

INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT  WATER SYSTEM

50 INVERNESS WAY NORTH • P.O. BOX 469 • INVERNESS CA 94937 • (415) 669-1414

Board of Directors

AGENDA

Regular Meeting

Wednesday, August 26, 2020

9:00 a.m.

Teleconference

Coronavirus (COVID-19) Advisory Notice:

Video and Teleconference Meetings During COVID-19 Emergency: The health and safety of community members, public officials, and employees is a top priority for the IPUD. In compliance with local and state shelter-in-place orders, and as allowed by the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 (March 17, 2020), the IPUD will not offer an in-person meeting location for the public to attend this meeting. The meeting is limited to essential district business items and will be conducted by the IPUD Board and staff via teleconference (see below). Members of the public are encouraged to participate remotely from a safe location as described below.

To participate by phone:

- **Dial: +1 669 900 9128**
- **Enter pin: 996 9268 8963**
- **Passcode: 061161**
- **Keep your phone on "mute" except when you have been recognized as a speaker**

To participate by video: <https://zoom.us/j/99692688963?pwd=b29oM0xmbjQrR0tMOE9GSUFmdjBzQT09>

Opening 9:00 a.m.

1. Call to Order; Attendance Report

2. Public Expression: Opportunity for members of the public to address the Board on matters under the Board's jurisdiction but not on the posted agenda. Directors or staff "*may briefly respond to statements made or questions posed*" during Public Expression, but "*no action or discussion shall be undertaken on any item not appearing on the posted agenda*" (Gov. Code §54954.2(a)(3)). Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.

3. Approval of Minutes: Regular meeting of July 22, 2020

The State of the District

4. Management Report: Shelley Redding, Jim Fox

- FY 1920 Financials
 - 2019-2020 Financial Reports Update
 - 2019-2020 Capital Projects Report
- FY2021 Financials
 - July 2020 Profit & Loss
 - 5- year Capital Projects Plan
- MERA status update
- MWPA Update

5. Water System Report, July 2020: Superintendent Fox

Material provided in the meeting packet is available on the District's website, www.invernesspubd.org, or by contacting the District office.

Items may not be taken up in the order shown on this Agenda.

For assistance in participating in this event due to a disability as defined under the ADA, please call in advance to (415) 669-1414.

THE PUBLIC IS CORDIALLY INVITED TO PARTICIPATE IN THIS MEETING

**BOARD OF DIRECTORS: KENNETH J. EMANUELS, PRESIDENT • DAKOTA WHITNEY, VICE PRESIDENT
KATHRYN DONOHUE, TREASURER • BRENT JOHNSON • DAVID PRESS**



**SHELLEY REDDING, ADMINISTRATOR/CLERK OF THE BOARD
JAMES K. FOX, CHIEF OF OPERATIONS (FIRE CHIEF, WATER SYSTEM SUPERINTENDENT)**

6. Request from Customer for Modification of Water Rates Structure

7. Fire Department Reports, June & July 2020: Chief J. Fox

The Business of the District

8. Approve FY 2020/21 Operating Budget

9. Tenney Tanks Replacement Project

- Set project budget at \$865,000
- Direct staff to advertise for bids

10. Approve Expenditures and Credit Card Charges: July 2020

Closing

11. Committee Meetings/Reports

- Personnel Committee

12. Closed Session: Public Employee Performance Review (Title: Administrator), pursuant to Gov. Code §54957(b)(1)

13. Reconvene in Open Session: Report on actions taken, if any, in closed session.

14. Announcements, Next Meeting, Adjournment

Posted: August 21, 2020



Inverness Public Utility District Board
Meeting August 26, 2020

Agenda Item No. 1

Call to Order;

Attendance Report



Inverness Public Utility District Board
Meeting August 26, 2020

Agenda Item No. 2

Public Expression

Opportunity for members of the public to address the Board on matters under the Board’s jurisdiction but not on the posted agenda.

Directors or staff “*may briefly respond to statements made or questions posed*” during Public Expression, but “*no action or discussion shall be undertaken on any item not appearing on the posted agenda*” (Gov. Code §54954.2(a)(3)).

Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.



Inverness Public Utility District Board
Meeting August 26, 2020

Agenda Item No. 3

Regular Meeting July 22, 2020

Minutes Approval



Inverness Public Utility District

Fire Department ~ Water System

50 Inverness Way No., P.O. Box 469, Inverness CA 94937 ~ (415) 669-1414

**Board of Directors
Minutes, Regular Meeting
Wednesday, July 22, 2020, 9:00 a.m.
Teleconference**

1. Call to Order

President Emanuels called the meeting to order on Teleconference at 9:04 a.m.

Attendance Report

Directors Present: Kenneth J. Emanuels, Kathryn Donohue, Brent Johnson, David Press

Directors Absent: Dakota Whitney

Staff Present: Shelley Redding, Clerk and Administrator; Jim Fox, Chief of Operations; Wade Holland, Customer Services Manager

Public Present: Woody Elliott, Scott McMorrow, Skip Shapiro, Dewey Livingston

2. Public Expression

Woody Elliott expressed interest in the MWPA plan for the shaded fuel break at Seahaven and offered his assistance with the planning. Jim Fox noted that Marin County Fire Battalion Chief Christie Neill will be holding another meeting regarding this project and that Woody's participation would be welcome. Dewey Livingston asked about outdoor watering during a drought and if there was a way to pinpoint high water users. Jim Fox and Wade Holland summarized the District's process of identifying high water users and the process of notification. Wade reported that overall usage has not risen significantly compared to historical usage for the same period. Scott McMorrow expressed his appreciation to staff and Directors for their hard work.

3. Approval of Minutes

Regular Meeting of June 24, 2020: Director Emanuels asked about the status of the mutual aid agreement among West Marin water districts that was noted in the meeting minutes. Jim Fox summarized that the matter is on hold due to the COVID-19 pandemic. Once it is safe to meet, meetings will be held, systems will be toured, and cross-training of personnel among the Inverness, Bolinas, and Stinson Beach water systems can begin. Jim will also contact North Marin Water District to ask how they are managing work schedules with the COVID restrictions. *M/S Donohue/Press to approve the minutes of the Regular Meeting of June 24, 2020, as submitted. Roll Call Taken AYES 4 NOES 0*

BOARD OF DIRECTORS: **KENNETH J. EMANUELS**, PRESIDENT • **DAKOTA WHITNEY**, VICE PRESIDENT
KATHRYN DONOHUE, TREASURER • **BRENT JOHNSON** • **DAVID PRESS**



SHELLEY REDDING, ADMINISTRATOR • **JAMES K. FOX**, CHIEF OF OPERATIONS

4. Management Report

- **June 2020 Financial Reports:** Administrator Redding presented the financial reports for June, noting that although they are reporting at fiscal year-end, there are some payables for June that still need to be entered due to late submissions by vendors. President Emanuels noted the deficit in the property tax revenue; Administrator Redding said that based on a report that has just been received from the County, there is an outstanding receivable from the county for TOT taxes of approximately \$24,000 that is not included on the report in the meeting packet. President Emanuels also noted the increase in water revenue, which it was confirmed is due to the rate increase. President Emanuels also asked about the lack of expenditures from the West Marin Emergency Services fund; staff noted that firefighter protective equipment was ordered as planned before the end of the fiscal year and that the expenses will show up on next month's credit card statements.
- **FY 2020-21 Budget Update:** Administrator Redding advised that the budget will be ready for presentation at the August Board meeting.
- **Tenney Tank Project Update:** A status report on the Tenney Tank project was provided by Administrator Redding and Superintendent Fox. State Water Board has approved the \$800,000 loan, and the final financing agreement has been signed by Administrator Redding on behalf of the District and was submitted to the District's counsel for enclosure with the required legal opinion letter and reimbursement resolution that was adopted by the Board in January 2020. All the final documents were submitted by our counsel via overnight mail to the State Water Board for final review and signature. Once the State signs the financing agreement, the next step will be for the Board to authorize staff to direct our engineers, Brelje & Race, to put the project out to bid. President Emanuels asked that Staff call a special meeting of the Board if doing so will accelerate the process. Director Johnson asked about the Disadvantaged Business Enterprise requirements and was advised that Brelje & Race is responsible for ensuring that the project complies with all the requirements of the financing agreement. Director Press advised that the National Park Service can provide a memo pertaining to the Spotted Owl requirement. Scott McMorrow also noted his experience with projects in Marin County that resulted in higher than expected materials costs and the earlier the project is put out to bid, the better.
- **Marin Emergency Radio Authority (MERA) Update:** Administrator Redding reported that along with the flier provided by MERA for the Board, the items up for discussion at the previous month's MERA meeting pertained to higher-than-expected cell tower lease costs and costs at some existing sites of replacing equipment that has passed its useful life.
- **MWPA / Chipper Days:** Chief Fox attended the virtual meeting of the Marin Wildfire Prevention Authority's Board of Directors in place of Director Donahue. He reported the meeting was devoted principally to selection of officers and an executive director. Chief Fox reported that due to concerns over environmental impacts raised by citizens, the Operations Committee is working to revise some of the projects. Chief Fox reported that applications for this year's Chipper Days are coming in and the date for the event will be determined once participation of the chipping companies has been confirmed.
- **Marin County Special District Association (MCSDA):** Administrator Redding reported that the county association is now chartered under the California Special Districts Association. A matter of current interest to special districts is the legislative action pertaining

to ERAF funding and its fiscal ramifications for local districts. It is not clear yet how severely Marin County districts will be impacted.

5. **Water System Report, June 2020:** Superintendent Fox reported on the District's response to the burgeoning water shortage in this drought year. He described how staff has been reading meters and troubleshooting to identify the sources of high usage and possible water losses. This effort has resulted in some small leaks being identified, as well as one major leak that was reported by the property owner. After appeals to the public through mailings and signage, the tanks are nearly back to full capacity but the low streamflows that can be expected for the rest of the year are of concern. Scott McMorro asked how the steps for rationing would be implemented. Wade Holland described the process as outlined in Regulation 117. He also noted that the District cannot purchase supplemental water from North Marin Water District because of a voter initiative ordinance that requires the Board to first place a measure on the ballot seeking voter authorization before negotiating for outside water. Skip Shapiro asked about storage capacity. Superintendent Fox described the system and the challenges with storage and treatment. It was noted that development of a reservoir is not feasible due to topography, cost, and the lack of an appropriate site.
6. **Fire Department Reports, May & June 2020:** Chief Fox presented the May report and noted that the June report was completed after the deadline for inclusion in the Board packet, so it will be presented at the August meeting. Chief Fox did report on the recent wildfire on Pierce Point and the department's participation in the response. Marin County Fire ferried equipment and crews across the bay from Nick's Cove boat launch, while the Inverness volunteers accessed the scene from the difficult off-road landward side. The fire was believed to have originate with boaters coming ashore on the beach. Chief Fox also reported that the fire season in general will be challenging for all fire agencies as the COVID pandemic has impacted resources and response. Marin County Fire is maintaining social distancing and setting up staging areas for medical responses. He also noted that there is reduced availability this year of State prisoner fire crews for deployment to wildfires.
7. **Trossach Road Committed Fund for Road Repairs from Tenney Tank Project Damage:** Administrator Redding presented a recommendation to the Board to establish a committed fund for the purpose of road damage repair attributable to the Tenney Tank Project. *M/S Donohue/Press to a establish a committed fund in the amount of \$40,000 for repair and rehabilitation of Trossach Road in the event of damage attributable to the Tenney Tank Project.* **Roll Call Taken AYES 4, Noes 0**
8. **CERBT FUND:** Administrator Redding explained that the District can make a withdrawal once a year (in July) from its California Employers' Retiree Benefit Trust (CERBT) Fund account and use the withdrawn funds to reimburse premiums paid for Other Post-Employment Benefits (OPEB) for retirees (which amounted to \$38,885 in FY 2019/20). The District has contributed \$306,000 to the Fund and has netted \$147,569 in growth, for a balance on June 30 of \$453,569 (close to half of its prefunding goal of \$992,000). She noted that the District has not made any contributions to the fund for several years. She asked the Board for guidance on how to proceed, outlining three options: (a) Submit a reimbursement request for the amount of the FY 2019/20 OPEB premiums; (b) Resume making contributions to the fund at the suggested rate of \$2,500 per month,

with a goal of reaching a 75% funded level in five years; (c) Do both (submit for reimbursement and resume making contributions to the fund). After discussion, the consensus was to take no action at this time, but to bring the matter back next spring further in advance of the July 31 deadline for making a reimbursement decision.

9. **Approval of Expenditures and Credit Card Charges:** Administrator Redding presented the expenditures ledger and the credit card statements from June 2020. President Emanuels noted the expenditures to CORE for IT charges. Administrator Redding explained that the district had to purchase all new Microsoft Office licenses because the provenance of the existing licenses could not be determined and as a result our Office programs could no longer be updated. There were also significant costs associated with transferring email folders from the old licenses to the new licenses. *M/S Donohue/Press to approve the listed expenditures for June 2020 and credit card charges invoiced in June 2020. Roll Call Taken AYES 4, NOES 0*
10. **Public Hearing on Declaration of Water Shortage Emergency:** Director Emanuels opened the Public Hearing at 10:25 a.m. for comments on the proposal to declare a Water Shortage Emergency effective immediately. No one from the public expressed a desire to be heard. President Emanuels closed the public hearing at 10:27 a.m.
11. **Adopt Resolution 255-2020:** *M/S Donohue/Press to adopt Resolution 255-2020 declaring a Water Shortage Emergency. Roll Call Taken AYES 4, Noes 0.* Administrator Redding stated that she would declare Stage 1 mandatory water conservation measures to become effective at 12 noon today and that a notice to all customers would be placed in the mail later today.
12. **Committee Meetings/Reports:** Director Press confirmed that the Personnel Committee will have a report for the August Board meeting.
13. **Announcements, Next Meeting, Adjournment:** The next regular meeting is scheduled for August 26, 2020, at 9 a.m. via Teleconference/Video.

President Emanuels adjourned the meeting at 10:29 a.m.

These minutes were approved by the Board of Directors at the regular meeting on August 26, 2020.

Attest: _____ Date: 8/26/2020

Shelley Redding, Clerk of the Board



Inverness Public Utility District Board
Meeting August 26, 2020

Agenda Item No. 4

Management Report

Clerk S. Redding and J. Fox

- FY 1920 Financials
 - 2019-2020 Financial Reports Update
 - 2019-2020 Capital Projects Report
- FY2021 Financials
 - July 2020 Profit & Loss
 - 5- year Capital Projects Plan
- MERA status update
- MWPA Update

Inverness PUD
Balance Sheet Prev Year Comparison
As of June 30, 2020

	Jun 30, 20	Jun 30, 19	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1-103 · Checking B of A (W)	400,652.41	185,070.01	215,582.40	116.5%
Total Checking/Savings	400,652.41	185,070.01	215,582.40	116.5%
Accounts Receivable				
1-130 · Water Customers (W)	104,888.23	92,611.03	12,277.20	13.3%
1-138 · Other A/R (W)	228.09	0.00	228.09	100.0%
2-136 · Property Taxes (F)	9,604.43	9,604.43	0.00	0.0%
2-138 · Other A/R (F)	24,000.00	25,429.00	-1,429.00	-5.6%
Total Accounts Receivable	138,720.75	127,644.46	11,076.29	8.7%
Other Current Assets				
Prepaid Expenses				
1-110 · LAIF - Uncommitted (W)	21,638.85	0.00	21,638.85	100.0%
1-116 · LAIF-Capital Projects (W)	-12,241.65	-12,241.65	0.00	0.0%
1-117 · LAIF-Customer Deposits (W)	6,818.43	6,818.43	0.00	0.0%
1-118 · LAIF-Accrued Vacation (W)	27,275.74	27,275.74	0.00	0.0%
1-120 · LAIF- Main Replacement (W)	27,275.73	27,275.73	0.00	0.0%
1-121 · LAIF-Tank Replacement (W)	47,733.03	47,733.03	0.00	0.0%
1-123 · LAIF-Vehicle Replacement (W)	27,275.73	27,275.73	0.00	0.0%
1-124 · LAIF-Emergency Reserves (W)	222,757.35	272,757.35	-50,000.00	-18.3%
1-126 · LAIF Assigned Funds (W)	-1,700,519.00	-1,700,519.00	0.00	0.0%
2-118 · LAIF-Accrued Vacation (F)	27,275.74	27,275.74	0.00	0.0%
2-122 · LAIF-Equipment Replacement (F)	81,827.20	81,827.20	0.00	0.0%
2-123 · LAIF-Vehicle Replacement (F)	27,275.73	27,275.73	0.00	0.0%
2-124 · LAIF-Emergency Reserves (F)	272,757.35	272,757.35	0.00	0.0%
2-126 · LAIF Assigned Funds (F)	1,604,904.00	1,604,904.00	0.00	0.0%
3-125 · LAIF-CalPERS Liability	272,757.35	272,757.35	0.00	0.0%
3-126 · LAIF - Assigned Funds	95,615.00	95,615.00	0.00	0.0%
Total Other Current Assets	1,133,627.23	1,142,555.19	-8,927.96	-0.8%
Total Current Assets	1,673,000.39	1,455,269.66	217,730.73	15.0%
Fixed Assets				
1-160 · Collection System (W)	352,967.24	352,967.24	0.00	0.0%
1-170 · Distribution System (W)	1,083,068.78	1,083,068.78	0.00	0.0%
1-180 · Tanks (W)	1,062,275.72	1,062,275.72	0.00	0.0%
1-190 · Treatment Plants (W)	1,371,898.43	1,371,898.43	0.00	0.0%
1-195 · Wells (W)	71,498.98	71,498.98	0.00	0.0%
1-200 · Accumulated Depreciation	-2,480,476.63	-2,480,476.63	0.00	0.0%
1-250 · Vehicles (W)	33,006.15	33,006.15	0.00	0.0%
1-251 · Field Equipment (W)	22,583.61	22,583.61	0.00	0.0%
1-260 · Office Equipment (W)	4,507.72	4,507.72	0.00	0.0%

Inverness PUD
Balance Sheet Prev Year Comparison
As of June 30, 2020

	Jun 30, 20	Jun 30, 19	\$ Change	% Change
1-261 · Land (W)	66,319.95	66,319.95	0.00	0.0%
1-262 · Startup Costs	33,887.00	33,887.00	0.00	0.0%
1-300 · Accumulated Depreciation (W)	-92,770.47	-92,770.47	0.00	0.0%
2-175 · Buildings (F)	179,065.76	179,065.76	0.00	0.0%
2-180 · Tanks (F)	16,000.00	16,000.00	0.00	0.0%
2-250 · Vehicles (F)	365,810.95	365,810.95	0.00	0.0%
2-251 · Equipment (F)	162,013.30	162,013.30	0.00	0.0%
2-252 · Communications Equipment (F)	69,950.09	69,950.09	0.00	0.0%
2-253 · Personal Gear (F)	26,283.52	26,283.52	0.00	0.0%
2-255 · Furnishings (F)	11,758.95	11,758.95	0.00	0.0%
2-260 · Office Equipment (F)	16,186.35	16,186.35	0.00	0.0%
2-280 · Other Fixed Assets (F)	58,449.10	58,449.10	0.00	0.0%
2-300 · Accum. Depreciation-GF WIP	-886,945.78	-886,945.78	0.00	0.0%
Total Fixed Assets	1,547,338.72	1,547,338.72	0.00	0.0%
Other Assets				
Construction in Progress	220,124.84	141,489.66	78,635.18	55.6%
1-299 · OPEB Prefunding (W)	86,956.88	86,956.88	0.00	0.0%
391 · Deferred Outflows (pension)	37,267.00	37,267.00	0.00	0.0%
4-100 · Unknown	104,475.00	104,475.00	0.00	0.0%
4-101 · Amount to be provided	159,022.00	159,022.00	0.00	0.0%
Total Other Assets	607,845.72	529,210.54	78,635.18	14.9%
TOTAL ASSETS	<u>3,828,184.83</u>	<u>3,531,818.92</u>	<u>296,365.91</u>	<u>8.4%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Accounts Payable	73,143.51	45,454.19	27,689.32	60.9%
Total Accounts Payable	73,143.51	45,454.19	27,689.32	60.9%
Credit Cards				
2670 · US Bank Cal Card	-4,503.32	137.86	-4,641.18	-3,366.6%
Total Credit Cards	-4,503.32	137.86	-4,641.18	-3,366.6%

