105.04
60248	S	389 KENCO FIRE EQUIPMENT, INC.	4310.00	12/11/23	_____	CL 905	123.50
60249	S	198 MARIN COUNTY DEPARTMENT OF PUBLIC WORKS	490.00	12/11/23	_____	CL 884	4310.00
60250	S	196 MARIN COUNTY FINANCE DEPARTMENT	1158.66	12/11/23	_____	CL 888	490.00
60251	S	259 POINT REYES LIGHT PUBLISHING CO., LC	97.50	12/11/23	_____	CL 890	1158.66
60253	* S	360 AT&T MOBILITY (Firstnet)	232.09	12/14/23	_____	CL 898	97.50
						CL 915	232.09

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
60254	S	61 BRIAN CASSEL	150.00	12/14/23	_____	CL 918	150.00
60255	S	71 CORE UTILITIES, INC.	810.00	12/14/23	_____	CL 916	810.00
60256	S	262 QUILL CORPORATION	261.91	12/14/23	_____	CL 919	261.91
60257	S	308 U. S. POSTMASTER	244.00	12/14/23	_____	CL 917	244.00
60258	S	321 VERIZON WIRELESS	40.01	12/14/23	_____	CL 901	40.01
60259	S	8 ALPHA ANALYTICAL LABORATORIES, INC.	3045.00	12/18/23	_____	CL 921	3045.00
60260	S	146 HORIZON CABLE TV INC.	180.08	12/18/23	_____	CL 922	180.08
60261	S	167 JIM FOX	64.27	12/18/23	_____	CL 924	64.27
60262	S	215 MCPHAIL FUEL CO.	936.72	12/18/23	_____	CL 920	936.72
60263	S	115 THOMAS FOX	300.00	12/18/23	_____	CL 923	300.00
60264	S	17 AT&T -F1 Internet	117.70	12/18/23	_____	CL 925	117.70
60266 *	S	18 AT&T (CalNet)	437.60	12/26/23	_____	CL 934	437.60
60267	S	391 Inverness Park Market	1700.00	12/26/23	_____	CL 933	1700.00
60268	S	245 PACE SUPPLY CORP.	664.50	12/26/23	_____	CL 930	664.50
60269	S	393 ALLSTAR FIRE EQUIPMENT, INC.	3804.99	12/29/23	_____	CL 940	3804.99
60270	S	392 FELIX CHAMBERLAIN	127.89	12/29/23	_____	CL 937	127.89
60271	S	146 HORIZON CABLE TV INC.	94.04	12/29/23	_____	CL 939	94.04
60272	S	262 QUILL CORPORATION	187.24	12/29/23	_____	CL 938	187.24
60273	S	41 BUILDING SUPPLY CENTER	918.34	12/29/23	_____	CL 947	62.44
						CL 948	78.42
						CL 949	452.70
						CL 950	324.78
60274	S	128 GOOD & CLEAN, INC.	278.00	12/29/23	_____	CL 946	278.00
60275	S	136 HARRINGTON INDUSTRIAL PLASTICS, LLC	2179.56	12/29/23	_____	CL 944	721.33
						CL 945	1458.23
60276	S	262 QUILL CORPORATION	24.98	12/29/23	_____	CL 943	24.98

01/08/24
10:51:28

INVERNESS PUBLIC UTILITY DISTRICT
Check Register for Bank of America
For the Accounting Period: 12/23

Page: 3 of 4
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
60277	S	367 SWRCB / DWSRF ACCOUNTING OFFICE	5200.72	12/29/23	_____	CL 941	5200.72
60278	S	363 E&M Electric Machinery, Inc.	750.00	12/29/23	_____	CL 942	750.00
60279	S	71 CORE UTILITIES, INC.	240.00	12/31/23	_____	CL 951	240.00
Total for Claim Checks			38913.32				
Count for Claim Checks			49				

* denotes missing check number(s)

of Checks: 49 Total: 38913.32

01/08/24
10:51:28

INVERNESS PUBLIC UTILITY DISTRICT
Fund Summary for Claim Check Register
For the Accounting Period: 12/23

Page: 4 of 4
Report ID: AP110

Fund/Account	Amount
10 District	
10101 Checking B of A 0489	3,608.29
21 Fire	
10101 Checking B of A 0489	16,224.07
51 Water	
10101 Checking B of A 0489	19,080.96
Total:	38,913.32

01/08/24
10:49:33

INVERNESS PUBLIC UTILITY DISTRICT
Claim Approval List
For the Accounting Period: 12/23
For Pay Date: 01/08/24

