

INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT  WATER SYSTEM

50 INVERNESS WAY NORTH • P.O. BOX 469 • INVERNESS CA 94937 • (415) 669-1414

Board of Directors

AGENDA

Regular Meeting

Wednesday, March 24, 2021

9:00 a.m.

Teleconference

Coronavirus (COVID-19) Advisory Notice

Video and Teleconference Meetings During COVID-19 Emergency: The health and safety of community members, public officials, and employees is a top priority for the IPUD. In compliance with local and state shelter-in-place orders, and as allowed by the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 (March 17, 2020), the IPUD will not offer an in-person meeting location for the public to attend this meeting. The meeting is limited to essential district business items and will be conducted by the IPUD Board and staff via teleconference (see below). Members of the public are encouraged to participate remotely from a safe location as described below.

To participate by phone:

- **Dial: 669 900 9128**
- **Meeting ID: 93793824032**
- **Passcode: 483688**
- **Keep your phone on "mute" except when you have been recognized as a speaker**

To participate by video: <https://zoom.us/j/93793824032?pwd=eDEzZmxRdXh1b3VtSWZucXZiWUIOUT09>

Opening 9:00 a.m.

1. **Call to Order; Attendance Report**
2. **Public Expression:** Opportunity for members of the public to address the Board on matters under the Board's jurisdiction but not on the posted agenda. Directors or staff "*may briefly respond to statements made or questions posed*" during Public Expression, but "*no action or discussion shall be undertaken on any item not appearing on the posted agenda*" (Gov. Code §54954.2(a)(3)). Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.
3. **Approval of Minutes:** Regular meeting of February 24, 2021

The State of the District

4. **Management Report:** Shelley Redding, Jim Fox, Wade Holland
 - FY2021 Financials
 - Financial Reports
 - TOT Annual Audit
 - 2019/20 Audit Update
 - Capital Projects Accounting to February 2021
 - Community Outreach and E-Blasts
 - Inverness Disaster Council (IDC) Update

Material provided in the meeting packet is available on the District's website, www.invernesspubd.org, or by contacting the District office.

Items may not be taken up in the order shown on this Agenda.

For assistance in participating in this event due to a disability as defined under the ADA, please call in advance to (415) 669-1414.

THE PUBLIC IS CORDIALLY INVITED TO PARTICIPATE IN THIS MEETING

**BOARD OF DIRECTORS: KENNETH J. EMANUELS, PRESIDENT • DAKOTA WHITNEY, VICE PRESIDENT
KATHRYN DONOHUE, TREASURER • BRENT JOHNSON • DAVID PRESS**



**SHELLEY REDDING, ADMINISTRATOR/CLERK OF THE BOARD
JAMES K. FOX, CHIEF OF OPERATIONS (FIRE CHIEF, WATER SYSTEM SUPERINTENDENT)**

- Tenney Tank Project Update
5. **Water System Report, February 2021:** Superintendent Jim Fox & Senior Water Operator Ken Fox
 - Provide staff with direction on contingency planning for water rationing.
 6. **Fire Department Report, February 2021:** Chief Jim Fox
 7. **MWPA CORE Projects Meeting:** Chief Jim Fox

The Business of the District

8. **Approve Expenditures and Credit Card Charges:** February 2021
9. **Proposal for Service Contract with Personnel Consulting Firm:** Review Service Proposals from two consulting firms to provide support to Administration for Personnel Policy Review and compliance with labor laws.
10. **Fiscal year 2020-2021 Budget Revision:** Review and Approve budget revisions.
11. **10-year District Project List:** Review Operational and Capital Projects for Water and Fire to identify areas for future funding.
12. **Committee Meetings/Reports**
 - **Recruitment Update - Fire Chief Position:** Administrator Redding and Lisa Wolford, Nelson Staffing
 - **Housing Options for new employees:** Potential options for housing

Closing

13. **Announcements, Next Meeting, Adjournment**

Posted: March 19, 2021