Inverness PUD
Balance Sheet Prev Year Comparison
As of June 30, 2020

	Jun 30, 20	Jun 30, 19	\$ Change	% Change
Other Current Liabilities				
1-405 · Accounts Payable (W)	232.00	232.00	0.00	0.0%
1-410 · Payroll Tax Payable (W)	68.01	68.01	0.00	0.0%
1-415 · Accrued Vacation (W)	28,517.35	28,517.35	0.00	0.0%
1-416 · Deferred Inflows Pension	33,130.00	33,130.00	0.00	0.0%
1-417 · OPEB Liability (W)	397,795.00	397,795.00	0.00	0.0%
1-418 · Net Pension Liability (W)	270,855.00	270,855.00	0.00	0.0%
1-420 · Retirement Payable (W)	1,649.46	1,649.46	0.00	0.0%
1-430 · Customer Deposits (W)	9,025.15	9,089.46	-64.31	-0.7%
1-435 · Deferred Revenue - Water	1,653.20	1,653.20	0.00	0.0%
1-440 · Unearned Income (W)	75,357.75	62,223.50	13,134.25	21.1%
2-410 · Payroll Tax Payable (F)	68.01	68.01	0.00	0.0%
2-415 · Accrued Vacation (F)	14,871.77	14,871.77	0.00	0.0%
2-420 · Retirement Payable (F)	2,927.74	2,927.74	0.00	0.0%
3-415 · Compensated Absences	3,186.00	3,186.00	0.00	0.0%
4-427 · OPEB Liability	170,484.00	170,484.00	0.00	0.0%
426 · Deferred Inflows (pension)	14,199.00	14,199.00	0.00	0.0%
Total Other Current Liabilities	1,024,019.44	1,010,949.50	13,069.94	1.3%
Total Current Liabilities	1,092,659.63	1,056,541.55	36,118.08	3.4%
Long Term Liabilities				
425 · Net Pension Liability	116,081.00	116,081.00	0.00	0.0%
Total Long Term Liabilities	116,081.00	116,081.00	0.00	0.0%
Total Liabilities	1,208,740.63	1,172,622.55	36,118.08	3.1%
Equity				
1-520 · Invest Fixed Assets (W)	1,914,721.05	1,914,721.05	0.00	0.0%
1-543 · Unrestricted	325,521.96	325,521.96	0.00	0.0%
1-552 · Retained Earnings (W)	-1,208,011.01	-1,208,011.01	0.00	0.0%
2-520 · Invest Fixed Assets (F)	12,236.88	12,236.88	0.00	0.0%
2-541 · General Fund Bal (F)	1,731,889.00	1,731,889.00	0.00	0.0%
3-3900 · Retained Earnings (D)	6,481.00	6,481.00	0.00	0.0%
3900 · Retained Earnings	-423,642.51	205,819.38	-629,461.89	-305.8%
Net Income	260,247.83	-629,461.89	889,709.72	141.3%
Total Equity	2,619,444.20	2,359,196.37	260,247.83	11.0%
TOTAL LIABILITIES & EQUITY	<u>3,828,184.83</u>	<u>3,531,818.92</u>	<u>296,365.91</u>	<u>8.4%</u>

Inverness PUD
Profit & Loss by Fund
 July 2019 through June 2020

	<u>DISTRICT</u>	<u>FIRE</u>	<u>WATER</u>	<u>TOTAL</u>
Ordinary Income/Expense				
Income				
N 600 · Property Tax Income	561,440	133,134	0	694,574
N 700 · Water Charges	0	0	493,871	493,871
N 710 · Misc. Income	22,318	13,662	8,300	44,280
Total Income	<u>583,758</u>	<u>146,797</u>	<u>502,171</u>	<u>1,232,725</u>
Gross Profit	583,758	146,797	502,171	1,232,725
Expense				
N 810 · Personnel Expenses	197,161	195,363	322,634	715,157
N 830 · Dispatch & Communications	0	24,837	32	24,869
N 833 · Collection & Treatment	0	0	6,004	6,004
N 835 · Lab & Monitoring	0	0	7,926	7,926
N 840 · Maintenance & Utilities	50	10,799	63,462	74,311
N 843 · Fire Prevention	0	4,085	0	4,085
N 844 · Storage & Distribution	0	0	2,847	2,847
N 845 · Supplies & Inventory	2,134	13,263	9,585	24,982
N 850 · Training	242	9,785	650	10,677
N 860 · Vehicle Operations	0	12,142	5,164	17,307
N 870 · Administration	59,546	14,427	30,067	104,041
Total Expense	<u>259,133</u>	<u>284,702</u>	<u>448,371</u>	<u>992,206</u>
Net Ordinary Income	<u>324,625</u>	<u>-137,905</u>	<u>53,799</u>	<u>240,519</u>
Net Income	<u><u>324,625</u></u>	<u><u>-137,905</u></u>	<u><u>53,799</u></u>	<u><u>240,519</u></u>

Inverness PUD
Profit & Loss by Fund
July 2020

	<u>DISTRICT</u>	<u>FIRE</u>	<u>WATER</u>	<u>TOTAL</u>
Ordinary Income/Expense				
Income				
N 600 · Property Tax Income	2,358	0	0	2,358
N 710 · Misc. Income	0	2,510	7,875	10,385
Total Income	<u>2,358</u>	<u>2,510</u>	<u>7,875</u>	<u>12,743</u>
Gross Profit	2,358	2,510	7,875	12,743
Expense				
N 810 · Personnel Expenses	38,647	13,077	32,512	84,237
N 830 · Dispatch & Communications	0	13,234	0	13,234
N 833 · Collection & Treatment	0	0	438	438
N 835 · Lab & Monitoring	0	0	538	538
N 840 · Maintenance & Utilities	0	397	8,970	9,367
N 845 · Supplies & Inventory	0	3,621	281	3,901
N 850 · Training	0	92	0	92
N 860 · Vehicle Operations	0	136	393	529
N 870 · Administration	1,976	6	3,545	5,527
Total Expense	<u>40,623</u>	<u>30,564</u>	<u>46,676</u>	<u>117,863</u>
Net Ordinary Income	<u>-38,265</u>	<u>-28,054</u>	<u>-38,801</u>	<u>-105,119</u>
Net Income	<u><u>-38,265</u></u>	<u><u>-28,054</u></u>	<u><u>-38,801</u></u>	<u><u>-105,119</u></u>



Inverness Public Utility District

Board Agenda Item Staff Report

Subject: Capital Projects Lists
Meeting Date: August 26, 2020
Date Prepared: August 22, 2020
Prepared by: Shelley Redding, Administrator
Attachments: 2009 Capital Projects List

Recommended Action: Identify Completed Projects from 2009 list, advise on recommendations for new additions

The attached list was last updated in 2009. To update the District Capital Project plans for maintenance, repair, replacement, or additions to the District Operating Systems, I am providing the list as a starting point to update the list to current needs and then maintain the list each year with a review process for prioritization.

While I have recommendations for the firehouse building and the water system, I need to weigh those needs against the other priorities of the District. The items I recommend adding to the list include:

- 10 kw generator for F1
- Firehouse improvements including back door replacement, heating replacement for meeting room and offices, window replacement and roof replacement
- 2 vehicles to replace existing (a utility truck and one to replace the Jeep)
- Colby Tank replacement

This updated list will also help to identify any pertinent future grant applications.

Capital Projects -Active and Proposed

last revised: 2.23.09

Water System	
Project	Priority
Disinfectant Byproduct Removal System	A
Tenney Tank Replacement	A
L-2 Pump	A
Tank Bands Replacement	A
Memcor Control Modules	A
tool replacement with chest	A
Lindheim Booster Pump Station	A
Memcor Units and Parts	A
Stockstill Tank Replacement: #1 Tank	B
Stockstill Tank Replacement: #2 Tank	B
V-3 Gathering Line - 500' 2" PVC	B
F1 Memcor Membrane Replacement	B
Utility Vehicle Replacement	B
Dundee from Cameron - 200' 1" PVC	C
Seahaven Tank Replacement (15 kgal)	C
Colby Steel Tank Roof Replacement	C
W #1 (Tenney to F1)	C
Valve Replacement - 6"	C
SFD Blvd to MC Corp. Yard - 800' 1" PVC	D
Middle Camino Del Mar - 600' 6" PVC	D
F2 to Tenney - eliminate plant direct to main	D
Total Costs	

Priority: A = within 1 year, B = within 3 years, C = within 5 years

Notes: 1 = currently active CP, # = assigned CP #

Priority B, C, & D Project Costs Adjusted upward at 3% per year

Capital Projects -Active and Proposed

Fire Department	Priority
SCBA Replacement	A
Personal Protective Gear Replacement	A
Fire Equipment	A
Rescue Vehicle Equipment	A
Type III Engine (replace Engine 381)	B
Replace Chief's Vehicle	B



NEXT GENERATION PROJECT **July 2020 Governing Board UPDATE:**

- **Next Gen Project Transition from County to MERA**

The Governing Board actions to facilitate transition from County to MERA Implementation have been completed. AECOM is transitioning into the project and the recruitment of an Implementation Coordinator is in progress.

- **CDR Review**

MERA forwarded 135 issues to Motorola to review and Motorola has already agreed to correct 127 of those issues. The 8 remaining issues are under review. Once these issues are fully addressed and the Project schedule is finalized, the Customer Design Review package will be forwarded to the Governing Board for approval.

- **AFG Grant**

Marin County Fire agencies received a federal Assistance to Firefighters Grant that is allowing us to upgrade all fire agency radios to Tri-Band radios at no additional cost to MERA. In fact, MERA will see some savings to the project budget as a result. The portable radios have already arrived, and the mobile radios are being shipped.

**Our MERA team relies on the input and participation of all our 25 member agencies!
Please be sure to share the above Project update with others at your agency.**

Questions? Contact Deputy Executive Officer for the Next Gen System David Jeffries at
dave@jeffriespsc.com

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive
Corte Madera, CA 94925
Phone: 415.927.5050

WWW.MERAONLINE.ORG



Inverness Public Utility District Board
Meeting August 26, 2020

Agenda Item No. 5

Water System Report

- **June 2020 Water Production and System Reports**
- **July 2020 Water Production and System Reports**

INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT • WATER SYSTEM

POST OFFICE BOX 469

INVERNESS, CA 94937

(415) 669-1414 • FAX (415) 669-1010 • WWW.INVERNESSPUD.ORG

WATER SYSTEM REPORT, June 2020

Statistics

	<u>2020</u>	<u>2019</u>
Rainfall (at F1)	0.01" for month; 23.10" for year	0.00" for month; 53.16" for year
Streamflows	135,360 gpd; 94 gpm	537,120 gpd; 373 gpm
Production	3,240,800 gal; 108,027 gpd; 75 gpm	3,277,500 gal; 109,250 gpd; 75.9 gpm
Sources	1 st Valley High Intakes (2) 35.1% 2 nd Valley High Intakes (1):19.4% 3 rd Valley High Intakes (1):17.9% 1 st Valley lower intake wells #1: 13.7% 1 st Valley lower intake well #3: 4.0% 2 nd Valley Lower (L2 and Well #4): 9.9%	1 st Valley High Intakes: 59% 2 nd Valley High Intakes: 17% 3 rd Valley Intakes: 24% 1 st Valley Wells & Low Intakes: 0% 1 st Valley lower intake well #3: 0% 2 nd Valley Lower (L2 and Well #4): 0%

gpd = gallons per day; gpm = gallons per minute

Water Quality

All sources ultra and nano filtered; chlorine and turbidity correct continuously; no positive coliform bacteria samples from distribution sample grabs. Samples of distribution water tested twice monthly and influent raw water are being collected once a month for lab analysis of coliform content. Average CL2 dose at F1: 0.52 parts per million (ppm); F3: 0.65 ppm

Major Activities:

- Monthly reports sent to CA RWQCB
- Regular Flushing of Via de la Vista/ Escondido main.
- Black Service saddle replaced
- Gate installed at D4; streamflows are continuing to drop
- Stockstill tank cathodic protection equipment inspected by contractor
- F3 compressor leak... repaired later in month and adjusted pressure down, replacement parts
- F3 Nano unit chemically cleaned (CIP).
- Test run Well 5 at F3
- L1 pumps beginning to fail after many years of service. Bought new replacement pumps
- Conner Tanks solar replaced faulty equipment
- Customer meters read: several customer leaks noted
- Ghillotti provisional contract for water from our hydrants terminated due to limited water supply
- Telemetry Tenney tank level phone line repaired and working properly
- Glitch in F1 break tank-level control still not resolved, waiting on PLC update to remedy
- Second valley lower intake in service
- Defensible space clearing and chipping at F1 continued
- F2, repaired broken raw supply line
- Replaced pre-filters on both Nano Units at F1
- Working with David Adams, re-established connection to m-Guard access to PLC to fix tank level-control glitch at F1

Ken Fox, T3,
Senior Water Operator

INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT • WATER SYSTEM

POST OFFICE BOX 469

INVERNESS, CA 94937

(415) 669-1414 • FAX (415) 669-1010 • WWW.INVERNESSPUD.ORG

WATER SYSTEM REPORT, July 2020

Statistics

	<u>2020</u>	<u>2019</u>
Rainfall (at F1)	0.05" for month; 0.05" for year	0.00" for month; 0.00" for year
Streamflows	135,360 gpd; 94 gpm	374,400 gpd; 260 gpm
Production	3,242,200 gal; 104,587 gpd; 72.6 gpm	3,232,400 gal; 104,300 gpd; 72 gpm
Sources	1 st Valley High Intakes (2) 29.7% 2 nd Valley High Intakes (1):19.8% 3 rd Valley High Intakes (1):14.5% 1 st Valley lower intake wells #1: 15.5% 1 st Valley lower intake well #3: 5.0% 2 nd Valley Lower (L2 and Well #4): 15.5%	1 st Valley High Intakes: 57% 2 nd Valley High Intakes: 20% 3 rd Valley Intakes: 23% 1 st Valley Wells & Low Intakes: 0% 1 st Valley lower intake well #3: 0% 2 nd Valley Lower (L2 and Well #4): 0%

gpd = gallons per day; gpm = gallons per minute

Water Quality

All sources ultra and nano filtered; chlorine and turbidity correct continuously; no positive coliform bacteria samples from distribution sample grabs. Samples of distribution water tested twice monthly and influent raw water are being collected once a month for lab analysis of coliform content. Average CL₂ dose at F1® 0.72 parts per million (ppm); F3® >0.65 ppm

Major Activities:

- Monthly reports sent to CA RWQCB
- Regular Flushing of Via de la Vista/ Escondido mains
- F1 CIP UF A & B cleaning
- F1 CIP NF B cleaned
- D4 pipe, pipeline trail and streambed restoration work
- General clearing of watershed roads and trails
- Combination of customer leaks and consumption brought tanks critically low following July 4th :
- notices posted to conserve water, outreach re: leaks on customer systems
- F1 settling ponds: cleaned out mud accumulated from filtering process
- Defensible space clearing continued at first valley plant
- Grabbed sample Well 5 at 3rd valley plant for analysis
- Glitch in F1 break tank-level control still not resolved, waiting on PLC update to remedy
- Visit from Paul Smedshammer (CORE Utilities) resolved communication problem on SCADA system F3 SCADA control panel finally programed; Conner radio functioning properly now and radio antennas realigned for optimum efficiency

Ken Fox, T3,
Senior Water Operator



Inverness Public Utility District

Board Agenda Item Staff Report

Subject: Request from Customer to Modify Structure of Current Water Rates
Meeting Date: August 26, 2020
Date Prepared: August 17, 2020
Prepared by: Wade Holland, Customer Services Manager
Attachments: Letter to Board from Scott McNulty

Recommended Action: Thank Mr. McNulty for his interest, but take no action.

Our customer Scott McNulty has two Water System customer accounts, one for a developed residential parcel and one for an undeveloped (but developable) residential parcel. The new water rates that went into effect on July 1 include a new rate tier that provides each customer with four units of water during each billing period at no commodity charge (these first four units of usage are, in a sense, included in the Basic Charge; they are the equivalent of providing each customer with up to approximately 50 gallons of water per day during each billing period at no usage charge).

Mr. McNulty is requesting that the uncharged four units of water to which his undeveloped parcel is entitled be credited to his usage at his developed parcel, which would mean (presumably) that the first eight units of water used at his developed parcel in each billing period would not be charged on the water bills.

In analyzing the request, staff concludes that accommodating Mr. McNulty's request would constitute a change in the structure of the Water System's rates and charges necessitating a Prop. 218 process. The District would have to model the potential impacts on the costs of water to all customers, notify every customer by a first-class mailer of the proposal, conduct a public hearing, and adopt an ordinance amending Regulation 301 ("Rates and Charges").

Because of timeline requirements dictated by Prop. 218 and enactment of an ordinance, we estimate that the earliest such a change could go into effect would be January 1, 2021. We also note that the out-of-pocket costs of the Prop. 218 notice that would have to be sent to the customers would be approximately \$800, *not* including the charges for a considerable amount of staff time.

The proposed change would directly affect eight customer accounts -- i.e., there are eight customer accounts for undeveloped residential parcels whose owners also have a separate customer account for a developed parcel. A complicating factor would be the significant proliferation of rate schedules that would have to be set up to accommodate all conceivable combinations of an undeveloped-parcel account being paired with a developed-parcel account (including the circumstance in which water is used at the undeveloped parcel, which does occur at some of our undeveloped-parcel meters). Another issue that would have to be addressed is when a single customer has meters on multiple undeveloped parcels (we already have a case in which one customer owns three undeveloped lots with meters on them; should this customer's developed-parcel account be afforded 12 units of uncharged water each billing period?).

Staff's recommendation is that the costs and complexities of implementing this proposal far outweigh the small individual savings that would accrue to a limited number of customers.

Scott McNulty
P.O. Box 243
Inverness, CA 94937

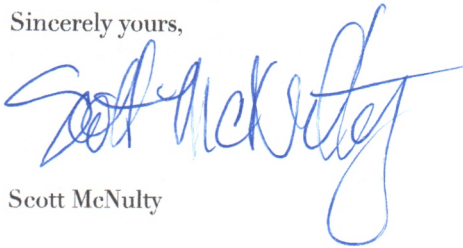
July 25, 2020

Board of Directors
Inverness Public Utility District
P.O. Box 469
Inverness, CA 94937

Dear Ladies and Gentlemen:

As I understand the current water rate structure the basic charge includes 4 units of water. As the owner of properties located at 115 Kehoe Way and 125 Kehoe Way, I wonder if the Board would consider adding the 4 units of water that are included with the basic charge from my property at 115 Kehoe Way, which is not developed and will not be for the foreseeable future, to my 125 Kehoe Way account?