Page: 1 of 1
Report ID: AP100

Bank of America
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
952	E	306 U.S. BANK CORPORATE PAYMENT	526.02					
J. Fox		Cal Card 12/23						
		04046647 11/22/23 Problem Solver - Office Supp	44.76*			21 53101	62212	10101
		1328 12/11/23 Vic's Towing	395.00			51 57101	62412	10101
		2629192718 12/14/23 Adobe, Inc. - Mo. Subscrip	29.99*			21 53101	62212	10101
		114-899932 12/18/23 Amazon - All weather notep	56.27			51 57101	62212	10101
953	E	306 U.S. BANK CORPORATE PAYMENT	822.54					
D. Briggs		Cal Card 12/23						
		114-496818 12/03/23 Amazon - Electric Chainsaw	478.87*			21 53101	62211	10101
		1328 12/02/23 Amazon - Batteries	180.00			21 53101	63112	10101
		2629192718 12/03/23 Amazon - Batteries recharge	141.80			21 53101	63112	10101
		120823 12/08/23 West Marin Pharmacy - Supplies	6.48*			21 53101	62211	10101
		121023 12/10/23 Palace Market-Drill Supplies	15.39			21 53101	63811	10101
954	E	306 U.S. BANK CORPORATE PAYMENT	323.63					
S. Redding		Cal Card 12/23						
		86570535 12/01/23 Indeed - Water Supt Job Post	180.00			10 52101	62212	10101
		MB4J67 12/05/23 Rocky Mtn Print - Tax Forms	50.68			10 52101	62212	10101
		0536900522 12/21/23 USPS - Postage Fees/Stamps	92.95			10 52101	62212	10101
# of Claims			3	Total:	1,672.19			
Total Electronic Claims			1,672.19	Total Non-Electronic Claims				

Total for Payroll Checks

	Employee	Employer	Amount
ADJU HOURS (Adjustment Time)	533.45		480.23
HOL HOURS (Holiday Pay)	54.00		2,367.37
J001 HOURS (INS IN LIEU)	0.00		1,020.00
OVER HOURS (Overtime)	5.50		223.04
PAYV HOURS (Term Vacation Leave - No Ret)	3.19		110.92
REG HOURS (Regular Time)	1,082.00		49,248.96
SICK HOURS (Sick Time)	85.00		3,848.18
VACA HOURS (Vacation Time Used)	8.00		411.03
GROSS PAY	57,709.73	0.00	
NET PAY	42,101.88	0.00	
NET PAY (CHECKS)	71.22		
NET PAY (DIRECT DEPOSIT)	42,030.66		
CLASSIC	0.00	2,247.38	
FIRE CLASSIC	0.00	1,170.46	
FIT	7,262.00	0.00	
HEALTH INS HSA	1,539.72	8,244.20	
MEDICARE	814.44	814.44	
PEPRA	0.00	4,543.91	
PEPRA SAFETY	0.00	884.20	
SDI	519.40	0.00	
SIT	1,989.74	0.00	
SOCIAL SECURITY	3,482.55	3,482.55	
WORKERS' COMP	0.00	195.50	
CHASE BANK	4,954.90	0.00	
EXCHANGE BANK	5,643.30	0.00	
REDWOOD CU	18,385.52	0.00	
UMB BANK	2,802.24	0.00	
UMPQUA BANK	1,401.14	0.00	
WELLS FARGO	8,843.56	0.00	
FIT/SIT BASE	56,170.01	0.00	
MEDICARE BASE	56,170.01	0.00	
SOC SEC BASE	56,170.01	0.00	
UN BASE	57,709.73	0.00	
WC BASE	57,690.76	0.00	

Total 21,582.64
Total Payroll Expense (Gross Pay + Employer Contributions): 79,292.37

Check Summary

Payroll Checks Prev. Out.	\$143,303.54
Payroll Checks Issued	\$71.22
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$143,374.76
Electronic Checks	\$79,025.65

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
--------------------	-------------------------------------	-------------------------	------------	--------------

Social Security	6965.10		6965.10	21103
Medicare	1628.88		1628.88	21102
Unempl. Insur.	0.00			21107
Workers' Comp	195.50	2010.69		21108
FIT	7262.00		7262.00	21101
SIT	1989.74		1989.74	21104
SDI	519.40		519.40	21105
PEPRA	4543.91		4543.91	21123
CLASSIC	2247.38		2247.38	21121
FIRE CLASSIC	1170.46		1170.46	21122
PEPRA SAFETY	884.20		884.20	21125
HEALTH INS HSA	9783.92		9783.92	21111
Total Ded.	37190.49	2010.69	36994.99	2206.19

**** Carried Forward column only correct if report run for current period.



Inverness Public Utility District
Board Meeting January 16, 2024

Agenda Item No. 8

Closed Session

Conference with legal counsel regarding Significant Exposure to
Litigation pursuant to California Government Code Section
54956.9(d)(2).

