

INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT  WATER SYSTEM

12781 SIR FRANCIS DRAKE BLVD • P.O. BOX 469 • INVERNESS CA 94937 • (415) 669-1414

Board of Directors

AGENDA

Regular Meeting

Tuesday, May 21, 2024

4:00 p.m.

Inverness Firehouse, 50 Inverness Way

1. **Call to Order; Attendance Report**
2. **Public Expression:** Opportunity for members of the public to address the Board on matters under the Board's jurisdiction but not on the posted agenda. Directors or staff *"may briefly respond to statements made or questions posed"* during Public Expression, but *"no action or discussion shall be undertaken on any item not appearing on the posted agenda"* (Gov. Code §54954.2(a)(3)). Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.
3. **Approval of Minutes:** Regular meeting of April 16, 2024
4. **Wilson/Heron Request for Reduction of HighWater Usage Charge**

The State of the District

5. **Management Report:** Shelley Redding
 - Cash On Hand Report for April 2024
 - Capital Projects Plan and Reserve Accounts
 - 2024 New Service Connection Fee
 - Water System Rates Discussion
 - LAFCO MSR - Jurisdictional Boundary Adjustment
6. **Water System Report**
 - April 2024, Senior Water Operator Ken Fox
 - Colby/Seahaven Tank Replacement Project Update – Chief of Operation Jim Fox
 - Water System SCADA Project Update – Chief of Operations Jim Fox
7. **Fire Department Report**
 - April 2024, Fire Chief Jim Fox
 - April 2024 Marin Wildfire Prevention Authority (MWPA) – Assistant Chief Briggs
 - Emergency Radio Authority (MERA) update – Chief Jim Fox

The Business of the District

8. **Approve Expenditures and Credit Card Charges:** April 2024
9. **Accept and Approve FY 2023-2024 Budget Amendment**
10. **Extension of 2023/24 Operating Budget into FY 2024/25:** Authorization to continue funding operations at the same level as under the current (2023/24) year's budget for up to 60 days of FY 2024/25.
11. **Ordinance 113-2024:** Amending Water System Regulation 301 to Set Water Rates Effective July 1, 2024 (CPI Adjustment).
12. **Resolution 284-2024:** Calling an Election on November 5, 2024, for Members of the Board of Directors.

Material provided in the meeting packet is available on the District's website, www.invernesspubd.org, or by contacting the District office.

Items may not be taken up in the order shown on this Agenda.

For assistance in participating in this event due to a disability as defined under the ADA, please call in advance to (415) 669-1414.

THE PUBLIC IS CORDIALLY INVITED TO ATTEND AND TO COMMENT ON AGENDA ITEMS

BOARD OF DIRECTORS: KATHRYN DONOHUE, PRESIDENT • KENNETH J. EMANUELS, VICE PRESIDENT
DAVID PRESS, TREASURER • BRENT JOHNSON • DAKOTA WHITNEY



SHELLEY REDDING, GENERAL MANAGER/CLERK OF THE BOARD
JAMES K. FOX, CHIEF OF OPERATIONS (FIRE CHIEF, WATER SYSTEM SUPERINTENDENT)

13. **Acceptance of Extra-Help Work Agreements with Annuitants for Fiscal Year 2024-2025:** Agreements with Wade B. Holland and Kaaren S. Gann for extra-help employment during FY 2024-2025.
14. **Consider and Approve Letter to California State Senator Scott Weiner, Chair, Senate Budget Committee Opposing the Governor's Budget Proposal regarding Charter Schools Eligibility for ERAF.**
15. **Employee Pay Rates for FY 2024/25:** Approve the proposed pay rates for FY 2024/25, which reflect the 3.67% annual change in the San Francisco Bay Area Consumer Price Index for All Urban Consumers (CPI-U).
16. **Consider and Approve Employment Placement Agreements with Occupational Technical Services:** Approve the execution of two (2) agreements for Direct Hire and Contract-to-Hire for Water Supervisor Positions.
17. **Committee Meetings/Reports**
 - **Personnel Committee Report**
18. **Closed Session:** Public Employee Performance Evaluation (General Manager) pursuant to Gov. Code Sec. 54957
19. **Re-Convene in Open Session:** Report on Action Taken in Closed Session
20. **Ordinance 114-2024:** Setting General Manager Compensation for Fiscal Year 2024-2025
21. **Adjournment**

Posted: 5/17/2024