Sincerely yours,



Scott McNulty



Inverness Public Utility District Board
Meeting August 26, 2020

Agenda Item No. 6

Request from Customer for Modification of Water Rate Structure



Inverness Public Utility District Board
Meeting August 26, 2020

Agenda Item No. 7

Fire Department Report

- **June 2020**
- **July 2020**

INVERNESS VOLUNTEER FIRE DEPARTMENT

P.O. Box 469, Inverness, CA 94937

FIRE DEPARTMENT REPORT

June 2020

INCIDENTS:

#	Date	
#20-059	06-01	EMS @ Escondido for fall victim. M-94 release at scene.
#20-060	06-03	EMS @ Inverness Store for LZ set up to assist MCFD. Helicopter cancelled.
#20-061	06-03	EMS @ Limantour Rd. for LZ. Helicopter cancelled.
#20-062	06-05	EMS @ Via Sobrante for fall victim. M-94 transport o MGH.
#20-063	06-07	EMS @ Laurel View for ALOC. M-94 release at scene.
#20-064	06-10	Smoke Check @ Camino del Mar & SFD. Nothing found.
#20-065	06-12	Carbon Monoxide Alarm @ Sir Francis Drake. Malfunctioning alarm.
#20-066	06-14	Vehicle Accident @ Shoreline Hwy & Olema Campground. Helicopter transport.
#20-067	06-19	Vehicle Accident @ Limantour Rd. Cancelled enroute.
#20-068	06-21	EMS @ Hawthornden. M-94 code 2 to KTL.
#20-069	06-21	Water Rescue @ North of Chicken Ranch Beach. Incapacitated Kayaker rescued.
#20-070	06-22	Animal Rescue assist to MCFD for pig in septic tank. Cancelled enroute. Thank goodness.
#20-071	06-24	EMS @ Miwok for unknown medical. M-94 transport to PVH.
#20-72	06-25	Tree and wires down on Ottinger's Hill. Standby for PG&E.
#20-73	06-30	Possible Vehicle Accident on Ottinger's Hill. Unable to locate.

TRAININGS:

06-14 Drill: Wildland fire training & gear checks.

06-30 Drill: More Wildland fire training

ACTIVITIES AND MAINTENANCE:

1. . Calibrate Gas detectors
2. Twice weekly conference calls with the Marin County EOC re: COVID issues.
3. Daily situation reports from HHS on COVID-19 are being distributed to disaster council members for distribution to all neighborhood contacts.
4. Work on MWPA plans.
5. Defensible space inspections.
6. Routine maintenance being performed

PERSONNEL: Mike Meszaros, Jim Fox, Ken Fox, Tom Fox, Burton Eubank, Brian Cassel, Jeff McBeth, Tim Olson, Dennis Holton, Brett Miller , Roy Pitts, David Briggs, ,John Roche, David Wright, Kai Heimpel, Tim Olson, Sabrina Meyerson, Alex Frankel

Jim Fox
Chief



Inverness Public Utility District
Board Meeting August 26, 2020

Agenda Item No. 8

**Approve FY 2020/21 Operating
Budget**

**Inverness PUD
Proposed 2020/2021
Budget**

	Combined	General Fund		Enterprise Fund	
		District	Fire	Water	Reserves
Income					
600 Taxes Income					
600-01 Ad Valorem Property Taxes	541,110	541,110			
600-02 Special Fire Assessment (Restricted)	75,385		75,385		
600-03 TOT Taxes (Meas. W) Restricted	25,000		25,000		
Total Taxes Income	641,495	541,110	100,385		
700 - Water Charges					
700-01 Basic Charge	452,100			452,100	
700-02 Usage Charges	108,400			108,400	
700-03 Cross Connection Fees	1,300			1,300	
700-04 Misc Charges	1,000			1,000	
700-05 Uncollectibles	(1,400)			(1,400)	
Total Water Revenue	561,400			561,400	
710 Miscellaneous Income					
710-01 Customer Work Overhead	500			500	
710-02 Other Income	700		700		
710-03 WMES (Burton Funds) (Restricted)	7,490		7,490		
710-04 Merchandise Sales	-				
710-05 Chipper Day Income	2,500		2,500		
710-06 New Service Connection Fee	7,700			7,700	
710-07 Interest Income	16,000	16,000			
Total Miscellaneous Income	34,890	16,000	10,690	8,200	
Total Income	1,237,785	557,110	111,075	569,600	
Expense					
810 Personnel Costs					
810-01 Management	161,049	118,309	21,370	21,370	
810-02 Operations Personnel	264,172		39,936	224,236	
810-03 Administrative Personnel	63,840	38,100		25,740	
810-04 Employer Payroll Taxes	37,413	11,965	4,690	20,758	
810-05 Staff Volunteer Wages	1,000		1,000		
810-06 Duty Officer	5,000		5,000		
810-07 Health & Wellness Premiums	101,850	41,222	15,983	44,645	
810-08 Retirement Premiums	37,048	9,278	7,614	20,156	
810-09 Unfunded Accrued Liability	27,527	270	10,464	16,793	
810-10 Accrued Vacation	15,550	3,600	7,499	4,452	
810-11 Workers Comp Insurance	17,870	860	3,458	13,552	
Total Personnel Costs	732,320	223,605	117,013	391,701	
830 Dispatch & Communications					
830-01 Radio/Pager Repair	1,920		1,920		
830-02 Commo Supplies	1,000		1,000		
830-03 MERA Operations	10,431		10,431		
830-04 MERA Bonds	11,978		11,978		
830-05 MERA New Financing	1,121		1,121		
Total Dispatch & Communications	26,450		26,450		
833 Collection & Treatment					
833-01 Chemicals	6,000			6,000	
Total Collection & Treatment	6,000			6,000	
835 Lab & Monitoring					
835-01 BacT & Raw Samples	4,500			4,500	
835-02 Periodic Samples	5,300			5,300	
835-03 Lead & Copper	1,000			1,000	
Total Lab & Monitoring	10,800			10,800	
840 Maintenance & Utilities					
840-01 Equipment Maint	4,100	1,000	2,000	1,100	
840-02 Building Maint	5,100		4,000	1,100	
840-03 Grounds Maint	1,000		1,000		
840-04 Tank Maintenance	700			700	
840-05 Collection & Treatment Maintenance	9,300			9,300	
840-06 Distribution System Maintenance	10,700			10,700	

**Inverness PUD
Proposed 2020/2021
Budget**

		Combined	District	Fire	Water	Reserves
840-07	Collection & Treatment Utilities	35,000			35,000	
840-08	Distribution System Utilities	5,000			5,000	
840-09	Firehouse Utilities	5,200		5,200		
840-10	SCADA Maintenance	4,000			4,000	
Total Maintenance & Utilities		80,100	1,000	12,200	66,900	
843 Fire Prevention						
843-01	Public Education and Awareness	500	-	500	-	
843-02	Chipper Day Expenses	4,000	-	4,000	-	
Total Fire Prevention		4,500	-	4,500	-	
844 Storage & Distribution						
844-01	Telemetry	2,900			2,900	
844-02	Cross Connect Maintenance	1,200			1,200	
844-03	Miscellaneous	800			800	
Total Storage & Distribution		4,900	-	-	4,900	
845 Supplies and Inventory						
845-01	Supplies and Inventory	18,000	3,000	6,000	9,000	
845-02	Personal Protective Equipment	9,000	500	7,500	1,000	
845-03	Resale Merchandise			-		
Total Supplies and Inventory		27,000	3,500	13,500	10,000	
850 Volunteer Expenses						
850-01	Training	2,000		2,000		
850-02	Certification and Courses	5,000		3,000	2,000	
850-03	Appreciation	-		-		
840-04	Stipends	3,000		3,000		
840-05	Workers Comp Insurance	4,644		4,644		
Total Training		14,644	-	12,644	2,000	
860 Vehicle Operations						
860-01	Gas & Oil	10,000		5,000	5,000	
860-02	Repairs and Service	8,000		6,000	2,000	
Total Vehicle Operations		18,000	-	11,000	7,000	
870 Administration						
870-01	Telephone, Internet, Cable	4,700	3,000	1,100	600	
870-02	Dues & Publications	5,800	4,000	500	1,300	
870-03	Insurance	31,254		16,252	15,002	
870-04	Financial Reporting/Audit	11,200	4,500	3,400	3,300	
870-05	Office Supplies, Postage	5,500	5,500			
870-06	Banking Charges	10,000	10,000			
870-07	Legal and Attorneys	5,000	5,000			
870-08	Board & Election Expenses	603	603			
870-09	Travel, Meetings, Training	1,000	1,000			
870-10	Public Relations & Outreach	2,000	1,000		1,000	
870-11	IT Support	5,000	5,000			
870-12	Billing & Collections	9,000			9,000	
870-13	Disaster Council	2,400		2,400		
870-14	Miscellaneous	3,000	500	500	2,000	
870-15	Other Agency Assessments	7,406		1,000	6,406	
Total Administration		103,863	40,103	25,152	38,608	
Total Expenses		1,028,577	268,208	222,459	537,909	
Ordinary Net Income/Loss		209,208	288,902	(111,384)	31,691	
Interfund Allocation						
997-01	From District to Water					
997-02	From Water to District		3,000		(3,000)	-
997-03	From District to Fire		(111,384)	111,384		-
997-04	From Fire to District					
Reserves						
998-01	From Water to Reserves				(28,691)	28,691
998-02	From Fire to Reserves					
998-03	From District to Reserves		(180,518)			180,518
Net			(0)	(0)	(0)	209,209

Overview of Inverness Fire Department's Special Fire Tax, FY 2020/21

Gross revenue from tax, FY 2020/21	\$76,763.06
County fee withheld (@\$2.00/taxed parcel; 689 parcels)	\$1,378.00
Net proceeds to District	\$75,385.06
Net proceeds in previous year (FY 2019/20)	\$75,374.26
Dollar increase year-to-year	\$10.80
Percentage increase year-to-year	0.0143%
Total number of assessor's parcels in District	745
Untaxable parcels	56
Taxable parcels	689
Taxable developed parcels (taxed at 6¢ per sq ft of structures)	535
Taxable undeveloped parcels (taxed at \$5.00 per parcel)	154
Residentially zoned taxable parcels ¹	521

¹ The Water System serves 499 residential customer services (plus 18 commercial/institutional customer services, for a total of 517 customer connections). Of the 499 residential customer services, nine are inactive on undeveloped lots, leaving a total of 490 parcels served by an active residential water meter. There are also 22 developed residential parcels within the District but outside the Water System's service area (1 on Kehoe Way, 13 on Highland Way, and 8 on Vision Road). This produces a total of 512 developed residences within the District. The fact that fewer than 180 residential parcels claim the homeowner property tax exemption means that as many as 332 residential parcels are not owner-occupied on a full-time basis; however, some of these are occupied on a full-time basis by tenants. There are probably no more than 40-50 such tenant-occupied residences, leaving a presumed total of around 280-290 residential properties that are used exclusively for weekend, vacation, and/or short-term rental purposes, amounting to 55-57% of the total housing stock.



Inverness Public Utility District
Board Meeting August 26, 2020

Agenda Item No. 9

Tenney Tanks Replacement Project



Board Agenda Item Staff Report

Subject: Tenney Tank Project
Meeting Date: August 26, 2020
Date Prepared: August 21, 2020
Prepared by: Shelley Redding, Administrator
Attachments: Tenney Tank Project Capital Project Report Form, Email from SWRCB Project Manager, Final Financing Agreement #SWRCB0000000000D1902046 _ 2110001-001C and Letter outlining Federal Funding Single Audit Compliance processes

Recommended Action: Approve Project Budget and Direct Staff to initiate Bid Process

Project Budget:

The Tenney Tank Project started in fiscal year 2016-2017 and has incurred expenses prior to the execution of the financing agreement this fiscal year. The expenses incurred at the end of 2019-2020 is \$64,819. The final financing agreement allows reimbursement requests for expenses incurred upon execution of the financing agreement. The agreement was executed on 8/17/2020. Staff requests that the Board approve a budget of \$865,000 to include the expenses from FY 2016-2017 to FY 2019-2020.

Bid Process Initiation:

Now that the financing agreement has been executed, your Board must direct staff to contact the project engineers, Brelje and Race Engineers, Inc. to initiate the Bid Process, providing them with the requirements as outlined in the agreement the Coastal Permit information. Staff will also communicate to the engineers site specific criteria relating to neighboring property owner concerns and the commitments made by the District to address those concerns.

From: Blanco, John Paul@Waterboards
To: Shelley Redding
Subject: Re: Inverness PUD SWRCB0000000000D1902046 / 2110001-001C
Date: Tuesday, August 18, 2020 9:56:58 AM

Hi Shelley,

I would like to remind you that per financing agreement, Inverness PUD needs to meet but not limited to the following requirements:

1. Exhibit A.2.2.1 (a) - Recipient must provide a progress report to Division each quarter beginning no later than 90 days after execution of this agreement. (b) Failure to provide a complete and accurate progress report may result in the withholding of project funds as set forth in Exhibit B.
2. Exhibit B.1.6 (c) - Construction cost and its disbursement are not available until after the division has approved the final budget form submitted by the recipient.

here is the link on the FBA form:

https://www.waterboards.ca.gov/drinking_water/services/funding/documents/final_budget_approval.pdf

3. Exhibit B.1.6 (d) - no cost incurred prior to Eligible work start date are eligible for reimbursement.
4. Exhibit B.1.6 (e) - Construction costs incurred prior to eligible construction start date are not eligible for reimbursement
5. Exhibit D - Special conditions has to be conducted and/or meet.

Please let me know if you have any questions.

Respectfully,

John Paul Blanco, P.E.

Associate Sanitary Engineer, Project Manager
Drinking Water Technical Assistance Section
California State Water Resources Control Board
Division of Financial Assistance
P.O. Box 997377, MS 7418, Sacramento, CA 95899-7413

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From: Shelley Redding <shelley.redding@invernesspud.org>
Sent: Tuesday, August 18, 2020 9:06 AM
To: Bruglia, David@Waterboards <David.Bruglia@Waterboards.ca.gov>
Cc: Blanco, John Paul@Waterboards <JohnPaul.Blanco@waterboards.ca.gov>; Trinh-Le, Uyen@Waterboards <Uyen.Trinh-Le@waterboards.ca.gov>; Wilson, Terry@Waterboards <Terry.Wilson@waterboards.ca.gov>; Hearne, Thera@Waterboards <Thera.Hearne@waterboards.ca.gov>; Duenas, Maria@Waterboards <Maria.Duenas@Waterboards.ca.gov>; Macali, Sadie@Waterboards <Sadie.Macali@Waterboards.ca.gov>; Marshall, Lauren@Waterboards <Lauren.Marshall@Waterboards.ca.gov>; Ruiz, Anabel@Waterboards

<Anabel.Ruiz@waterboards.ca.gov>

Subject: RE: Inverness PUD SWRCB0000000000D1902046 / 2110001-001C

EXTERNAL:

Good morning David,

Thank you for sending the final documents! We are excited to get started on this project. I will be providing the final document to our Board of Directors to approve the project initiation and start the bid process with our Engineers.

Shelley

*Shelley Redding
Administrator
Inverness Public Utility District*

*P.O. Box 469
Inverness, CA 94937
415-669-1414
Shelley.redding@invernesspud.org*

From: Bruglia, David@Waterboards <David.Bruglia@Waterboards.ca.gov>

Sent: Tuesday, August 18, 2020 9:00 AM

To: Shelley Redding <shelley.redding@invernesspud.org>

Cc: Blanco, John Paul@Waterboards <JohnPaul.Blanco@waterboards.ca.gov>; Trinh-Le, Uyen@Waterboards <Uyen.Trinh-Le@waterboards.ca.gov>; Wilson, Terry@Waterboards <Terry.Wilson@waterboards.ca.gov>; Hearne, Thera@Waterboards <Thera.Hearne@waterboards.ca.gov>; Duenas, Maria@Waterboards <Maria.Duenas@Waterboards.ca.gov>; Macali, Sadie@Waterboards <Sadie.Macali@Waterboards.ca.gov>; Marshall, Lauren@Waterboards <Lauren.Marshall@Waterboards.ca.gov>; Ruiz, Anabel@Waterboards <Anabel.Ruiz@waterboards.ca.gov>

Subject: Inverness PUD SWRCB0000000000D1902046 / 2110001-001C

Good morning,

The Inverness Public Utility District Agreement No. SWRCB0000000000D1902046 was executed on August 17, 2020. Attached is a PDF copy of the executed Funding Agreement. A hard copy will be mailed out shortly.

For questions about your project, please contact the Project Manager, John Paul Blanco at (916) 445-2495 or JohnPaul.Blanco@waterboards.ca.gov.

If you have any questions regarding disbursements, or the Request for Disbursements (Form 260 and Form 261), Allowance (Soft Costs) Summary Table, and Disbursement Instructions, please contact Terry Wilson, Disbursements Analyst, at (916) 449-5569 or Terry.Wilson@waterboards.ca.gov.

We strive to provide superior service to our recipients and would appreciate your feedback on the application process. Please assist us in completing a 5-minute Customer Satisfaction Survey at <https://www.surveymonkey.com/s/DWSRFSatisfaction> so we can continue to improve on our service and process. Your comments are valuable to the success of the DWSRF Program. Thank you for your time and we look forward to continue to work with you.

Thank you,

David Bruglia
Financial Assistance Contracts Unit

State Water Resources Control Board
Division of Financial Assistance
1001 I Street, Sacramento, CA 95814
Ph: (916) 449-5640 - Fax: (916) 327-7469
David.Bruglia@waterboards.ca.gov



DRINKING WATER

INVERNESS PUBLIC UTILITY DISTRICT

AND

CALIFORNIA STATE WATER RESOURCES CONTROL BOARD



CONSTRUCTION
INSTALLMENT SALE AGREEMENT

PROJECT NO. 2110001-001C
TENNEY TANK REPLACEMENT

AGREEMENT NO. SWRCB0000000000D1902046

PROJECT FUNDING AMOUNT: \$800,000.00
ESTIMATED REASONABLE PROJECT COST: \$800,000.00

ELIGIBLE WORK START DATE: SEPTEMBER 1, 2016
ELIGIBLE CONSTRUCTION START DATE: FEBRUARY 12, 2020
CONSTRUCTION COMPLETION DATE: APRIL 30, 2022
FINAL REIMBURSEMENT REQUEST DATE: OCTOBER 30, 2022
FINAL PAYMENT DATE: APRIL 30, 2052
RECORDS RETENTION END DATE: APRIL 30, 2058

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AGREEMENT

1. AUTHORITY.

- (a) The State Water Resources Control Board (State Water Board) is authorized, and implements its authority, to provide financial assistance under this Agreement pursuant to Section 116760 et seq. of the Health and Safety Code, and Resolution Nos. 2019-0032 and 2019-0065.
- (b) The Recipient is authorized to enter into this Installment Sale Agreement (Agreement) pursuant to Authorized Rep Resolution No. 252-2020.

2. INTENTION.

- (a) The Recipient desires to receive financial assistance for and undertake work required for the drinking water construction project (Project) according to the terms and conditions set forth in this Agreement.
- (b) The State Water Board proposes to assist in providing financial assistance for eligible costs of the Project in the amount set forth in Exhibit B, according to the terms and conditions set forth in this Agreement, with the expectation that the Recipient shall repay all of the financial assistance to the State Water Board.
- (c) The Recipient intends to evidence its obligation to submit Payments to the State Water Board and secure its obligation with Net Revenues of its water enterprise, as set forth in Exhibit B, according to the terms and conditions set forth in this Agreement.
- (d) The Recipient intends to certify and evidence its compliance with the Tax Covenants set forth in Exhibit F.

3. AGREEMENT, TERM, DOCUMENTS INCORPORATED BY REFERENCE.

In consideration of the mutual representations, covenants and agreements herein set forth, the State Water Board and the Recipient, each binding itself, its successors and assigns, do mutually promise, covenant, and agree to the terms, provisions, and conditions of this Agreement.

- (a) The Recipient hereby sells to the State Water Board and the State Water Board hereby purchases from the Recipient the Project. Simultaneously therewith, the Recipient hereby purchases from the State Water Board, and the State Water Board hereby sells to the Recipient, the Project in accordance with the provisions of this Agreement. All right, title, and interest in the Project shall immediately vest in the Recipient on the date of execution and delivery of this Agreement by both parties without further action on the part of the Recipient or the State Water Board.
- (b) Subject to the satisfaction of any condition precedent to this Agreement, this Agreement shall become effective upon the signature of both the Recipient and the State Water Board. Conditions precedent are not limited to the following:
- i. The Recipient must deliver to the Division a resolution authorizing this Agreement.
 - ii. The Recipient must deliver an opinion of general counsel satisfactory to the State Water Board's counsel dated on or after the date that the Recipient signs this Agreement.