Number of potential case(s): One.



Inverness Public Utility District
Board Meeting January 16, 2024

Agenda Item No. 9

Reconvene in Open Session



Inverness Public Utility District
Board Meeting January 16, 2024

Agenda Item No. 10

Committee Meetings/Reports

- **Personnel Committee – January Staffing Report**



Inverness Public Utility District
Committee Report

Subject: Personnel Committee Update
Meeting Date: January 16, 2024
Date Prepared: January 9, 2024
Prepared by: Shelley Redding, General Manager
Attachments: None

Recommended Action: Informational

There are some updates regarding the staffing at the District:

Chief of Operations Jim Fox has decided to postpone his retirement until we find the right person for the role of Water Superintendent. He has a desire to work with the new hire, pass along some institutional knowledge and provide (for him) peace of mind. He also wants to help guide the Colby Tank project and the SCADA (Supervisory Control and Data Acquisition) project, both of which will be implemented soon.

Water Staff:

- 1) Jeff McBeth resigned on December 13, 2023. Because the District is in the slower season, management decided to not immediately pursue a replacement. We did ask Cassidy Russell to increase his hours from 32 hours to 40 hours per week, and he accepted the change.

- 2) Water Superintendent Search: After advertising the position on several websites and in the Pont Reyes Light, we received 6 applications. Of those applications 2 rose to the level of further exploration. One applicant lives in Vallejo, and one lives in Placerville.
 - a. GM Redding conducted initial interviews over Zoom with both applicants to get a better understanding of their motivations for applying, their experience in relation to our position, and the duties in their current job.
 - a. After the initial interviews, the primary candidate, Kevin Vandelinder, was invited to come to Inverness on Sunday, 12/17/23, to meet with both the General Manager and the Chief of Operations, take a tour of the system, and have a more in-depth interview. This gave the Chief of Operations an opportunity to discuss the system, the current operational processes, and procedures. The candidate also asked questions about the system design, sampling schedules and infrastructure history.
 - b. Both staff members were encouraged by the interview, and found the candidate to be intelligent, practical, personable, and dedicated to his profession. He has worked over the past few years for a large state-wide company that manages over 300 water systems in the state, but each system is considered small. He is responsible for 3 systems in the Sierra foothills and has extensive experience with distribution, treatment, testing, construction and troubleshooting for infrastructure issues. He was open-minded about relocating, and he does have a family to consider in the move. We asked him to think about it over the Holidays and then a plan was made to follow-up with him in the New Year.
 - c. GM Redding contacted the candidate on Tuesday, January 2, 2024, to ask if he was still considering the job and offered to drive to Placerville for a second meeting to discuss the job further and to provide him with some context for the future of the system and the District. He was enthusiastic about the offer and a plan has been made to meet in Placerville on Saturday, January 20th.

Fire Department Staff:

- 1) David Briggs has been promoted to Assistant Fire Chief. This was done to increase his area of responsibility and to allow him the authority to represent the District at meetings with Marin County Fire, MWPA (Marin Wildfire Prevention Authority), and MERA.
- 2) Brian Cassel has stepped in to provide Fire Duty coverage for 12-hour shifts, allowing for vacation and sick relief for Jim and David as needed. Both Tom Fox and Ken Fox continue to provide coverage as needed, but having Brian Cassel adds a layer of support that the District needs.

Administrative Staff

- 1) Jenna Nicolas is working towards completing the 2024 AFG grant application before her parental leave. After her return, she is interested in attending workforce development courses that are geared towards Special Districts and provided by the Special District Risk Management Authority. All the courses are being offered for remote participation and they will give her a better foundation to represent the District as a project and program coordinator and grant writer.
- 2) Administrative Assistant/Bookkeeper Search: While the District continues to benefit from the dedication of both Wade Holland and Kaaren Gann, the District must recruit a replacement soon. It would be in the District's best interest to find someone who has experience in both administrative and financial duties, especially Accounts Receivable. This person could have the opportunity to learn from both retirees, who both have extensive documentation about their daily processes, and gradually be able to assume regular duties once trained. Initially finding a part-time employee would be ideal, then a gradual increase in duties and responsibilities could be proposed. Staff will be re-working the Administrative Assistant Job Announcement for publication and recruitment in February.

With the upcoming changes there will be challenges. The District has functioned with a core group of employees for more than 35 years. The community has benefitted from the longevity of these employees and their dedication to the community.



Inverness Public Utility District
Board Meeting January 16, 2024

Agenda Item No. 11

February Meeting Re-Scheduling



Inverness Public Utility District
Board Meeting January 16, 2024

Agenda Item No. 12

**Announcements,
Next Meeting,
Adjournment**