



Inverness Public Utility District
Fire Department ✧ Water System
P.O. Box 469, Inverness CA 94937 ✧ (415) 669-1414

**Board of Directors
Minutes, Special Meeting
Friday, June 2, 2023, 9:00 a.m.
Inverness Firehouse**

1. Call to Order; Attendance Report

President Emanuels called the meeting to order at 9:00 a.m. at the Inverness Firehouse

Directors Present: Ken Emanuels, Dakota Whitney, Kathryn Donohue, Brent Johnson, David Press

Directors Absent: None

Staff Present: Shelley Redding, General Manager

2. Public Expression: There were no comments or public expression.

3. Approve and Adopt Fiscal Year 2023-2024 Budget

General Manager Redding presented the budget recommendation for the next fiscal year. Discussion about increased costs for insurance, staff costs with the addition of a new Water System Manager to be hired within the next 6 months, and the costs associated with an overlap of staff duties for training purposes. There was also discussion about the expiration of the drought surcharge, the cost-of-living automatic water rate increase that goes into effect on July 1, and the possibility of a new water rate increase later in the fiscal year after some analysis. GM Redding noted that the budget could be amended in December to reflect a more accurate outlook for the fiscal year.

M/S Donohue/Press to accept and approve the budget for fiscal year 2023-2024 as presented with a request for an analysis of staff costs and water rates to accompany an amendment at mid-year. AYES 5, NOES 0

4. Employee Pay Rates for FY 2023/24

GM Redding presented the pay rate increases in accordance with the CPI for the Bay Area region of 4.88%. Discussion followed about comparable pay rates for districts of similar size, cost of living, and the importance of employee retention.

M/S Johnson/Donohue to accept and approve the proposed pay rates for the fiscal year 2023-2024 as presented. AYES 5, NOES 0.

5. Ordinance 108-2023: Setting General Manager Compensation for Fiscal Year 2023-2024

General Manager Redding presented the ordinance reflecting the approved wage for the General Manager that was adopted by the Board under item 4 of the meeting agenda.

M/S Whitney/Press to adopt Ordinance 108-2023 as presented setting the compensation for the General Manager for the 2023-2024 Fiscal Year. AYES 5, NOES 0.

BOARD OF DIRECTORS: **KENNETH J. EMANUELS**, PRESIDENT • **DAKOTA WHITNEY**, VICE PRESIDENT
KATHRYN DONOHUE, TREASURER • **BRENT JOHNSON** • **DAVID PRESS**



SHELLEY REDDING, GENERAL MANAGER • **JAMES K. FOX**, CHIEF OF OPERATIONS

6. Closed Session: Public Employee Performance Evaluation (General Manager) pursuant to Gov. Code Sec. 54957

Director Emanuels adjourned the meeting to a closed session at 9:27 a.m.

The Board reconvened from the closed session at 9:43 a.m. Director Emanuels reported that there was no action taken in the closed session.

7. Committee Meetings/Reports

Nothing was reported.

8. Adjournment: President Emanuels adjourned the meeting at 9:55 a.m. The next regular meeting is scheduled for July 26, 2023.

Attest: /s/

Date: 6/2/2023

Shelley Redding, Clerk of the Board