(c) Upon execution, the term of the Agreement shall begin on the Eligible Work Start Date and extend through the Final Payment Date.

(d) This Agreement includes the following exhibits and attachments thereto:

- i. EXHIBIT A – SCOPE OF WORK
- ii. EXHIBIT B – FUNDING TERMS
- iii. EXHIBIT C – GENERAL & PROGRAMMATIC TERMS & CONDITIONS
- iv. EXHIBIT D – SPECIAL CONDITIONS
- v. EXHIBIT E – PAYMENT SCHEDULE
- vi. EXHIBIT F – TAX CERTIFICATE

(e) This Agreement includes the following documents incorporated by reference:

- i. the Final Plans & Specifications, dated April 2018, which are the basis for the construction contract to be awarded by the Recipient;
- ii. the Drinking Water System Permit No. 020497P2110001;
- iii. the Recipient’s Reimbursement Resolution dated September 25, 2019;
- iv. the Recipient’s Tax Questionnaire dated May 3, 2018;
- v. the Davis-Bacon requirements found at:
https://www.waterboards.ca.gov/water_issues/programs/grants_loans/srf/docs/davisbac on/2019_dwsrf_governmental_entities.pdf;

4. PARTY CONTACTS

State Water Board		Inverness Public Utility District	
Section:	Division of Financial Assistance		
Name:	John Paul Blanco, Project Manager	Name:	Shelley Redding, Administrator
Address:	1001 I Street, 16 th Floor	Address:	PO Box 469
City, State, Zip:	Sacramento, CA 95814	City, State, Zip:	Inverness, CA 94937
Phone:	(916) 445-2495	Phone:	(415) 669-1414
Fax:		Fax:	
Email:	JohnPaul.Blanco@waterboards.ca.gov	Email:	Shelley.Redding@invernesspud.org

The Recipient may change its contact upon written notice to the Division, which notice shall be accompanied by authorization from the Recipient’s Authorized Representative. The State Water Board will notify the Recipient of any changes to its contact.

While the foregoing are contacts for day-to-day communications regarding Project work, the Recipient shall provide official communications and events of Notice as set forth in Exhibit C to the Division’s Deputy Director.

5. DEFINITIONS.

Unless otherwise specified, each capitalized term used in this Agreement has the following meaning:

“Additional Payments” means the reasonable extraordinary fees and expenses of the State Water Board, and of any assignee of the State Water Board’s right, title, and interest in and to this Agreement, in connection with this Agreement, including all expenses and fees of accountants, trustees, staff, contractors, consultants, costs, insurance premiums and all other extraordinary costs reasonably incurred by the State Water Board or assignee of the State Water Board.

“Allowance” means an amount based on a percentage of the accepted bid for an eligible project to help defray the planning, design, and construction engineering and administration costs of the Project.

"Agreement" means this agreement, including all exhibits and attachments hereto.

"Authorized Representative" means the duly appointed representative of the Recipient as set forth in the certified original of the Recipient's authorizing resolution that designates the authorized representative by title.

"Bank" means the California Infrastructure and Economic Development Bank.

"Bond Funded Portion of the Project Funds" means any portion of the Project Funds which was or will be funded with Bond Proceeds.

"Bond Proceeds" means original proceeds, investment proceeds, and replacement proceeds of Bonds.

"Bonds" means any series of bonds issued by the Bank, the interest on which is excluded from gross income for federal tax purposes, all or a portion of the proceeds of which have been, are, or will be applied by the State Water Board to fund all or any portion of the Project Costs or that are secured in whole or in part by Payments paid hereunder.

"Charge In Lieu of Interest" means any fee or charge in lieu of some or all of, but not to exceed, the interest that would otherwise be owed under this Agreement, as set forth in Exhibit E.

"Code" as used in Exhibit F of this Agreement means the Internal Revenue Code of 1986, as amended, and any successor provisions and the regulations of the U.S. Department of the Treasury promulgated thereunder.

"Completion of Construction" means the date, as determined by the Division after consultation with the Recipient, that the work of building and erection of the Project is substantially complete, and is identified in Exhibit A of this Agreement.

"Cover Page" means the front page of this Agreement.

"Days" means calendar days unless otherwise expressly indicated.

"Debt Service" means, as of any date, with respect to outstanding System Obligations and, in the case of the additional debt tests in Exhibit B of this Agreement, any System Obligations that are proposed to be outstanding, the aggregate amount of principal and interest scheduled to become due (either at maturity or by mandatory redemption), together with any Charge In Lieu of Interest on this Obligation or other System Obligations to the State Water Board, calculated with the following assumptions:

- a. Principal payments (unless a different subdivision of this definition applies for purposes of determining principal maturities or amortization) are made in accordance with any amortization schedule published for such principal, including any minimum sinking fund payments;
- b. Interest on a variable rate System Obligation that is not subject to a swap agreement and that is issued or will be issued as a tax-exempt obligation under federal law, is the average of the SIFMA Municipal Swap Index, or its successor index, during the 24 months preceding the date of such calculation;
- c. Interest on a variable rate System Obligation that is not subject to a swap agreement and that is issued or will be issued as a taxable obligation under federal law, is the average of LIBOR, or its successor index, during the 24 months preceding the date of such calculation;

- d. Interest on a variable rate System Obligation that is subject to a swap agreement is the fixed swap rate or cap strike rate, as appropriate, if the variable rate has been swapped to a fixed rate or capped pursuant to an interest rate cap agreement or similar agreement;
- e. Interest on a fixed rate System Obligation that is subject to a swap agreement such that all or a portion of the interest has been swapped to a variable rate shall be treated as variable rate debt under subdivisions (b) or (c) of this definition of Debt Service;
- f. Payments of principal and interest on a System Obligation are excluded from the calculation of Debt Service to the extent such payments are to be paid from amounts then currently on deposit with a trustee or other fiduciary and restricted for the defeasance of such System Obligations;
- g. If 25% or more of the principal of a System Obligation is not due until its final stated maturity, then principal and interest on that System Obligation may be projected to amortize over the lesser of 30 years or the Useful Life of the financed asset, and interest may be calculated according to subdivisions (b)-(e) of this definition of Debt Service, as appropriate.

"Deputy Director" means the Deputy Director of the Division.

"District Office" means District Office of the Division of Drinking Water of the State Water Board.

"Division" means the Division of Financial Assistance of the State Water Board or any other segment of the State Water Board authorized to administer this Agreement.

"Division of Drinking Water" means the Division of Drinking Water of the State Water Board.

"Eligible Construction Start Date" means the date set forth on the Cover Page of this Agreement, establishing the date on or after which construction costs may be incurred and eligible for reimbursement hereunder.

"Eligible Work Start Date" means the date set forth on the Cover Page of this Agreement, establishing the date on or after which any non-construction costs may be incurred and eligible for reimbursement hereunder.

"Enterprise Fund" means the enterprise fund of the Recipient in which Revenues are deposited.

"Event of Default" means the occurrence of any of the following events:

- a) Failure by the Recipient to make any payment required to be paid pursuant to this Agreement, including Payments;
- b) A representation or warranty made by or on behalf of the Recipient in this Agreement or in any document furnished by or on behalf of the Recipient to the State Water Board pursuant to this Agreement shall prove to have been inaccurate, misleading or incomplete in any material respect;
- c) A material adverse change in the condition of the Recipient, the Revenues, or the System, which the Division reasonably determines would materially impair the Recipient's ability to satisfy its obligations under this Agreement.
- d) Failure by the Recipient to comply with the additional debt test or reserve fund requirement, if any, in Exhibit B or Exhibit D of this Agreement;
- e) Failure to operate the System or the Project without the Division's approval;
- f) Failure by the Recipient to observe and perform any covenant, condition, or provision in this Agreement, which failure shall continue for a period of time, to be determined by the Division;

- g) The occurrence of a material breach or event of default under any System Obligation that results in the acceleration of principal or interest or otherwise requires immediate prepayment, repurchase or redemption;
- h) Initiation of proceedings seeking arrangement, reorganization, or any other relief under any applicable bankruptcy, insolvency, or other similar law; the appointment of or taking possession of the Recipient's property by a receiver, liquidator, assignee, trustee, custodian, conservator, or similar official; the Recipient's entering into a general assignment for the benefit of creditors; the initiation of resolutions or proceedings to terminate the Recipient's existence, or any action in furtherance of any of the foregoing;
- i) A determination pursuant to Gov. Code section 11137 that the Recipient has violated any provision in Article 9.5 of Chapter 1 of Part 1 of Division 3 of Title 2 of the Government Code;
- j) Loss of the Recipient's rights, licenses, permits, or privileges necessary for the operation of the System or the Project, or the occurrence of any material restraint on the Recipient's enterprise by a government agency or court order; or

"Final Disbursement Request Date" means the date set forth as such on the Cover Page of this Agreement, after which date, no further Project Funds disbursements may be requested.

"Final Payment Date" is the date by which all principal and accrued interest due under this Agreement is to be paid in full to the State Water Board and is specified on the Cover Page of this Agreement.

"Fiscal Year" means the period of twelve (12) months terminating on June 30 of any year, or any other annual period selected and designated by the Recipient as its Fiscal Year in accordance with applicable law.

"Force Account" means the use of the Recipient's own employees, equipment, or resources for the Project.

"GAAP" means generally accepted accounting principles, the uniform accounting and reporting procedures set forth in publications of the American Institute of Certified Public Accountants or its successor, or by any other generally accepted authority on such procedures, and includes, as applicable, the standards set forth by the Governmental Accounting Standards Board or its successor, or the Uniform System of Accounts, as adopted by the California Public Utilities Commission for water utilities.

"Initiation of Construction" means the date that notice to proceed with work is issued for the Project, or, if notice to proceed is not required, the date of commencement of building and erection of the Project.

"Listed Event" means, so long as the Recipient has outstanding any System Obligation subject to Rule 15c2-12, any of the events required to be reported with respect to such System Obligation pursuant to Rule 15c2-12(b)(5).

"Material Obligation" means an obligation of the Recipient that is material to this transaction other than a System Obligation.

"Maximum Annual Debt Service" means the maximum amount of Debt Service due on System Obligations in a Fiscal Year during the period commencing with the Fiscal Year for which such calculation is made and within the next five years in which Debt Service for any System Obligations will become due.

"Net Revenues" means, for any Fiscal Year, all Revenues received by the Recipient less the Operations and Maintenance Costs for such Fiscal Year.

"Obligation" means the obligation of the Recipient to make Payments (including Additional Payments) as provided herein, as evidenced by the execution of this Agreement, proceeds of such obligations being

used to fund the Project as specified in the Project Description in Exhibit A and Exhibit B and in the documents thereby incorporated by reference.

"Operations and Maintenance Costs" means the reasonable and necessary costs paid or incurred by the Recipient for maintaining and operating the System, determined in accordance with GAAP, including all reasonable expenses of management and repair and all other expenses necessary to maintain and preserve the System in good repair and working order, and including all reasonable and necessary administrative costs of the Recipient that are charged directly or apportioned to the operation of the System, such as salaries and wages of employees, overhead, taxes (if any), the cost of permits, licenses, and charges to operate the System and insurance premiums; but excluding, in all cases depreciation, replacement, and obsolescence charges or reserves therefor and amortization of intangibles.

"Parity Obligation" means a debt obligation of the Recipient on parity with this Obligation. There are no Parity Obligations.

"Payment" means any payment due to the State Water Board from the Recipient pursuant to this Agreement.

"Policy" means the State Water Board's "Policy for Implementing the Drinking Water State Revolving Fund," as amended from time to time, including the Intended Use Plan in effect as of the execution date of this Agreement.

"Project" means the Project financed by this Agreement as described in Exhibits A and B and in the documents incorporated by reference herein.

"Project Completion" means the date, as determined by the Division after consultation with the Recipient, that operation of the Project is initiated or is capable of being initiated, whichever comes first.

"Project Costs" means the incurred costs of the Recipient which are eligible for financial assistance under this Agreement, which are allowable costs as defined under the Policy, and which are reasonable, necessary and allocable by the Recipient to the Project under GAAP, and may include capitalized interest.

"Project Funds" means all moneys disbursed to the Recipient by the State Water Board for eligible Project Costs pursuant to this Agreement.

"Recipient" means Inverness Public Utility District.

"Records Retention End Date" means the last date that the Recipient is obligated to maintain records and is set forth on the Cover Page of this Agreement.

"Regional Water Quality Control Board" or "Regional Water Board" means the appropriate Regional Water Quality Control Board.

"Reimbursement Resolution" means the Recipient's reimbursement resolution identified and incorporated by reference in this Agreement.

"Reserve Fund" means the reserve fund required pursuant to Exhibit B of this Agreement.

"Revenues" means, for each Fiscal Year, all gross income and revenue received or receivable by the Recipient from the ownership or operation of the System, determined in accordance with GAAP, including all rates, fees, and charges (including connection fees and charges) as received by the Recipient for the services of the System, and all other income and revenue howsoever derived by the Recipient from the

ownership or operation of the System or arising from the System, including all income from the deposit or investment of any money in the Enterprise Fund or any rate stabilization fund of the Recipient or held on the Recipient's behalf, and any refundable deposits made to establish credit, and advances or contributions in aid of construction.

"Rule 15c2-12(b)(5)" means Rule 15c2-12(b)(5) promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended.

"Senior Obligation" means a debt obligation of the Recipient that is senior to this Obligation. There are no Senior Obligations.

"SRF" means the Drinking Water State Revolving Fund.

"State" means State of California.

"State Water Board" means the State Water Resources Control Board.

"Subordinate Obligation" means a debt obligation of the Recipient that is subordinate to this Obligation. There are no Subordinate Obligations.

"System" means all drinking water collection, transport, treatment, storage, and delivery facilities, including land and easements thereof, owned by the Recipient, including the Project, and all other properties, structures, or works hereafter acquired and constructed by the Recipient and determined to be a part of the System, together with all additions, betterments, extensions, or improvements to such facilities, properties, structures, or works, or any part thereof hereafter acquired and constructed.

"System Obligation" means any obligation of the Recipient payable from the Revenues, including but not limited to this Obligation, any Parity Obligation, any Subordinate Obligation, and such additional obligations as may hereafter be issued in accordance with the provisions of such obligations and this Agreement.

"Useful Life" means the economically useful life of the Project beginning at Completion of Construction and is set forth in Exhibit A.

"Year" means calendar year unless otherwise expressly indicated.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

INVERNESS PUBLIC UTILITY DISTRICT:

By: 
Name: Shelley Redding
Title: Administrator

Date: 7/9/2020

STATE WATER RESOURCES CONTROL BOARD:

For By: , Asst Dep Dir
Name: Leslie Laudon
Title: Deputy Director
Division of Financial Assistance

Date: 8/17/20

EXHIBIT A – SCOPE OF WORK

A.1. PROJECT DESCRIPTION, USEFUL LIFE, AND SCOPE OF WORK.

- (a) The Project is the project set forth on the Cover Page of this Agreement.
- (b) The Useful Life of this Project is at least 50 years.
- (c) Scope of Work.

The Recipient will install two bolted steel tanks with the capacity of 45,000 gallons and 53,000 gallons.

A.2. STANDARD PROJECT REQUIREMENTS.

A.2.1 Acknowledgements.

The Recipient shall include the following acknowledgement in any document, written report, or brochure prepared in whole or in part pursuant to this Agreement:

“Funding for this project has been provided in full or in part through an agreement with the State Water Resources Control Board.

California’s Drinking Water State Revolving Fund is capitalized through a variety of funding sources, including grants from the United States Environmental Protection Agency and state bond proceeds.

The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use.”

A.2.2 Reports

A.2.2.1 Progress Reports.

- (a) The Recipient must provide a progress report to the Division each quarter, beginning no later than 90 days after execution of this Agreement.
- (b) The Recipient must provide a progress report with each disbursement request. Failure to provide a complete and accurate progress report may result in the withholding of Project Funds, as set forth in Exhibit B.
- (c) A progress report must contain the following information:
 - i. A summary of progress to date including a description of progress since the last report, percent construction complete, percent contractor invoiced, and percent schedule elapsed;
 - ii. A description of compliance with environmental requirements;
 - iii. A listing of change orders including amount, description of work, and change in contract amount and schedule; and
 - iv. Any problems encountered, proposed resolution, schedule for resolution, and status of previous problem resolutions.

A.2.2.2 Project Completion Report.

(a) The Recipient must submit a Project Completion Report to the Division with a copy to the appropriate District Office on or before the due date established by the Division and the Recipient at the time of final project inspection. The Project Completion Report must include the following:

- i. Description of the Project,
- ii. Description of the water quality problem the Project sought to address,
- iii. Discussion of the Project's likelihood of successfully addressing that water quality problem in the future, and
- iv. Summary of compliance with applicable environmental conditions.

(b) If the Recipient fails to submit a timely Project Completion Report, the State Water Board may stop processing pending or future applications for new financial assistance, withhold disbursements under this Agreement or other agreements, and begin administrative proceedings.

A.2.2.3 As Needed Reports.

The Recipient must provide expeditiously, during the term of this Agreement, any reports, data, and information reasonably required by the Division, including but not limited to material necessary or appropriate for evaluation of the funding program or to fulfill any reporting requirements of the state or federal government.

A.2.2.4 DBE Reports for SRF Projects.

The Recipient must report DBE utilization to the Division on the DBE Utilization Report, State Water Board Form DBE UR334. The Recipient must submit such reports to the Division annually within ten (10) calendar days following October 1 until such time as the "Notice of Completion" is issued. The Recipient must comply with 40 CFR § 33.301 and require its contractors and subcontractors on the Project to comply.

A.2.3 Signage.

The Grantee shall place a sign in a prominent location at Project site (if applicable) or at the Grantee's headquarters and shall include the following color logos:



(logos available from the Project Manager), and the following disclosure statement:

"Funding for this Tenney Tank Replacement project has been provided in full or in part by the Drinking Water State Revolving Fund through an agreement with the State Water Resources Control Board. California's Drinking Water State Revolving Fund is capitalized through a variety of funding sources, including grants from the United States Environmental Protection Agency and state bond proceeds."

The Project sign may include another agency's required promotional information so long as the above logos and disclosure statement are equally prominent on the sign. The sign shall be prepared in a professional manner. Additionally, the required contents of the sign (logo and disclosure statement) shall be posted on the Grantee's website or any of the Grantee's web page(s) associated with the Project.

A.2.4 Commencement of Operations.

Upon Completion of Construction of the Project, the Recipient must expeditiously initiate Project operations.

A.3 DATES & DELIVERABLES.

- (a) Time is of the essence.
- (b) The Recipient must expeditiously proceed with and complete construction of the Project.
- (c) The following dates are established as on the Cover Page of this Agreement:
 - i. Eligible Work Start Date
 - ii. Eligible Construction Start Date
 - iii. Completion of Construction Date
 - iv. Final Disbursement Request Date
 - v. Records Retention End Date
 - vi. Final Payment Date
- (d) The Recipient must award the prime construction contract timely.
- (e) The Recipient agrees to start construction no later than December 1, 2020.
- (f) The Recipient must deliver any request for extension of the Completion of Construction date no less than 90 days prior to the Completion of Construction date.
- (g) The undisbursed balance of this Agreement will be deobligated if the Recipient does not provide its final Disbursement Request to the Division on or before the Final Disbursement Request Date, unless prior approval has been granted by the Division.

EXHIBIT B – FUNDING TERMS

B.1. FUNDING AMOUNTS AND DISBURSEMENTS

B.1.1 Funding Contingency and Other Sources.

(a) If this Agreement’s funding for any fiscal year expires due to reversion or is reduced, substantially delayed, or deleted by the Budget Act, by Executive Order, or by order or action of the Department of Finance, the State Water Board has the option to either cancel this Agreement with no liability accruing to the State Water Board, or offer an amendment to the Recipient to reflect the reduced amount.

