

*Inverness Public Utility District*  
**2002/2003 OPERATING BUDGET**  
 Approved by Board of Directors 6/17/02

	<i>FY 00/01</i> <i>Audited</i>	<i>FY 01/02</i> <i>Budget</i>	<b><i>FY 02/03</i></b> <b><i>Approved</i></b>	<i>Notes</i>
<b>WATER SYSTEM</b>				
<b><u>REVENUE</u></b>				
CUSTOMER REVENUE				
Basic Charge	190,464	190,464	208,740	1
Usage Charges	87,967	74,014	88,283	2
Customer-Paid Work	828	966	600	
Cross-Connection Fees	581	588	588	
Miscellaneous Charges	287	210	180	
Uncollectibles	(486)	(83)	0	
<b>Total Water Revenue</b>	<b>279,641</b>	<b>266,159</b>	<b>298,391</b>	
INTEREST & MISCELLANEOUS INCOME				
Local Agency Investment Fund (interest)	21,048	13,200	10,200	
Contract Services (NMWD meter reading)	3,101	4,614	4,614	
Sales of Assets	(137)	0	0	
Other Income/Intergovernmental Aid	7,544	12,651	45,030	9
<b>Total Interest &amp; Miscellaneous Income</b>	<b>31,556</b>	<b>30,465</b>	<b>59,844</b>	
<b><u>TOTAL REVENUE</u></b>	<b>311,197</b>	<b>296,624</b>	<b>358,235</b>	
<b><u>EXPENSES</u></b>				
PERSONNEL COSTS				
Employee Benefits (health insurance)	14,930	12,272	11,777	
Employee Benefits (retirement)	18,145	14,998	14,932	
Payroll Taxes	7,998	7,782	8,207	
Salary, General Manager	15,385	2,765	0	
Salary, Superintendent	44,006	36,025	30,769	
Salary, Operators & Laborers	37,469	53,623	66,450	
Accrued Vacation	1,860	0	0	
Worker's Compensation Insurance	4,613	9,300	11,904	15
Unemployment Reimbursement	0	0	0	
<b>Total Personnel Costs</b>	<b>144,406</b>	<b>136,765</b>	<b>144,039</b>	
PHYSICAL OPERATIONS				
Collection & Treatment System	16,140	17,104	17,151	
Laboratory & Monitoring	7,902	7,145	7,236	
Professional Services	226	216	250	18
Storage & Distribution System	11,745	13,124	3,500	
Supplies & Inventory	5,549	4,140	5,000	
Vehicle Operation	2,044	2,597	2,622	
Purchased Water	0	0	0	
Operator Training, Licensing		774	1,000	
<b>Total Physical Operations</b>	<b>43,606</b>	<b>45,100</b>	<b>36,759</b>	

## OFFICE &amp; ADMINISTRATION

Billing & Collections	9,381	8,658	9,600	
Dues & Publications	685	588	588	
State Fees, Legal, Miscellaneous	2,124	1,695	580	
Conservation & PR	20	574	600	
Telephone	554	572	572	
Travel & Meetings	98	156	90	
Insurance	3,318	2,784	5,321	26
<b>Total Office &amp; Administration</b>	<b>16,180</b>	<b>15,027</b>	<b>17,351</b>	

## INTEREST EXPENSE

1979 Revenue Bonds Interest	22,800	22,050	21,300	
<b>Total Interest Expense</b>	<b>22,800</b>	<b>22,050</b>	<b>21,300</b>	

## DISTRICT OVERHEAD

<b>Allocation of District Overhead</b>	<b>24,702</b>	<b>48,770</b>	<b>46,482</b>	
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**TOTAL OPERATING EXPENSES**

<b>251,694</b>	<b>267,712</b>	<b>265,931</b>	
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**NET INCOME**

<b>59,503</b>	<b>28,912</b>	<b>92,304</b>	
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## OTHER RECEIPTS

<b>New Service Connection Fees</b>	<b>0</b>	<b>4,800</b>	<b>14,400</b>	28
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**TOTAL INCOME\***

<b>59,503</b>	<b>33,712</b>	<b>106,704</b>	
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Depreciation	82,998	82,500	82,500	
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Amortization	433	433	433	
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<b>Total Depreciation/Amortization†</b>	<b>83,431</b>	<b>82,933</b>	<b>82,933</b>	
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<b>Capital Grants Offset</b>	<b>36,242</b>	<b>36,242</b>	<b>33,852</b>	
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**CURRENT EARNINGS**

<b>12,314</b>	<b>(12,979)</b>	<b>57,623</b>	
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**RETAINED EARNINGS**

Beginning of Year	560,805	573,119	560,140	
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End of Year	573,119	560,140	617,763	
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## \* Distribution of Total Income:

Total Income	59,503	33,712	106,704	
Principal Payment, 1979 Bonds	15,000	15,000	16,000	
WUI Grant capital projects			45,030	
Reserve and Capital Projects	44,503	18,712	38,013	
Balance	0	0	7,661	

†Depreciation/Amortization Funding Ratio	0.71	0.41	1.29	
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Debt Service Factor‡	1.80	1.25	3.48	34
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## Cash Reserve Requirement (Resolution 71-94)

Operating Cash Reserve	80,000	80,000	95,000	
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Capital Cash Reserve	65,000	65,000	45,000	
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<b>Total Cash Reserve Requirement</b>	<b>145,000</b>	<b>145,000</b>	<b>140,000</b>	
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‡Bond indenture requires that the debt service factor be not less than 1.2.