(b) If funding for Project Costs is made available to the Recipient from sources other than this Agreement, the Recipient must notify the Division. The Recipient may retain such funding up to an amount which equals the Recipient's share of Project Costs. To the extent allowed by requirements of other funding sources, excess funding must be remitted to the State Water Board to be applied to Payments due hereunder, if any.

B.1.2 Estimated Reasonable Cost.

The estimated reasonable cost of the total Project is eight hundred thousand dollars and no cents (\$800,000.00).

B.1.3 Project Funding Amount.

Subject to the terms of this Agreement, the State Water Board agrees to provide Project Funds not to exceed the amount of the Project Funding Amount set forth on the Cover Page of this Agreement.

B.1.4 Reserved.

B. 1.5 Budget Costs.

(a) Estimated budget costs are contained in the Summary Project Cost Table below:

LINE ITEM	TOTAL ESTIMATED COST	PROJECT FUNDING AMOUNT
Construction	\$610,000	\$610,000
Pre-Purchased Material/Equipment	\$0	\$0
Purchase of Land	\$0	\$0
Contingency	\$98,000	\$98,000
Allowances (Soft Costs)	\$92,000	\$92,000
TOTAL	\$800,000	\$800,000

The Division’s Final Budget Approval and related Form 259 and Form 260 will document a more detailed budget of eligible Project Costs and Project funding amounts.

Upon written request by the Recipient, the Division may adjust the line items of the Summary Project Cost Table at the time of Division’s Final Budget Approval. Upon written request by the Recipient, the Division may also adjust the line items of the Summary Project Cost Table as well as the detailed budget at the time of Recipient’s submittal of its final claim. Any line item adjustments to the Summary Project Cost Table that are due to a change in scope of work will require an Agreement amendment. The sum of

adjusted line items in both the Summary Project Cost Table and the detailed budget must not exceed the Project Funding Amount. The Division may also propose budget adjustments.

(b) Under no circumstances may the sum of line items in the Final Budget Approval exceed the Project Funding Amount.

B.1.6 Contingent Disbursement.

(a) The State Water Board's disbursement of funds hereunder is contingent on the Recipient's compliance with the terms and conditions of this Agreement.

(b) The State Water Board's obligation to disburse Project Funds is contingent upon the availability of sufficient funds to permit the disbursements provided for herein. If sufficient funds are not available for any reason, including but not limited to failure of the federal or State government to appropriate funds necessary for disbursement of Project Funds, the State Water Board shall not be obligated to make any disbursements to the Recipient under this Agreement. This provision shall be construed as a condition precedent to the obligation of the State Water Board to make any disbursements under this Agreement. Nothing in this Agreement shall be construed to provide the Recipient with a right of priority for disbursement over any other entity. If any disbursements due the Recipient under this Agreement are deferred because sufficient funds are unavailable, it is the intention of the State Water Board that such disbursement will be made to the Recipient when sufficient funds do become available, but this intention is not binding.

(c) Construction costs and disbursements are not available until after the Division has approved the final budget form submitted by the Recipient.

(d) No costs incurred prior to the Eligible Work Start Date are eligible for reimbursement.

(e) Construction costs incurred prior to the Eligible Construction Start Date are not eligible for reimbursement.

(f) Failure to proceed according to the timelines set forth in this Agreement may require the Recipient to repay to the State Water Board all disbursed Project Funds.

(g) The Recipient agrees to ensure that its final Disbursement Request is received by the Division no later than the Final Disbursement Request Date, unless prior approval has been granted by the Division. If the final Disbursement Request is not received timely, the undisbursed balance of this Agreement will be deobligated.

(h) The Recipient is not entitled to interest earned on undisbursed funds.

B.1.7 Disbursement Procedure.

Except as may be otherwise provided in this Agreement, disbursement of Project Funds will be made as follows:

1. Upon execution and delivery of this Agreement by both parties, the Recipient may request immediate disbursement of any eligible incurred planning and design allowance costs as specified below from the Project Funds through submission to the State Water Board of the Disbursement Request Form 260 and Form 261, or any amendment thereto, duly completed and executed.
2. The Recipient must submit a disbursement request for costs incurred prior to the date this Agreement is executed by the State Water Board no later than ninety (90) days after

this Agreement is executed by the State Water Board. Late disbursement requests may not be honored.

3. The Recipient may request disbursement of eligible construction and equipment costs consistent with budget amounts approved by the Division in the Final Budget Approval.
4. Additional Project Funds will be promptly disbursed to the Recipient upon receipt of Disbursement Request Form 260 and Form 261, or any amendment thereto, duly completed and executed by the Recipient for incurred costs consistent with this Agreement, along with receipt of progress reports due under Exhibit A.
5. The Recipient must not request disbursement for any Project Cost until such cost has been incurred and is currently due and payable by the Recipient, although the actual payment of such cost by the Recipient is not required as a condition of disbursement request. Supporting documentation (e.g., receipts) must be submitted with each Disbursement Request. The amount requested for administration costs must include a calculation formula (i.e., hours or days worked times the hourly or daily rate = total amount claimed). Disbursement of Project Funds will be made only after receipt of a complete, adequately supported, properly documented, and accurately addressed Disbursement Request. Disbursement Requests submitted without supporting documents may be wholly or partially withheld at the discretion of the Division.
6. The Recipient must spend Project Funds within 30 days of receipt. If the Recipient earns interest earned on Project Funds, it must report that interest immediately to the State Water Board. The State Water Board may deduct earned interest from future disbursements.
7. The Recipient shall not request a disbursement unless that Project Cost is allowable, reasonable, and allocable.
8. Notwithstanding any other provision of this Agreement, no disbursement shall be required at any time or in any manner which is in violation of or in conflict with federal or state laws, policies, or regulations.
9. No work or travel outside the State of California is permitted under this Agreement unless the Division provides prior written authorization. Failure to comply with this restriction may result in termination of this Agreement, pursuant to Exhibit C. Any reimbursement for necessary travel and per diem shall be at rates not to exceed those set by the California Department of Human Resources at <http://www.calhr.ca.gov/employees/Pages/travel-reimbursements.aspx>, as of the date costs are incurred by the Recipient.

B.1.8 Withholding of Disbursements.

Notwithstanding any other provision of this Agreement, the State Water Board may withhold all or any portion of the Project Funds upon the occurrence of any of the following events:

- (a) The Recipient's failure to maintain reasonable progress on the Project as determined by the Division;
- (b) Placement on the ballot or passage of an initiative or referendum to repeal or reduce the Recipient's taxes, assessments, fees, or charges levied for operation of the System or payment of debt service on System Obligations;
- (c) Commencement of litigation or a judicial or administrative proceeding related to the Project, System, or Revenues that the State Water Board determines may impair the timely satisfaction of Recipient's obligations under this Agreement;

- (d) Any investigation by the District Attorney, California State Auditor, Bureau of State Audits, United States Environmental Protection Agency's Office of Inspector General, the Internal Revenue Service, Securities and Exchange Commission, a grand jury, or any other state or federal agency, relating to the Recipient's financial management, accounting procedures, or internal fiscal controls;
- (e) A material adverse change in the condition of the Recipient, the Revenues, or the System, that the Division reasonably determines would materially impair the Recipient's ability to satisfy its obligations under this Agreement, or any other event that the Division reasonably determines would materially impair the Recipient's ability to satisfy its obligations under this Agreement;
- (f) The Recipient's material violation of, or threat to materially violate, any term of this Agreement;
- (g) Suspicion of fraud, forgery, embezzlement, theft, or any other misuse of public funds by the Recipient or its employees, or by its contractors or agents regarding the Project or the System;
- (h) An event requiring Notice as set forth in Exhibit C;
- (i) An Event of Default or an event that the Division determines may become an Event of Default.

B.1.9 Fraud and Misuse of Public Funds.

All requests for disbursement submitted must be accurate and signed by the Recipient's Authorized Representative under penalty of perjury. All costs submitted pursuant to this Agreement must only be for the work or tasks set forth in this Agreement. The Recipient must not submit any invoice containing costs that are ineligible or have been reimbursed from other funding sources unless required and specifically noted as such (i.e., match costs). Any eligible costs for which the Recipient is seeking reimbursement shall not be reimbursed from any other source. Double or multiple billing for time, services, or any other eligible cost is improper and will not be compensated. Any suspected occurrences of fraud, forgery, embezzlement, theft, or any other misuse of public funds may result in suspension of disbursements and, notwithstanding any other section in this Agreement, the termination of this Agreement requiring the repayment of all Project Funds disbursed hereunder. Additionally, the Deputy Director of the Division may request an audit and refer the matter to the Attorney General's Office or the appropriate district attorney's office for criminal prosecution or the imposition of civil liability.

B.2 RECIPIENT'S PAYMENT OBLIGATION, PLEDGE, AND RESERVE

B.2.1 Project Costs.

The Recipient must pay any and all costs connected with the Project including, without limitation, any and all Project Costs and Additional Payments. If the Project Funds are not sufficient to pay the Project Costs in full, the Recipient must nonetheless complete the Project and pay that portion of the Project Costs in excess of available Project Funds, and shall not be entitled to any reimbursement therefor from the State Water Board.

B.2.2 Estimated Principal Payment Due.

The estimated amount of principal that will be due to the State Water Board from the Recipient under this Agreement is eight hundred thousand dollars and no cents (\$800,000.00).

B.2.3 Interest Rate and In-Lieu of Interest Charges.

(a) The Recipient agrees to make all Payments according to the schedule in Exhibit E, and as otherwise set forth herein, at an interest rate of one point four percent (1.4%) per annum.

(b) Interest will accrue beginning with each disbursement.

(c) In lieu of, and not to exceed, interest otherwise due under this Agreement, the Recipient agrees to pay the following charge(s), as further set forth in Exhibit E:

- an Administrative Service Charge
- a Drinking Water Small Community Emergency Grant Fund Charge

B.2.4 Reserved.

B.2.5 Obligation Absolute.

The obligation of the Recipient to make the Payments and other payments required to be made by it under this Agreement, from the Net Revenues and/or other amounts legally available to the Recipient therefor, is absolute and unconditional, and until such time as the Payments and Additional Payments have been paid in full, the Recipient must not discontinue or suspend any Payments or other payments required to be made by it hereunder when due, whether or not the Project, or any related part thereof is operating or operable or has been completed, or its use is suspended, interfered with, reduced or curtailed or terminated in whole or in part, and such Payments and other payments shall not be subject to reduction whether by offset or otherwise and shall not be conditional upon the performance or nonperformance by any party of any agreement for any cause whatsoever.

B.2.6 Payment Timing.

(a) The Recipient must pay interest annually, by April 30 of each year, until one year after Completion of Construction. Beginning no later than one year after Completion of Construction, the Recipient must make annual Payment of the principal of the Project Funds, together with all interest accruing thereon by April 30. The Recipient must make Payments fully amortizing the total principal of the Project by the Final Payment Date. Payments are based on a standard fully amortized assistance amount with equal annual payments.

(b) The remaining balance is the previous balance, plus the disbursements, plus the accrued interest on both, plus any Charge In Lieu of Interest, less the Payment. Payment calculations will be made beginning one (1) year after Completion of Construction. Exhibit E is a payment schedule based on the provisions of this Exhibit and an estimated disbursement schedule. Actual payments will be based on actual disbursements.

(c) Upon Completion of Construction and submission of necessary reports by the Recipient, the Division will prepare an appropriate payment schedule and supply the same to the Recipient. The Division may amend this schedule as necessary to accurately reflect amounts due under this Agreement. The Division will prepare any necessary amendments to the payment schedule and send them to the Recipient. The Recipient must make each Payment on or before the due date therefor. A ten (10) day grace period will be allowed, after which time a penalty in the amount of costs incurred by the State Water Board will be assessed for late payment. These costs may include, but are not limited to, lost interest earnings, staff time, bond debt service default penalties, if any, and other related costs. For purposes of penalty assessment, payment will be deemed to have been made if payment is deposited in the U.S. Mail within the grace period with postage prepaid and properly addressed. Any penalties assessed will not be added to the assistance amount balance, but will be treated as a separate account and obligation of the Recipient. The interest penalty will be assessed from the payment due date.

(d) The Recipient is obligated to make all payments required by this Agreement to the State Water Board, notwithstanding any individual default by its constituents or others in the payment to the Recipient of fees, charges, taxes, assessments, tolls or other charges ("Charges") levied or imposed by the Recipient. The Recipient must provide for the punctual payment to the State Water Board of all amounts which become

due under this Agreement and which are received from constituents or others in the payment to the Recipient. In the event of failure, neglect or refusal of any officer of the Recipient to levy or cause to be levied any Charge to provide payment by the Recipient under this Agreement, to enforce or to collect such Charge, or to pay over to the State Water Board any money collected on account of such Charge necessary to satisfy any amount due under this Agreement, the State Water Board may take such action in a court of competent jurisdiction as it deems necessary to compel the performance of all duties relating to the imposition or levying and collection of any of such Charges and the payment of the money collected therefrom to the State Water Board. Action taken pursuant hereto shall not deprive the State Water Board of, or limit the application of, any other remedy provided by law or by this Agreement.

(e) Each Payment must be paid in lawful money of the United States of America by check or other acceptable form of payment set forth at www.waterboards.ca.gov/make_a_payment. The Recipient must pay Payments and Additional Payments from Net Revenues and/or other amounts legally available to the Recipient therefor.

B.2.7 Pledged Revenues.

B.2.7.1 Establishment of Enterprise Fund and Reserve Fund.

In order to carry out its System Obligations, the Recipient covenants that it shall establish and maintain or shall have established and maintained the Enterprise Fund. All Revenues received shall be deposited when and as received in trust in the Enterprise Fund. As required in this Exhibit, the Recipient must establish and maintain a Reserve Fund.

B.2.7.2 Pledge of Net Revenues, Enterprise Fund, and Reserve Fund.

The Obligation hereunder shall be secured by a lien on and pledge of the Enterprise Fund, Net Revenues, and any Reserve Fund on parity with the Parity Obligations and subordinate to the Senior Obligations. The Recipient hereby pledges and grants such lien on and pledge of the Enterprise Fund, Net Revenues, and any Reserve Fund to secure the Obligation, including payment of Payments and Additional Payments hereunder. The Net Revenues in the Enterprise Fund, shall be subject to the lien of such pledge without any physical delivery thereof or further act, and the lien of such pledge shall be valid and binding as against all parties having claims of any kind in tort, contract, or otherwise against the Recipient.

B.2.7.3 Application and Purpose of the Enterprise Fund.

Subject to the provisions of any outstanding System Obligation, money on deposit in the Enterprise Fund shall be applied and used first, to pay Operations and Maintenance Costs, and thereafter, all amounts due and payable with respect to the System Obligations in order of priority. After making all payments hereinabove required to be made in each Fiscal Year, the Recipient may expend in such Fiscal Year any remaining money in the Enterprise Fund for any lawful purpose of the Recipient.

B.2.8 No Prepayment.

The Recipient may not prepay any portion of the principal and interest due under this Agreement without the written consent of the Deputy Director of the Division.

B.2.9 Reserve Fund.

Prior to Completion of Construction, the Recipient must establish a restricted Reserve Fund, held in its Enterprise Fund, equal to one year's Debt Service on this Obligation. The Recipient must maintain the Reserve Fund throughout the term of this Agreement. The Reserve Fund is subject to lien and pledged

as security for this Obligation, and its use is restricted to payment of this Obligation during the term of this Agreement.

B.3 RATES, FEES AND CHARGES.

(a) The Recipient must, to the extent permitted by law, fix, prescribe and collect rates, fees and charges for the System during each Fiscal Year which are reasonable, fair, and nondiscriminatory and which will be sufficient to generate Revenues in the amounts necessary to cover Operations and Maintenance Costs, and must ensure that Net Revenues are equal to the sum of (i) at least 120% of the Maximum Annual Debt Service with respect to all outstanding System Obligations senior to and on parity with the Obligation and (ii) at least 100% of the Maximum Annual Debt Service with respect to all outstanding System Obligations subordinate to the Obligation, so long as System Obligations other than this Obligation are outstanding. Upon defeasance of all System Obligations other than this Obligation, this ratio must be at least 120%, except where System Obligations are defeased pursuant to refunding obligations.

(b) The Recipient may make adjustments from time to time in such fees and charges and may make such classification thereof as it deems necessary, but shall not reduce the rates, fees and charges then in effect unless the Net Revenues from such reduced rates, fees, and charges will at all times be sufficient to meet the requirements of this section.

(c) Upon consideration of a voter initiative to reduce Revenues, the Recipient must make a finding regarding the effect of such a reduction on the Recipient's ability to satisfy the rate covenant set forth in this Section. The Recipient must make its findings available to the public and must request, if necessary, the authorization of the Recipient's decision-maker or decision-making body to file litigation to challenge any such initiative that it finds will render it unable to satisfy the rate covenant set forth in this Agreement and its obligation to operate and maintain the Project for its Useful Life. The Recipient must diligently pursue and bear any and all costs related to such challenge. The Recipient must notify and regularly update the State Water Board regarding the status of any such challenge.

B.4 ADDITIONAL DEBT.

(a) The Recipient's future debt that is secured by Revenues pledged herein may not be senior to this Obligation, except where the new senior obligation refunds or refinances a senior obligation with the same lien position as the existing senior obligation, the new senior obligation has the same or earlier repayment term as the refunded senior debt, the new senior debt service is the same or lower than the existing debt service, and the new senior debt will not diminish the Recipient's ability to satisfy its SRF obligation(s).

(b) The Recipient may issue additional parity or subordinate debt only if all of the following conditions are met:

- i. Net Revenues in the most recent Fiscal Year, excluding transfers from a rate stabilization fund, if any, meet the ratio for rate covenants set forth in this Exhibit and with respect to any outstanding and proposed additional obligations;
- ii. The Recipient is in compliance with any reserve fund requirement of this Obligation.

B.5 NO LIENS.

The Recipient must not make any pledge of or place any lien on the Project, System, or Revenues except as otherwise provided or permitted by this Agreement.

EXHIBIT C – GENERAL & PROGRAMMATIC TERMS & CONDITIONS

C.1 REPRESENTATIONS & WARRANTIES.

The Recipient represents, warrants, and commits to the following as of the Eligible Work Start Date and continuing thereafter for the term of this Agreement.

C.1.1 Application and General Recipient Commitments.

The Recipient has not made any untrue statement of a material fact in its application for this financial assistance, or omitted to state in its application a material fact that makes the statements in its application not misleading.

The Recipient agrees to comply with all terms, provisions, conditions, and commitments of this Agreement, including all incorporated documents.

The Recipient agrees to fulfill all assurances, declarations, representations, and commitments in its application, accompanying documents, and communications filed in support of its request for funding under this Agreement.

C.1.2 Authorization and Validity.

The execution and delivery of this Agreement, including all incorporated documents, has been duly authorized by the Recipient. Upon execution by both parties, this Agreement constitutes a valid and binding obligation of the Recipient, enforceable in accordance with its terms, except as such enforcement may be limited by law.

C.1.3 No Violations.

The execution, delivery, and performance by Recipient of this Agreement, including all incorporated documents, do not violate any provision of any law or regulation in effect as of the date set forth on the first page hereof, or result in any breach or default under any contract, obligation, indenture, or other instrument to which Recipient is a party or by which Recipient is bound as of the date set forth on the Cover Page.

C.1.4 No Litigation.

There are, as of the date of execution of this Agreement by the Recipient, no pending or, to Recipient's knowledge, threatened actions, claims, investigations, suits, or proceedings before any governmental authority, court, or administrative agency which materially affect the financial condition or operations of the Recipient, the System, the Revenues, and/or the Project.

There are no proceedings, actions, or offers by a public entity to acquire by purchase or the power of eminent domain the System or any of the real or personal property related to or necessary for the Project.

C.1.5 Property Rights and Water Rights.

The Recipient owns or has sufficient property rights in the Project property for the longer of the Useful Life or the term of this Agreement, either in fee simple or for a term of years that is not subject to third-party revocation during the Useful Life of the Project.

The Recipient possesses all water rights necessary for this Project.

C.1.6 Solvency and Insurance.

None of the transactions contemplated by this Agreement will be or have been made with an actual intent to hinder, delay, or defraud any present or future creditors of Recipient. The Recipient is solvent and will not be rendered insolvent by the transactions contemplated by this Agreement. The Recipient is able to pay its debts as they become due. The Recipient maintains sufficient insurance coverage considering the scope of this Agreement, including, for example but not necessarily limited to, general liability, automobile liability, workers compensation and employer liability, professional liability.

C.1.7 Legal Status and Eligibility.

The Recipient is duly organized and existing and in good standing under the laws of the State of California. Recipient must at all times maintain its current legal existence and preserve and keep in full force and effect its legal rights and authority. The Recipient acknowledges that changes to its legal or financial status may affect its eligibility for funding under this Agreement and commits to maintaining its eligibility. Within the preceding ten years, the Recipient has not failed to demonstrate compliance with state or federal audit disallowances.

C.1.8 Financial Statements and Continuing Disclosure.

The financial statements of Recipient previously delivered to the State Water Board as of the date(s) set forth in such financial statements: (a) are materially complete and correct; (b) present fairly the financial condition of the Recipient; and (c) have been prepared in accordance with GAAP. Since the date(s) of such financial statements, there has been no material adverse change in the financial condition of the Recipient, nor have any assets or properties reflected on such financial statements been sold, transferred, assigned, mortgaged, pledged or encumbered, except as previously disclosed in writing by Recipient and approved in writing by the State Water Board.

The Recipient is current in its continuing disclosure obligations associated with its material debt, if any.

C.1.9 System Obligations

The Recipient has no System Obligations.

C.1.10 No Other Material Debt.

The Recipient has no Material Obligations.

C.1.11 Compliance with State Water Board Funding Agreements.

The Recipient represents that it is in compliance with all State Water Board funding agreements to which it is a party.

C.2 DEFAULTS AND REMEDIES

In addition to any other remedy set forth in this Agreement, the following remedies are available under this Agreement.

C.2.1 Return of Funds; Acceleration; and Additional Payments.

Notwithstanding any other provision of this Agreement, if the Division determines that an Event of Default has occurred, the Recipient may be required, upon demand, immediately to do each of the following:

- i. return to the State Water Board any grant or principal forgiveness amounts received pursuant to this Agreement;
- ii. accelerate the payment of any principal owed under this Agreement, all of which shall be immediately due and payable;
- iii. pay interest at the highest legal rate on all of the foregoing; and
- iv. pay any Additional Payments.

C.2.2 Reserved.

C.2.3 Judicial remedies.

Whenever the State Water Board determines that an Event of Default shall have occurred, the State Water Board may enforce its rights under this Agreement by any judicial proceeding, whether at law or in equity. Without limiting the generality of the foregoing, the State Water Board may:

- i. by suit in equity, require the Recipient to account for amounts relating to this Agreement as if the Recipient were the trustee of an express trust;
- ii. by mandamus or other proceeding, compel the performance by the Recipient and any of its officers, agents, and employees of any duty under the law or of any obligation or covenant under this Agreement, including but not limited to the imposition and collection of rates for the services of the System sufficient to meet all requirements of this Agreement; and
- iii. take whatever action at law or in equity as may appear necessary or desirable to the State Water Board to collect the Payments then due or thereafter to become due, or to enforce performance of any obligation or covenant of the Recipient under this Agreement.

Upon the filing of a suit or other commencement of judicial proceedings to enforce the rights of the State Water Board under this Agreement, the State Water Board may make application for the appointment of a receiver or custodian of the Revenues, pending such proceeding, with such power as the court making such appointment may confer.

C.2.4 Termination.

Upon an Event of Default, the State Water Board may terminate this Agreement. Interest shall accrue on all amounts due at the highest legal rate of interest from the date that the State Water Board delivers notice of termination to the Recipient.

C.2.5 Damages for Breach of Tax-Exempt Status.

In the event that any breach of any of the provisions of this Agreement by the Recipient results in the loss of tax-exempt status for any bonds of the State or any subdivision or agency thereof, or if such breach results in an obligation on the part of the State or any subdivision or agency thereof to reimburse the federal government by reason of any arbitrage profits, the Recipient must immediately reimburse the State or any subdivision or agency thereof in an amount equal to any damages paid by or loss incurred by the State or any subdivision or agency thereof due to such breach.

C.2.6 Damages for Breach of Federal Conditions.

In the event that any breach of any of the provisions of this Agreement by the Recipient results in the failure of Project Funds to be used pursuant to the provisions of this Agreement, or if such breach results in an obligation on the part of the State or any subdivision or agency thereof to reimburse the federal government, the Recipient must immediately reimburse the State or any subdivision or agency thereof in an amount equal to any damages paid by or loss incurred by the State or any subdivision or agency thereof due to such breach.

C.2.7 Remedies and Limitations.

None of the remedies available to the State Water Board shall be exclusive of any other remedy, and each such remedy shall be cumulative and in addition to every other remedy given hereunder or now or hereafter existing at law or in equity. The State Water Board may exercise any remedy, now or hereafter existing, without exhausting and without regard to any other remedy.

Any claim of the Recipient is limited to the rights and remedies provided to the Recipient under this Agreement and is subject to the claims procedures provided to the Recipient under this Agreement.

C.2.8 Non-Waiver.

Nothing in this Agreement shall affect or impair the Recipient's Obligation to pay Payments as provided herein or shall affect or impair the right of the State Water Board to bring suit to enforce such payment. No delay or omission of the State Water Board in the exercise of any right arising upon an Event of Default shall impair any such right or be construed to be a waiver of any such Event of Default. The State Water Board may exercise from time to time and as often as shall be deemed expedient by the State Water Board, any remedy or right provided by law or pursuant to this Agreement.

C.2.9 Status Quo.

If any action to enforce any right or exercise any remedy shall be brought and either discontinued or determined adversely to the State Water Board, then the State Water Board shall be restored to its former position, rights and remedies as if no such action had been brought.

C.3 STANDARD CONDITIONS

C.3.1 Access, Inspection, and Public Records.

The Recipient must ensure that the State Water Board, the Governor of the State, the United States Environmental Protection Agency, the Office of Inspector General, any member of Congress, or any authorized representative of the foregoing, will have safe and suitable access to the Project site at all reasonable times during Project construction and thereafter for the term of the Agreement. The Recipient acknowledges that, except for a subset of information regarding archaeological records, the Project records and locations are public records, including but not limited to all of the submissions accompanying the application, all of the documents incorporated into this Agreement by reference, and all reports, disbursement requests, and supporting documentation submitted hereunder.

C.3.2 Accounting and Auditing Standards; Financial Management Systems; Records Retention.

(a) The Recipient must maintain project accounts according to GAAP as issued by the Governmental Accounting Standards Board (GASB) or its successor. The Recipient must maintain GAAP-compliant project accounts, including GAAP requirements relating to the reporting of infrastructure assets.

(b) The Recipient must comply with federal standards for financial management systems. The Recipient agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to permit preparation of reports required by the federal government and tracking of Project funds to a level of expenditure adequate to establish that such funds have not been used in violation of federal or state law or the terms of this Agreement. To the extent applicable, the Recipient is bound by, and must comply with, the provisions and requirements of the federal Single Audit Act of 1984 and 2 CFR Part 200, subpart F, and updates or revisions, thereto.

(c) Without limitation of the requirement to maintain Project accounts in accordance with GAAP, the Recipient must:

- i. Establish an official file for the Project which adequately documents all significant actions relative to the Project;
- ii. Establish separate accounts which will adequately and accurately depict all amounts received and expended on the Project, including all assistance funds received under this Agreement;
- iii. Establish separate accounts which will adequately depict all income received which is attributable to the Project, specifically including any income attributable to assistance funds disbursed under this Agreement;
- iv. Establish an accounting system which will accurately depict final total costs of the Project, including both direct and Indirect Costs;
- v. Establish such accounts and maintain such records as may be necessary for the State to fulfill federal reporting requirements, including any and all reporting requirements under federal tax statutes or regulations; and
- vi. If Force Account is used by the Recipient for any phase of the Project, other than for planning, design, and construction engineering and administration provided for by allowance, accounts will be established which reasonably document all employee hours charged to the Project and the associated tasks performed by each employee.

(d) The Recipient must maintain separate books, records and other material relative to the Project. The Recipient must also retain such books, records, and other material for itself and for each contractor or subcontractor who performed or performs work on this project for a minimum of thirty-six (36) years after Completion of Construction. The Recipient must require that such books, records, and other material are subject at all reasonable times (at a minimum during normal business hours) to inspection, copying, and audit by the State Water Board, the California State Auditor, the Bureau of State Audits, the United States Environmental Protection Agency (USEPA), the Office of Inspector General, the Internal Revenue Service, the Governor, or any authorized representatives of the aforementioned. The Recipient must allow and must require its contractors to allow interviews during normal business hours of any employees who might reasonably have information related to such records. The Recipient agrees to include a similar duty regarding audit, interviews, and records retention in any contract or subcontract related to the performance of this Agreement. The provisions of this section survive the term of this Agreement.

C.3.3 Amendment.

No amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by both the Recipient and the Deputy Director or designee.

Requests for amendments must be in writing and directed to the contact listed in Section 4 and to the Division's Chief of Loans and Grants Administration Section.

C.3.4 Assignability.

This Agreement is not assignable by the Recipient, either in whole or in part, without the consent of the State Water Board in the form of a formal written amendment to this Agreement.

C.3.5 Audit.

(a) The Division may call for an audit of financial information relative to the Project if the Division determines that an audit is desirable to assure program integrity or if an audit becomes necessary because of state or federal requirements. If an audit is called for, the audit must be performed by a certified public accountant independent of the Recipient and at the cost of the Recipient. The audit must be in the form required by the Division.

(b) Audit disallowances must be returned to the State Water Board.

C.3.6 Bonding.

Where contractors are used, the Recipient must not authorize construction to begin until each contractor has furnished a performance bond in favor of the Recipient in the following amounts: faithful performance (100%) of contract value; labor and materials (100%) of contract value. This requirement shall not apply to any contract for less than \$25,000.00.

C.3.7 Competitive Bidding

Recipient must adhere to any applicable state law or local ordinance for competitive bidding and applicable labor laws.

C.3.8 Compliance with Applicable Laws, Rules, and Requirements.

The Recipient must, at all times, comply with and require its contractors and subcontractors to comply with all applicable federal and state laws, rules, guidelines, regulations, and requirements. Without limitation of the foregoing, to the extent applicable, the Recipient must:

(a) Comply with the provisions of the adopted environmental mitigation plan, if any, for the term of this Agreement;

(b) Comply with the Policy; and

(c) Comply with and require compliance with the state and federal requirements set forth elsewhere in this Agreement.

C.3.9 Computer Software.

The Recipient certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this Agreement for the acquisition, operation or maintenance of computer software in violation of copyright laws.

C.3.10 Conflict of Interest.

The Recipient certifies that its owners, officers, directors, agents, representatives, and employees are in compliance with applicable state and federal conflict of interest laws.

C.3.11 Continuous Use of Project; No Lease, Sale, Transfer of Ownership, or Disposal of Project.

The Recipient agrees that, except as provided in this Agreement, it will not abandon, substantially discontinue use of, lease, sell, transfer ownership of, or dispose of all or a significant part or portion of the Project during the Useful Life of the Project without prior written approval of the Division. Such approval may be conditioned as determined to be appropriate by the Division, including a condition requiring repayment of all disbursed Project Funds or all or any portion of all remaining funds covered by this Agreement together with accrued interest and any penalty assessments that may be due.

C.3.12 Data Management.

The Recipient will undertake appropriate data management activities so that Project data can be incorporated into statewide data systems.

C.3.13 Disputes.

(a) The Recipient may appeal a staff decision within 30 days to the Deputy Director of the Division or designee, for a final Division decision. The Recipient may appeal a final Division decision to the State Water Board within 30 days. The Office of the Chief Counsel of the State Water Board will prepare a summary of the dispute and make recommendations relative to its final resolution, which will be provided to the State Water Board's Executive Director and each State Water Board Member. Upon the motion of any State Water Board Member, the State Water Board will review and resolve the dispute in the manner determined by the State Water Board. Should the State Water Board determine not to review the final Division decision, this decision will represent a final agency action on the dispute.

(b) This clause does not preclude consideration of legal questions, provided that nothing herein shall be construed to make final the decision of the State Water Board, or any official or representative thereof, on any question of law.

(c) Recipient must continue with the responsibilities under this Agreement during any dispute.

(d) This section relating to disputes does not establish an exclusive procedure for resolving claims within the meaning of Government Code sections 930 and 930.4.

C.3.14 Reserved.

C.3.15 Environmental Clearance.

(a) Notwithstanding any other provision, the State Water Board has no binding obligation to provide funding under this Agreement except for activities excluded from, not subject to, or exempt under the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA). No work that is subject to CEQA or NEPA may proceed under this Agreement until the State Water Board has provided approval to proceed. Upon receipt and review of the Recipient's environmental documents, the State Water Board shall make the appropriate environmental findings before determining whether to approve construction or implementation funding for the Project under this Agreement. Providing approval for such construction or implementation funding is fully discretionary. The State Water Board may require changes in the scope of work or additional mitigation as a condition to providing construction or implementation funding under this Agreement. Recipient shall not perform any work subject to CEQA and/or NEPA before the State Water Board completes its environmental review and specifies any changes in scope or additional mitigation that may be required. Proceeding with work subject to CEQA and/or NEPA without approval by the State Water Board shall constitute a breach of a material provision of this Agreement.

(b) If this Project includes modification of a river or stream channel, the Recipient must fully mitigate environmental impacts resulting from the modification. The Recipient must provide documentation that the environmental impacts resulting from such modification will be fully mitigated considering all of the impacts of the modification and any mitigation, environmental enhancement, and environmental benefit resulting from the Project, and whether, on balance, any environmental enhancement or benefit equals or exceeds any negative environmental impacts of the Project.

C.3.16 Governing Law.

This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.

C.3.17 Income Restrictions.

The Recipient agrees that any refunds, rebates, credits, or other amounts (including any interest thereon) accruing to or received by the Recipient under this Agreement must be paid by the Recipient to the State Water Board, to the extent that they are properly allocable to costs for which the Recipient has been reimbursed by the State Water Board under this Agreement.

C.3.18 Indemnification and State Reviews.

The parties agree that review or approval of Project plans and specifications by the State Water Board is for administrative purposes only, including conformity with application and eligibility criteria, and expressly not for the purposes of design defect review or construction feasibility, and does not relieve the Recipient of its responsibility to properly plan, design, construct, operate, and maintain the Project. To the extent permitted by law, the Recipient agrees to indemnify, defend, and hold harmless the State Water Board, the Bank, and any trustee, and their officers, employees, and agents for the Bonds, if any (collectively, "Indemnified Persons"), against any loss or liability arising out of any claim or action brought against any Indemnified Persons from and against any and all losses, claims, damages, liabilities, or expenses, of every conceivable kind, character, and nature whatsoever arising out of, resulting from, or in any way connected with (1) the System or the Project or the conditions, occupancy, use, possession, conduct, or management of, work done in or about, or the planning, design, acquisition, installation, or construction, of the System or the Project or any part thereof; (2) the carrying out of any of the transactions contemplated by this Agreement or any related document; (3) any violation of any applicable law, rule or regulation, any environmental law (including, without limitation, the Federal Comprehensive Environmental Response, Compensation and Liability Act, the Resource Conservation and Recovery Act, the California Hazardous Substance Account Act, the Federal Water Pollution Control Act, the Clean Air Act, the Toxic Substances Control Act, the Occupational Safety and Health Act, the Safe Drinking Water Act, the California Hazardous Waste Control Law, and California Water Code Section 13304, and any successors to said laws), rule or regulation or the release of any toxic substance on or near the System or the Project; or (4) any untrue statement or alleged untrue statement of any material fact or omission or alleged omission to state a material fact necessary to make the statements required to be stated therein, in light of the circumstances under which they were made, not misleading with respect to any information provided by the Recipient for use in any disclosure document utilized in connection with any of the transactions contemplated by this Agreement, except those arising from the gross negligence or willful misconduct of the Indemnified Persons. The Recipient must also provide for the defense and indemnification of the Indemnified Persons in any contractual provision extending indemnity to the Recipient in any contract let for the performance of any work under this Agreement, and must cause the Indemnified Persons to be included within the scope of any provision for the indemnification and defense of the Recipient in any contract or subcontract. To the fullest extent permitted by law, the Recipient agrees to pay and discharge any judgment or award entered or made against Indemnified Persons with respect to any such claim or action, and any settlement, compromise or other voluntary resolution. The provisions of this section survive the term of this Agreement.

C.3.19 Independent Actor.

The Recipient, and its agents and employees, if any, in the performance of this Agreement, shall act in an independent capacity and not as officers, employees, or agents of the State Water Board.

C.3.20 Integration.

This Agreement constitutes the complete and final agreement between the parties. No oral or written understanding or agreement not incorporated in this Agreement shall be binding on either party.

C.3.21 Leveraging Covenants.

(a) Notwithstanding any other provision hereof, the Recipient covenants and agrees that it will comply with the Tax Covenants set forth in Exhibit F of this Agreement.

(b) The Recipient covenants to furnish such financial, operating and other data pertaining to the Recipient as may be requested by the State Water Board to: (i) enable the State Water Board to cause the issuance of Bonds and provide for security therefor; or (ii) enable any underwriter of Bonds issued for the benefit of the State Water Board to comply with Rule 15c2-12(b)(5). The Recipient further covenants to provide the State Water Board with copies of all continuing disclosure documents or reports that are disclosed pursuant to (i) the Recipient's continuing disclosure undertaking or undertakings made in connection with any outstanding System Obligation, (ii) the terms of any outstanding System Obligation, or (iii) a voluntary disclosure of information related to an outstanding System Obligation. The Recipient must disclose such documents or reports to the State Water Board at the same time such documents or reports are submitted to any dissemination agent, trustee, nationally recognized municipal securities information repository, the Municipal Securities Rulemaking Board's Electronic Municipal Market Access (EMMA) website or other person or entity.

C.3.22 No Discrimination.

(a) The Recipient must comply with Government Code section 11135 and the implementing regulations (Cal. Code Regs, tit. 2, § 11140 et seq.), including, but not limited to, ensuring that no person is unlawfully denied full and equal access to the benefits of, or unlawfully subjected to discrimination in the operation of, the Project or System on the basis of sex, race, color, religion, ancestry, national origin, ethnic group identification, age, mental disability, physical disability, medical condition, genetic information, marital status, or sexual orientation as such terms are defined under California law, for as long as the Recipient retains ownership or possession of the Project.

(b) If Project Funds are used to acquire or improve real property, the Recipient must include a covenant of nondiscrimination running with the land in the instrument effecting or recording the transfer of such real property.

(c) The Recipient must comply with the federal American with Disabilities Act of 1990 and implementing regulations as required by Government Code section 11135(b).

(d) The Recipient's obligations under this section shall survive the term of this Agreement.

(e) During the performance of this Agreement, Recipient and its contractors and subcontractors must not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, sexual orientation, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, denial of family care leave, or genetic information, gender, gender identity, gender expression, or military and veteran status.

(f) The Recipient, its contractors, and subcontractors must ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.

(g) The Recipient, its contractors, and subcontractors must comply with the provisions of the Fair Employment and Housing Act and the applicable regulations promulgated thereunder. (Gov. Code, §12990, subds. (a)-(f) et seq.; Cal. Code Regs., tit. 2, § 7285 et seq.) Such regulations are incorporated into this Agreement by reference and made a part hereof as if set forth in full.

(h) The Recipient, its contractors, and subcontractors must give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

(i) The Recipient must include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

C.3.23 No Third Party Rights.

The parties to this Agreement do not create rights in, or grant remedies to, any third party as a beneficiary of this Agreement, or of any duty, covenant, obligation, or undertaking established herein.