**FIRE DEPARTMENT****REVENUE**

## TAX REVENUE

Current Property Taxes	145,877	167,327	175,693
Prior Property Taxes	7,578	8,062	8,465
Supplemental Assessments	9,714	6,400	6,720
Homeowners (HOPTR) Rebate	1,987	1,915	1,900
Miscellaneous Taxes	13,613	13,528	20,400
District's Special Fire Tax	31,320	52,788	53,000
<b>Total Tax Revenue</b>	<b>210,089</b>	<b>250,020</b>	<b>266,178</b>

## NONTAX AND INTEREST INCOME

Local Agency Investment Fund (Interest)	17,109	12,368	10,200
West Marin Emergency Services Fund	7,000	7,283	7,000
Sales of Assets	0	0	0
Merchandise Sales	498	459	1,700
Other Income/Intergovernmental Aid	9,490	4,900	120,280
<b>Total Nontax &amp; Interest Income</b>	<b>34,097</b>	<b>25,010</b>	<b>139,180</b>

**TOTAL REVENUE**

<b>244,186</b>	<b>275,030</b>	<b>405,358</b>
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**EXPENSES**

## PERSONNEL

Employee Benefits (health insurance)	5,147	5,210	8,947
Employee Benefits (retirement)	9,500	11,596	11,440
Payroll Taxes	4,399	4,307	6,412
Salary, General Manager	6,796	1,183	0
Salary, Fire Chief	28,824	33,574	30,769
Salary, Department Operations	19,246	18,342	43,456
Accrued Vacation	105	293	0
Volunteers' Compensation	290	720	0
Worker's Compensation Insurance	4,070	9,960	13,591
Unemployment Reimbursement	0	0	0
<b>Total Personnel Costs</b>	<b>78,377</b>	<b>85,185</b>	<b>114,615</b>

## PHYSICAL OPERATIONS

Dispatch & Communications	4,767	3,381	17,300	38
Maintenance & Repair	4,288	3,574	3,100	
Professional Services	5,283	900	1,800	18
Fire Hazard Reduction Programs (WUI)			97,380	42
Supplies (Operating)	6,398	2,751	2,225	
Training, Education, Public Programs	5,341	9,383	6,575	
Utilities	2,955	1,906	1,745	
Vehicle Operation	5,551	2,563	1,850	
<b>Total Physical Operations</b>	<b>34,583</b>	<b>24,458</b>	<b>131,975</b>	

## OFFICE &amp; ADMINISTRATION

Dues & Publications	390	450	450
Miscellaneous	0	0	0
Telephone	605	630	630
Travel & Meetings	46	21	50
Tax Collection	2,156	1,048	2,307
Insurance	3,879	4,800	6,015
<b>Total Office &amp; Administration</b>	<b>7,076</b>	<b>6,949</b>	<b>9,452</b>

## IPUD 2002/2003 OPERATING BUDGET

FY 00/01

FY 01/02

FY 02/03

*Audited**Budget****Approved****Notes*

## INTEREST EXPENSE

Interest Expense

0

0

0

**Total Interest Expense****0****0****0**

## DISTRICT OVERHEAD

Allocation of District Overhead

24,702

48,770

46,482

**TOTAL OPERATING EXPENSES****144,738****165,362****302,524**

Capital Outlay

38,993

6,647

37,972

45

**TOTAL EXPENDITURES****183,731****172,009****340,496****CURRENT EARNINGS****60,455****103,021****64,862****GENERAL FUND BALANCE**

Beginning of Year

284,359

344,814

447,835

End of Year

344,814

447,835

512,697

Total Revenue

244,186

275,030

405,358

Total Operating Expenses

144,738

165,362

302,524

**Operating Income****99,448****109,668****102,834**

Cash Reserve Requirement (Resolution 71-94)

Operating Cash Reserve

85,000

85,000

105,000

46

**Total Cash Reserve****85,000****85,000****105,000**

**DISTRICT OVERHEAD**

**EXPENSES**

**PERSONNEL**

Employee Benefits (health insurance)	2,329	4,411	6,943
Employee Benefits (retirement)	3,980	7,510	7,286
Payroll Taxes	1,697	5,189	4,248
Salary, General Manager	22,181	36,104	42,840
Salary, Clerical	0	24,522	12,687
Accrued Vacation	527	0	0
Unemployment Reimbursement	0	0	0
<b>Total Personnel Costs</b>	<b>30,714</b>	<b>77,736</b>	<b>74,004</b>

**OFFICE & ADMINISTRATION**

LAFCO Budget	0	0	454	
Dues & Publications	765	948	900	
Office Equipment Maintenance	1,580	1,388	1,000	
Miscellaneous	790	1,013	742	
Professional Services	11,605	12,000	11,900	18
Board Expenses & Elections	0	100	100	
Office Supplies & Postage	2,065	2,379	1,800	
Telephone, Internet Service	1,387	1,343	1,344	
Travel & Meetings	498	633	720	
<b>Total Office &amp; Administration</b>	<b>18,690</b>	<b>19,804</b>	<b>18,960</b>	

**TOTAL EXPENSES**

**49,404                      97,540                      92,964**

**ALLOCATION OF EXPENSES**

To Water System	24,702	48,770	46,482
To Fire Department	24,702	48,770	46,482
<b>Total Allocation</b>	<b>49,404</b>	<b>97,540</b>	<b>92,964</b>

**BALANCE**

**0                                      0                                      0**