C.3.24 No Obligation of the State.

Any obligation of the State Water Board herein contained shall not be an obligation, debt, or liability of the State and any such obligation shall be payable solely out of the moneys encumbered pursuant to this Agreement.

C.3.25 Notice.

Upon the occurrence of any of the following events, the Recipient must provide notice as set forth below.

- (a) Within 24 hours of the following, the Recipient must notify the Division by phone at (916) 327-9978 and by email to JohnPaul.Blanco@waterboards.ca.gov, Uyen.Trinh-Le@waterboards.ca.gov, and DrinkingWaterSRF@waterboards.ca.gov:
 - i. The seizure of, or levy on, any Revenues securing this Agreement;
 - ii. Any discovery of any potential tribal cultural resource and/or archaeological or historical resource. Should a potential tribal cultural resource and/or archaeological or historical resource be discovered during construction or Project implementation, the Recipient must ensure that all work in the area of the find will cease until a qualified archaeologist has evaluated the situation and made recommendations regarding preservation of the resource, and the Division has determined what actions should be taken to protect and preserve the resource. The Recipient must implement appropriate actions as directed by the Division.
- (b) Within five (5) business days, the Recipient must notify the Division by phone at (916) 327-9978; by email to Lance.Reese@waterboards.ca.gov; JohnPaul.Blanco@waterboards.ca.gov, Uyen.Trinh-Le@waterboards.ca.gov, and DrinkingWaterSRF@waterboards.ca.gov; and by mail to the contact address set forth in Section 4 of this Agreement of the occurrence of any of the following events:
 - i. Bankruptcy, insolvency, receivership or similar event of the Recipient, or actions taken in anticipation of any of the foregoing;
 - ii. Change of ownership of the Project or the System or change of management or service contracts, if any, for operation of the System;
 - iii. Loss, theft, damage, or impairment to Project, the Revenues or the System;

- iv. Failure to meet any debt service coverage test in Exhibit B of this agreement;
 - v. Draws on the Reserve Fund;
 - vi. Listed Events and Events of Default, except as otherwise set forth in this section;
 - vii. Failure to observe or perform any covenant or comply with any condition in this Agreement.
 - viii. An offer from a public entity to purchase the Project or the System or any portion thereof, or any of the real or personal property related to or necessary for the Project;
 - ix. A proceeding or action by a public entity to acquire the Project or the System by power of eminent domain;
 - x. Incurrence of a System Obligation or Material Obligation by the Recipient; or
 - xi. A default, event of acceleration, termination event, modification of terms, or other similar event under the terms of a System Obligation or Material Obligation of the Recipient, any of which reflect financial difficulties.
- (c) Within ten (10) business days, the Recipient must notify the Division by phone at (916) 327-9978, by email to JohnPaul.Blanco@waterboards.ca.gov, Uyen.Trinh-Le@waterboards.ca.gov, and DrinkingWaterSRF@waterboards.ca.gov, and by mail to the contact address set forth in Section 4 of this Agreement of the following events:
- i. Material defaults on Material Obligations, other than this Obligation;
 - ii. Unscheduled draws on material debt service reserves or credit enhancements, reflecting financial difficulties;
 - iii. Substitution of credit or liquidity providers, if any or their failure to perform;
 - iv. Any litigation pending or threatened with respect to the Project or the Recipient's technical, managerial or financial capacity to operate the System or the Recipient's continued existence,
 - v. Circulation of a petition to repeal, reduce, or otherwise challenge the Recipient's rates for services of the System,
 - vi. Consideration of dissolution, or disincorporation, or any other event that could materially impair the Revenues;
 - vii. Adverse tax opinions, the issuance by the Internal Revenue Service or proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices of determinations with respect to the tax status of any tax-exempt bonds;
 - viii. Rating changes on outstanding System Obligations, if any;
 - ix. Issuance of additional Parity Obligations;
 - x. Enforcement actions by or brought on behalf of the State Water Board or Regional Water Board; or
 - xi. Any investigation by the District Attorney, California State Auditor, Bureau of State Audits, United States Environmental Protection Agency's Office of Inspector General, the Internal Revenue Service, Securities and Exchange Commission, a grand jury, or any other state or federal agency, relating to the Recipient's financial management, accounting procedures, or internal fiscal controls;
- (d) The Recipient must notify the Division promptly by phone at (916) 327-9978, by email to JohnPaul.Blanco@waterboards.ca.gov, Uyen.Trinh-Le@waterboards.ca.gov, and DrinkingWaterSRF@waterboards.ca.gov, and by mail to the contact address set forth in Section 4 of this Agreement of any of the following events:
- i. The discovery of a false statement of fact or representation made in this Agreement or in the application to the Division for this financial assistance, or in

- any certification, report, or request for disbursement made pursuant to this Agreement, by the Recipient, its employees, agents, or contractors;
- ii. Any substantial change in scope of the Project. The Recipient must undertake no substantial change in the scope of the Project until prompt written notice of the proposed change has been provided to the Division and the Division has given written approval for the change;
 - iii. Cessation of all major construction work on the Project where such cessation of work is expected to or does extend for a period of thirty (30) days or more;
 - iv. Any circumstance, combination of circumstances, or condition, which is expected to or does delay Completion of Construction for a period of ninety (90) days or more;
 - v. Discovery of any unexpected endangered or threatened species, as defined in the federal Endangered Species Act. Should a federally protected species be unexpectedly encountered during construction of the Project, the Recipient agrees to promptly notify the Division. This notification is in addition to the Recipient's obligations under the federal Endangered Species Act;
 - vi. Any Project monitoring, demonstration, or other implementation activities required in Exhibit A or Exhibit D of this Agreement, if any;
 - vii. Any public or media event publicizing the accomplishments and/or results of this Agreement and provide the opportunity for attendance and participation by state representatives with at least ten (10) working days' notice to the Division;
 - viii. Any allegation of research misconduct involving research activities that are supported in whole or in part with EPA funds under this Project, as required by Exhibit C.4.3(xxvii).
 - ix. Any events requiring notice to the Division pursuant to the provisions of this Agreement;
 - x. Completion of Construction of the Project, and actual Project Completion;
 - xi. The award of the prime construction contract for the Project;
 - xii. Initiation of construction of the Project.

C.3.26 Operation and Maintenance; Insurance.

The Recipient agrees to sufficiently and properly staff, operate and maintain all portions of the System during the Useful Life of the Project in accordance with all applicable state and federal laws, rules, and regulations.

The Recipient will procure and maintain or cause to be maintained insurance on the System with responsible insurers, or as part of a reasonable system of self-insurance, in such amounts and against such risks (including damage to or destruction of the System) as are usually covered in connection with systems similar to the System. Such insurance may be maintained by a self-insurance plan so long as such plan provides for (i) the establishment by the Recipient of a separate segregated self-insurance fund in an amount determined (initially and on at least an annual basis) by an independent insurance consultant experienced in the field of risk management employing accepted actuarial techniques and (ii) the establishment and maintenance of a claims processing and risk management program.

In the event of any damage to or destruction of the System caused by the perils covered by such insurance, the net proceeds thereof shall be applied to the reconstruction, repair or replacement of the damaged or destroyed portion of the System. The Recipient must begin such reconstruction, repair or replacement as expeditiously as possible, and must pay out of such net proceeds all costs and expenses in connection with such reconstruction, repair or replacement so that the same must be completed and the System must be free and clear of all claims and liens. If such net proceeds are insufficient to reconstruct, repair, or restore the System to the extent necessary to enable the Recipient to pay all remaining unpaid principal portions of the Payments, if any, in accordance with the terms of this

Agreement, the Recipient must provide additional funds to restore or replace the damaged portions of the System.

Recipient agrees that for any policy of insurance concerning or covering the construction of the Project, it will cause, and will require its contractors and subcontractors to cause, a certificate of insurance to be issued showing the State Water Board, its officers, agents, employees, and servants as additional insured; and must provide the Division with a copy of all such certificates prior to the commencement of construction of the Project.

C.3.27 Permits, Subcontracting, and Remedies.

Recipient must procure all permits, licenses and other authorizations necessary to accomplish the work contemplated in this Agreement, pay all charges and fees, and give all notices necessary and incidental to the due and lawful prosecution of the work. Signed copies of any such permits or licenses must be submitted to the Division before any construction begins.

The Recipient must not contract or allow subcontracting with excluded parties. The Recipient must not contract with any party who is debarred or suspended or otherwise excluded from or ineligible for participation in any work overseen, directed, funded, or administered by the State Water Board program for which this funding is authorized. For any work related to this Agreement, the Recipient must not contract with any individual or organization on the State Water Board's List of Disqualified Businesses and Persons that is identified as debarred or suspended or otherwise excluded from or ineligible for participation in any work overseen, directed, funded, or administered by the State Water Board program for which funding under this Agreement is authorized. The State Water Board's List of Disqualified Businesses and Persons is located at

http://www.waterboards.ca.gov/water_issues/programs/enforcement/fwa/dbp.shtml

C.3.28 Professionals.

The Recipient agrees that only licensed professionals will be used to perform services under this Agreement where such services are called for. All technical reports required pursuant to this Agreement that involve planning, investigation, evaluation, design, or other work requiring interpretation and proper application of engineering, architectural, or geologic sciences, shall be prepared by or under the direction of persons registered to practice in California pursuant to Business and Professions Code, sections 5536.1, 6735, 7835, and 7835.1. To demonstrate compliance with California Code of Regulations, title 16, sections 415 and 3065, all technical reports must contain a statement of the qualifications of the responsible registered professional(s). As required by these laws, completed technical reports must bear the signature(s) and seal(s) of the registered professional(s) in a manner such that all work can be clearly attributed to the professional responsible for the work.

C.3.29 Prevailing Wages.

The Recipient agrees to be bound by all applicable provisions of State Labor Code regarding prevailing wages. The Recipient must monitor all agreements subject to reimbursement from this Agreement to ensure that the prevailing wage provisions of the State Labor Code are being met.

In addition, the Recipient agrees to comply with the Davis-Bacon provisions incorporated by reference in Section 3 of this Agreement.

C.3.30 Public Funding.

This Project is publicly funded. Any service provider or contractor with which the Recipient contracts must not have any role or relationship with the Recipient, that, in effect, substantially limits the Recipient's

ability to exercise its rights, including cancellation rights, under the contract, based on all the facts and circumstances.

C.3.31 Recipient's Responsibility for Work.

The Recipient shall be responsible for all work and for persons or entities engaged in work performed pursuant to this Agreement, including, but not limited to, contractors, subcontractors, suppliers, and providers of services. The Recipient shall be responsible for responding to any and all disputes arising out of its contracts for work on the Project. The State Water Board will not mediate disputes between the Recipient and any other entity concerning responsibility for performance of work.

C.3.32 Related Litigation.

Under no circumstances may the Recipient use funds from any disbursement under this Agreement to pay costs associated with any litigation the Recipient pursues against the State Water Board or any Regional Water Quality Control Board. Regardless of the outcome of any such litigation, and notwithstanding any conflicting language in this Agreement, the Recipient agrees to repay all of the disbursed funds plus interest in the event that Recipient does not complete the project.

C.3.33 Rights in Data.

The Recipient agrees that all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes, and other written or graphic work produced in the performance of this Agreement are subject to the rights of the State as set forth in this section. The State shall have the right to reproduce, publish, and use all such work, or any part thereof, in any manner and for any purposes whatsoever and to authorize others to do so. If any such work is copyrightable, the Recipient may copyright the same, except that, as to any work which is copyrighted by the Recipient, the State reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, and use such work, or any part thereof, and to authorize others to do so, and to receive electronic copies from the Recipient upon request.

C.3.34 State Water Board Action; Costs and Attorney Fees.

Any remedy provided in this Agreement is in addition to and not in derogation of any other legal or equitable remedy available to the State Water Board as a result of breach of this Agreement by the Recipient, whether such breach occurs before or after completion of the Project, and exercise of any remedy provided by this Agreement by the State Water Board shall not preclude the State Water Board from pursuing any legal remedy or right which would otherwise be available. In the event of litigation between the parties hereto arising from this Agreement, it is agreed that each party shall bear its own costs and attorney fees.

C.3.35 Timeliness.

Time is of the essence in this Agreement.

C.3.36 Unenforceable Provision.

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

C.3.37 Venue.

Any action arising out of this Agreement shall be filed and maintained in the Superior Court in and for the County of Sacramento, California.

C.3.38 Waiver and Rights of the State Water Board.

Any waiver of rights by the State Water Board with respect to a default or other matter arising under this Agreement at any time shall not be considered a waiver of rights with respect to any other default or matter. Any rights and remedies of the State Water Board provided for in this Agreement are in addition to any other rights and remedies provided by law.

C.4 MISCELLANEOUS STATE AND FEDERAL REQUIREMENTS

C.4.1 Reserved.

C.4.2 State Cross-Cutters.

Recipient represents that, as applicable, it complies and covenants to maintain compliance with the following for the term of the Agreement:

- i. The California Environmental Quality Act (CEQA), as set forth in Public Resources Code 21000 et seq. and in the CEQA Guidelines at Title 14, Division 6, Chapter 3, Section 15000 et seq.
- ii. Water Conservation requirements, including regulations in Division 3 of Title 23 of the California Code of Regulations.
- iii. Monthly Water Diversion Reporting requirements, including requirements set forth in Water Code section 5103.
- iv. Public Works Contractor Registration with Department of Industrial Relations requirements, including requirements set forth in Sections 1725.5 and 1771.1 of the Labor Code.
- v. Volumetric Pricing & Water Meters requirements, including the requirements of Water Code sections 526 and 527.
- vi. Urban Water Management Plan requirements, including the Urban Water Management Planning Act (Water Code, § 10610 et seq.).
- vii. Urban Water Demand Management requirements, including the requirements of Section 10608.56 of the Water Code.
- viii. Delta Plan Consistency Findings requirements, including the requirements of Water Code section 85225 and California Code of Regulations, title 23, section 5002.
- ix. Agricultural Water Management Plan Consistency requirements, including the requirements of Water Code section 10852.
- x. Charter City Project Labor Requirements, including the requirements of Labor Code section 1782 and Public Contract Code section 2503.

C.4.3 Federal Requirements and Cross-Cutters for SRF Funding.

The Recipient acknowledges, warrants compliance with, and covenants to continuing compliance with the following federal terms and conditions for the Useful Life of the Project:

- i. Unless the Recipient has obtained a waiver from USEPA on file with the State Water Board or unless this Project is not a project for the construction, alteration, maintenance or repair of a public water system or treatment work, the Recipient shall not purchase "iron and steel products" produced outside of the United States on this Project. Unless the Recipient has obtained a waiver from USEPA on file with the State Water Board or unless this Project is not a project for the construction, alteration, maintenance or repair of a public water system or treatment work, the Recipient hereby certifies that all "iron and steel products" used in the Project were or will be produced in the United States. For purposes of this section, the term "iron and steel products" means the following products made primarily of iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and construction materials. "Steel" means an alloy that includes at least 50 percent iron, between .02 and 2 percent carbon, and may include other elements.
- ii. The Recipient must include in full the Wage Rate Requirements (Davis-Bacon) language incorporated by reference in Section 3 of this Agreement in all construction contracts and subcontracts.
- iii. The Recipient must comply with the signage requirements set forth in Exhibit A.
- iv. The Recipient shall notify the State Water Board and the USEPA contact of public or media events publicizing the accomplishment of significant events related to this Project and provide the opportunity for attendance and participation by federal representatives with at least ten (10) working days' notice.
- v. The Recipient shall comply with applicable EPA general terms and conditions found at <http://www.epa.gov/ogd>.
- vi. No Recipient may receive funding under this Agreement unless it has provided its DUNS number to the State Water Board.
- vii. The Recipient represents and warrants that it and its principals are not excluded or disqualified from participating in this transaction as such terms are defined in Parts 180 and 1532 of Title 2 of the Code of Federal Regulations (2 CFR). If the Recipient is excluded after execution of this Agreement, the Recipient shall notify the Division within ten (10) days and shall inform the Division of the Recipient's exclusion in any request for amendment of this Agreement. The Recipient shall comply with Subpart C of Part 180 of 2 CFR, as supplemented by Subpart C of Part 1532 of 2 CFR. Such compliance is a condition precedent to the State Water Board's performance of its obligations under this Agreement. When entering into a covered transaction as defined in Parts 180 and 1532 of 2 CFR, the Recipient shall require the other party to the covered transaction to comply with Subpart C of Part 180 of 2 CFR, as supplemented by Subpart C of Part 1532 of 2 CFR.
- viii. To the extent applicable, the Recipient shall disclose to the State Water Board any potential conflict of interest consistent with USEPA's Final Financial Assistance Conflict of Interest Policy at <https://www.epa.gov/grants/epas-final-financial-assistance-conflict-interest-policy>. A conflict of interest may result in disallowance of costs.
- ix. USEPA and the State Water Board have the right to reproduce, publish, use and authorize others to reproduce, publish and use copyrighted works or other data developed under this assistance agreement.
- x. Where an invention is made with Project Funds, USEPA and the State Water Board retain the right to a worldwide, nonexclusive, nontransferable, irrevocable, paid-up license to practice the

invention owned by the Recipient. The Recipient must utilize the Interagency Edison extramural invention reporting system at <http://Edison.gov> and shall notify the Division when an invention report, patent report, or utilization report is filed.

- xi. The Recipient agrees that any reports, documents, publications or other materials developed for public distribution supported by this Agreement shall contain the Disclosure statement set forth in Exhibit A.
- xii. The Recipient acknowledges that it is encouraged to follow guidelines established under Section 508 of the Rehabilitation Act, codified at 36 CFR Part 1194, with respect to enabling individuals with disabilities to participate in its programs supported by this Project.
- xiii. The Recipient, its employees, contractors and subcontractors and their employees warrants that it will not engage in severe forms of trafficking in persons, procure a commercial sex act during the term of this Agreement, or use forced labor in the performance of this Agreement. The Recipient must include this provision in its contracts and subcontracts under this Agreement. The Recipient must inform the State Water Board immediately of any information regarding a violation of the foregoing. The Recipient understands that failure to comply with this provision may subject the State Water Board to loss of federal funds. The Recipient agrees to compensate the State Water Board for any such funds lost due to its failure to comply with this condition, or the failure of its contractors or subcontractors to comply with this condition. The State Water Board may unilaterally terminate this Agreement if the Recipient that is a private entity is determined to have violated the foregoing.
- xiv. The Recipient certifies to the best of its knowledge and belief that:
 - a. No federal appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions, and notify the State Water Board.

The Recipient shall require this certification from all parties to any contract or agreement that the Recipient enters into and under which the Recipient incurs costs for which it seeks disbursements under this Agreement.

- xv. The Recipient must comply with the following federal non-discrimination requirements:
 - a. Title VI of the Civil Rights Act of 1964, which prohibits discrimination based on race, color, and national origin, including limited English proficiency (LEP).
 - b. Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination against persons with disabilities.
 - c. The Age Discrimination Act of 1975, which prohibits age discrimination.
 - d. Section 13 of the Federal Water Pollution Control Act Amendments of 1972, which prohibits discrimination on the basis of sex.
 - e. 40 CFR Part 7, as it relates to the foregoing.

- xvi. If the Project relates to construction of a publicly owned treatment works, where the Recipient contracts for program management, construction management, feasibility studies, preliminary engineering, design, engineering, surveying, mapping, or architectural related services, the Recipient shall ensure that any such contract is negotiated in the same manner as a contract for architectural and engineering services is negotiated under chapter 11 of title 40, United States Code, or an equivalent State qualifications-based requirement as determined by the State Water Board.
- xvii. If the Project relates to construction of a publicly owned treatment works, the Recipient certifies that it has developed and is implementing a fiscal sustainability plan for the Project that includes an inventory of critical assets that are a part of the Project, an evaluation of the condition and performance of inventoried assets or asset groupings, a certification that the recipient has evaluated and will be implementing water and energy conservation efforts as part of the plan, and a plan for maintaining, repairing, and, as necessary, replacing the Project and a plan for funding such activities.
- xviii. Executive Order No. 11246. The Recipient shall include in its contracts and subcontracts related to the Project the following provisions:

"During the performance of this contract, the contractor agrees as follows:"(a) The contractor will not discriminate against any employee or applicant for employment because of race, creed, color, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

"(b) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, or national origin.

"(c) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

"(d) The contractor will comply with all provisions of Executive Order No. 11246 of Sept. 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

"(e) The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

"(f) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated or suspended in whole or in part and the contractor may be declared ineligible for

further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of Sept 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

"(g) The contractor will include the provisions of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of Sept. 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, That in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States."

- xix. The Recipient agrees to comply with the requirements of USEPA's Program for Utilization of Small, Minority and Women's Business Enterprises as set forth in Exhibit A.
- xx. Procurement Prohibitions under Section 306 of the Clean Air Act and Section 508 of the Clean Water Act, including Executive Order 11738, Administration of the Clean Air Act and the Federal Water Pollution Control Act with Respect to Federal Contracts, Grants, or Loans; 42 USC § 7606; 33 USC § 1368. Except where the purpose of this Agreement is to remedy the cause of the violation, the Recipient may not procure goods, services, or materials from suppliers excluded under the federal System for Award Management: <http://www.sam.gov/> .
- xxi. Uniform Relocation and Real Property Acquisition Policies Act, Pub. L. 91-646, as amended; 42 USC §§4601-4655. The Recipient must comply with the Act's implementing regulations at 49 CFR 24.101 through 24.105.
- xxii. The Recipient agrees that if its network or information system is connected to USEPA networks to transfer data using systems other than the Environmental Information Exchange Network or USEPA's Central Data Exchange, it will ensure that any connections are secure.
- xxiii. All geospatial data created pursuant to this Agreement that is submitted to the State Water Board for use by USEPA or that is submitted directly to USEPA must be consistent with Federal Geographic Data Committee endorsed standards. Information on these standards may be found at www.fgdc.gov.
- xxiv. If the Recipient is a water system that serves 500 or fewer persons, the Recipient represents that it has considered publicly-owned wells as an alternative drinking water supply.
- xxv. The Recipient represents that it is not a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and it is not a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.
- xxvi. The Recipient agrees to immediately notify the Project Manager in writing about any allegation of research misconduct involving research activities that are supported in whole or in part with EPA funds under this Project, including fabrication, falsification, or plagiarism in proposing, performing, or reviewing research, or in reporting research results, or ordering, advising, or suggesting that subordinates engage in research misconduct.

- xxvii. The Recipient agrees to comply with, and require all contractors and subcontractors to comply with, EPA's Scientific Integrity Policy, available at <https://www.epa.gov/osa/policy-epa-scientific-integrity>, when conducting, supervising, and communicating science and when using or applying the results of science. For purposes of this condition scientific activities include, but are not limited to, computer modelling, economic analysis, field sampling, laboratory experimentation, demonstrating new technology, statistical analysis, and writing a review article on a scientific issue.

The Recipient shall not suppress, alter, or otherwise impede the timely release of scientific findings or conclusions; intimidate or coerce scientists to alter scientific data, findings, or professional opinions or exert non-scientific influence on scientific advisory boards; knowingly misrepresent, exaggerate, or downplay areas of scientific uncertainty; or otherwise violate the EPA's Scientific Integrity Policy. The Recipient must refrain from acts of research misconduct, including publication or reporting, as described in EPA's Policy and Procedures for Addressing Research Misconduct, Section 9.C, and must ensure scientific findings are generated and disseminated in a timely and transparent manner, including scientific research performed by contractors and subcontractors.

- xxviii. The Recipient agrees to comply with the Animal Welfare Act of 1966 (7 USC 2131-2156). Recipient also agrees to abide by the "U.S. Government Principles for the Utilization and Care of Vertebrate Animals used in Testing, Research, and Training," available at <http://grants.nih.gov/grants/olaw/references/phspol.htm#USGovPrinciples>.

EXHIBIT D – SPECIAL CONDITIONS

Environmental:

1. The Recipient shall implement the following measures, identified in the letter dated December 11, 2018 from Ryan Olah of the United States Fish and Wildlife Service to Douglas Eberhardt of the United States Environmental Protection Agency, regarding consultation under Section 7 of the federal Endangered Species Act:
 - a. If possible, construction will be completed outside of the bird breeding season.
 - b. If construction occurs during the bird breeding season (February 15, to August 31), preconstruction surveys for nesting birds will be conducted within the Project footprint by a qualified biologist no more than one week before ground-disturbing activities. If no active nests are located, no further action is needed.
 - c. If active nests (i.e., nest with egg or live young) are found, an appropriate buffer zone will be established around the area to minimize disruption of breeding. The buffer zone will be determined by a qualified biologist and be based on the nest location, topography, cover, species tolerance to disturbance, and the type of proposed work. No work will occur within the buffer zone until the biologist has confirmed the young have fledged or the nest has failed. Typical buffer zones are 50 feet for passerines and 300 feet for raptors.
 - d. If work must occur within the buffer zone during the breeding season, a qualified biologist will monitor the nest to determine if the work activities are causing stress on the breeding pair to a degree that may result in abandonment of the active nest. If work is resulting in unnecessary stress to the breeding pair, work within the buffer zone will cease immediately.
2. The Recipient shall implement the following measures, identified by State Historic Preservation Officer Julianne Polanco of the Office of Historic Preservation, in the letter dated October 10, 2018, regarding consultation under Section 106 of the National Historic Preservation Act:
 - a. In the event of an inadvertent archaeological discovery, the Recipient shall notify the State Water Board, who shall in turn notify the Federated Indians of Graton Rancheria.

EXHIBIT E – PAYMENT SCHEDULE

See the attached preliminary Payment Schedule April 28, 2020. The final Payment Schedule will be forwarded to the Recipient after all disbursements have been paid and construction of the Project has been completed.

California DWSRF Payment Schedule

Principal is paid over: **30 Years**

Project No. 2110001-001C - Inverness Public Utility District

Interest rate: **1.40000%**

Agreement: SWRCB0000000000D1902046 - based on Actual + Projected Disbursements

Tenney Tank Replacement

Ref Num	Due Date	Date Received	Principal Payment	Interest Rate%	Interest Payment	Total P and I Payment	Total Payment	Ending Balance	CPI Interest
1	4/30/2021		0.00	1.400	6,761.65	6,761.65	6,761.65	738,462.00	0.00
2	4/30/2022		0.00	1.400	11,164.59	11,164.59	11,164.59	800,000.00	0.00
3	4/30/2023		21,641.06	1.400	11,200.00	32,841.06	32,841.06	778,358.94	0.00
4	4/30/2024		21,944.03	1.400	10,897.03	32,841.06	32,841.06	756,414.91	0.00
5	4/30/2025		22,251.25	1.400	10,589.81	32,841.06	32,841.06	734,163.66	0.00
6	4/30/2026		22,562.77	1.400	10,278.29	32,841.06	32,841.06	711,600.89	0.00
7	4/30/2027		22,878.65	1.400	9,962.41	32,841.06	32,841.06	688,722.24	0.00
8	4/30/2028		23,198.95	1.400	9,642.11	32,841.06	32,841.06	665,523.29	0.00
9	4/30/2029		23,523.73	1.400	9,317.33	32,841.06	32,841.06	641,999.56	0.00
10	4/30/2030		23,853.07	1.400	8,987.99	32,841.06	32,841.06	618,146.49	0.00
11	4/30/2031		24,187.01	1.400	8,654.05	32,841.06	32,841.06	593,959.48	0.00
12	4/30/2032		24,525.63	1.400	8,315.43	32,841.06	32,841.06	569,433.85	0.00
13	4/30/2033		24,868.99	1.400	7,972.07	32,841.06	32,841.06	544,564.86	0.00
14	4/30/2034		25,217.15	1.400	7,623.91	32,841.06	32,841.06	519,347.71	0.00
15	4/30/2035		25,570.19	1.400	7,270.87	32,841.06	32,841.06	493,777.52	0.00
16	4/30/2036		25,928.17	1.400	6,912.89	32,841.06	32,841.06	467,849.35	0.00
17	4/30/2037		26,291.17	1.400	6,549.89	32,841.06	32,841.06	441,558.18	0.00
18	4/30/2038		26,659.25	1.400	6,181.81	32,841.06	32,841.06	414,898.93	0.00
19	4/30/2039		27,032.47	1.400	5,808.59	32,841.06	32,841.06	387,866.46	0.00
20	4/30/2040		27,410.93	1.400	5,430.13	32,841.06	32,841.06	360,455.53	0.00
21	4/30/2041		27,794.68	1.400	5,046.38	32,841.06	32,841.06	332,660.85	0.00
22	4/30/2042		28,183.81	1.400	4,657.25	32,841.06	32,841.06	304,477.04	0.00
23	4/30/2043		28,578.38	1.400	4,262.68	32,841.06	32,841.06	275,898.66	0.00
24	4/30/2044		28,978.48	1.400	3,862.58	32,841.06	32,841.06	246,920.18	0.00
25	4/30/2045		29,384.18	1.400	3,456.88	32,841.06	32,841.06	217,536.00	0.00
26	4/30/2046		29,795.56	1.400	3,045.50	32,841.06	32,841.06	187,740.44	0.00
27	4/30/2047		30,212.69	1.400	2,628.37	32,841.06	32,841.06	157,527.75	0.00
28	4/30/2048		30,635.67	1.400	2,205.39	32,841.06	32,841.06	126,892.08	0.00
29	4/30/2049		31,064.57	1.400	1,776.49	32,841.06	32,841.06	95,827.51	0.00
30	4/30/2050		31,499.47	1.400	1,341.59	32,841.06	32,841.06	64,328.04	0.00
31	4/30/2051		31,940.47	1.400	900.59	32,841.06	32,841.06	32,387.57	0.00
32	4/30/2052		32,387.57	1.400	453.43	32,841.00	32,841.00	0.00	0.00
			800,000.00		203,157.98	1,003,157.98	1,003,157.98		0.00

EXHIBIT F – TAX CERTIFICATE

F.1 Purpose.

The purpose of this Exhibit F is to establish the reasonable expectations of the Recipient regarding the Project and the Project Funds, and is intended to be and may be relied upon for purposes of Sections 103, 141 and 148 of the Code and as a certification described in Section 1.148-2(b)(2) of the Treasury Regulations. This Exhibit F sets forth certain facts, estimates and circumstances which form the basis for the Recipient's expectation that neither the Project nor the Bond Funded Portion of the Project Funds is to be used in a manner that would cause the Obligation to be classified as "arbitrage bonds" under Section 148 of the Code or "private activity bonds" under Section 141 of the Code.

F.2 Tax Covenant.

The Recipient agrees that it will not take or authorize any action or permit any action within its reasonable control to be taken, or fail to take any action within its reasonable control, with respect to the Project which would result in the loss of the exclusion of interest on the Bonds from gross income for federal income tax purposes under Section 103 of the Code.

F.3 Governmental Unit.

The Recipient is a state or local governmental unit as defined in Section 1.103-1 of the Treasury Regulations or an instrumentality thereof (a "Governmental Unit") and is not the federal government or any agency or instrumentality thereof.

F.4 Financing of a Capital Project.

The Recipient will use the Project Funds to finance costs it has incurred or will incur for the construction, reconstruction, installation or acquisition of the Project. Such costs shall not have previously been financed with the proceeds of any other issue of tax-exempt obligations.

F.5 Ownership and Operation of Project.

The Recipient exclusively owns and, except as provided in Section F.12 hereof, operates the Project.

F.6 Temporary Period.

The Recipient reasonably expects that at least eighty-five percent (85%) of the Bond Funded Portion of the Project Funds will be allocated to expenditures for the Project within three (3) years of the earlier of the effective date of this Agreement or the date the Bonds are issued ("Applicable Date"). The Recipient has incurred, or reasonably expects that it will incur within six (6) months of the Applicable Date, a substantial binding obligation (i.e., not subject to contingencies within the control of the Recipient or a related party) to a third party to expend at least five percent (5%) of the Bond Funded Portion of the Project Funds on Project Costs. The completion of acquisition, construction, improvement and equipping of the Project and the allocation of the Bond Funded Portion of the Project Funds to Project Costs will proceed with due diligence.

F.7 Working Capital.

No operational expenditures of the Recipient or any related entity are being, have been or will be financed or refinanced with Project Funds.

F.8 Expenditure of Proceeds.

The Bond Funded Portion of the Project Funds shall be used exclusively for the following purposes: (i) Reimbursement Expenditures (as defined in Section F.20 below), (ii) Preliminary Expenditures (as defined in

Section F.20 below) in an aggregate amount not exceeding twenty percent (20%) of the Bond Funded Portion of the Project Funds, (iii) capital expenditures relating to the Project originally paid by the Recipient on or after the date hereof, (iv) interest on the Obligation through the later of three (3) years after the Applicable Date or one (1) year after the Project is placed in service, and (v) initial operating expenses directly associated with the Project in the aggregate amount not more than five percent (5%) of the Bond Funded Portion of the Project Funds.

F.9 Private Use and Private Payments.

No portion of the Project Funds or the Project is being, has been or will be used in the aggregate for any activities that constitute a Private Use (as defined below). No portion of the principal of or interest with respect to the Payments will be secured by any interest in property (whether or not the Project) used for a Private Use or in payments in respect of property used for a Private Use, or will be derived from payments in respect of property used for a Private Use. "Private Use" means any activity that constitutes a trade or business that is carried on by persons or entities, other than a Governmental Unit. The leasing of the Project or the access by or the use of the Project by a person or entity other than a Governmental Unit on a basis other than as a member of the general public shall constitute a Private Use. Use by or on behalf of the State of California or any of its agencies, instrumentalities or subdivisions or by any local Governmental Unit and use as a member of the general public will be disregarded in determining whether a Private Use exists. Use under an arrangement that conveys priority rights or other preferential benefits is generally not use on the same basis as the general public. Arrangements providing for use that is available to the general public at no charge or on the basis of rates that are generally applicable and uniformly applied do not convey priority rights or other preferential benefits. For this purpose, rates may be treated as generally applicable and uniformly applied even if (i) different rates apply to different classes of users, such as volume purchasers, if the differences in rates are customary and reasonable; or (ii) a specially negotiated rate arrangement is entered into, but only if the user is prohibited by federal law from paying the generally applicable rates, and the rates established are as comparable as reasonably possible to the generally applicable rates. An arrangement that does not otherwise convey priority rights or other preferential benefits is not treated, nevertheless, as general public use if the term of the use under the arrangement, including all renewal options, is greater than 200 days. For this purpose, a right of first refusal to renew use under the arrangement is not treated as a renewal option if (i) the compensation for the use under the arrangement is redetermined at generally applicable, fair market value rates that are in effect at the time of renewal; and (ii) the use of the financed property under the same or similar arrangements is predominantly by natural persons who are not engaged in a trade or business.

F.10 No Sale, Lease or Private Operation of the Project.

The Project (or any portion thereof) will not be sold or otherwise disposed of, in whole or in part, to any person who is not a Governmental Unit prior to the final maturity date of the Obligation. The Project will not be leased to any person or entity that is not a Governmental Unit prior to the final maturity date of the Obligation. Except as permitted under Section F.12 hereof, the Recipient will not enter any contract or arrangement or cause or permit any contract or arrangement to be entered with persons or entities that are not Governmental Units if that contract or arrangement would confer on such persons or entities any right to use the Project on a basis different from the right of members of the general public. The contracts or arrangements contemplated by the preceding sentence include but are not limited to management contracts, take or pay contracts or put or pay contracts, and capacity guarantee contracts.

F.11 No Disproportionate or Unrelated Use.

No portion of the Project Funds or the Project is being, has been, or will be used for a Private Use that is unrelated or disproportionate to the governmental use of the Project Funds.

F.12 Management and Service Contracts.

The Recipient represents that, as of the date hereof, it is not a party to any contract, agreement or other arrangement with any persons or entities engaged in a trade or business (other than Governmental Units) that involve the management or operation of property or the provision of services at or with respect to the Project that does not comply with the standards of the Treasury Regulations, Revenue Procedure 97-13, as modified by Revenue Procedure 2001-39 and IRS Notice 2014-67, or Revenue Procedure 2017-13, as applicable. The

Recipient represents that it will not be party to any such contract, agreement or arrangement with any person or entity that is not a Governmental Unit for the management of property or the provision of services at or with respect to the Project, while the Obligation (including any obligation or series thereof issued to refund the Obligation, as the case may be) is outstanding, except: (a) with respect to any contract, agreement or arrangement that does not constitute "private business use" of the Project under Code §141(b), or (b) with respect to any contract, agreement or arrangement that complies with (i) Revenue Procedure 97-13, 1997-1 C.B. 632, as amended by Revenue Procedure 2001-39, 2001-2 C.B. 38, and as amplified by Notice 2014-67, with respect to contracts entered into before August 18, 2017 and not materially modified or extended after August 18, 2017, or (ii) Revenue Procedure 2017-13, with respect to contracts entered into or materially modified or extended on or after August 18, 2017, or (c) with respect to any contract, agreement or arrangement that does not give rise to use of the Bond Funded Portion of the Project Funds or the Project by a non-Governmental Unit of more than the amount of such non-qualified use permitted by the Code, or (d) in the event that the Recipient receives an opinion of counsel, satisfactory to the State Water Board and the Bank and expert in the issuance of state and local government bonds the interest on which is excluded from gross income under Section 103 of the Code ("Nationally-Recognized Bond Counsel"), that such contract, agreement or arrangement will not adversely affect the exclusion of the interest on the Obligation from gross income for federal income taxation purposes.

F.13 No Disposition of Financed Property.

As of the date hereof, the Recipient does not expect to sell or otherwise dispose of any portion of the Project, in whole or in part, prior to the final maturity date of the Obligation.

F.14 Useful Life of Project.

As of the date hereof, the Recipient reasonably expects that the economic useful life of the Project, commencing at Project Completion, will be at least equal to the term of this Agreement, as set forth in Exhibit A hereto.

F.15 Payments.

Payments generally are expected to be derived from assessments, taxes, fees, charges or other current Revenues of the Recipient in each year, and such current Revenues are expected to equal or exceed the Payments during each payment period. Any amounts accumulated in a sinking fund or bona fide debt service fund to pay Payments (whether or not deposited to a fund or account established by the Recipient) will be disbursed to pay Payments within thirteen months of the initial date of accumulation or deposit. Any such fund used for the payment of Payments will be depleted once a year except for a reasonable carryover amount not exceeding the greater of earnings on such fund or one-twelfth of the Payments in either case for the immediately preceding year.

F.16 No Other Replacement Proceeds.

The Recipient will not use any of the Bond Funded Portion of the Project Funds to replace or substitute other funds of the Recipient that were otherwise to be used to finance the Project or which are or will be used to acquire securities, obligations or other investment property reasonably expected to produce a yield that is materially higher than the yield on the Bonds.

F.17 No Sinking or Pledged Fund.

Except as set forth in Section F.18 below, the Recipient will not create or establish any sinking fund or pledged fund which will be used to pay Payments on the Obligation within the meaning of Section 1.148-1(c) of the Treasury Regulations. If any sinking fund or pledged fund comes into being with respect to the Obligation before the Obligation has been fully retired which may be used to pay the Payments, the Recipient will invest such sinking fund and pledged fund moneys at a yield that does not exceed the yield on the Bonds.

F.18 Reserve Amount.

The State Water Board requires that the Recipient maintain and fund a separate account in an amount equal to one (1) year of debt service with respect to the Obligation (the "Reserve Amount") as set forth in Exhibit B. The Recipient represents that the Reserve Amount is and will be available to pay debt service with respect to the Obligation, if and when needed. The Reserve Amount consists solely of revenues of the Recipient and does not include any proceeds of any obligations the interest on which is excluded from gross income for federal income tax purposes or investment earnings thereon. The aggregate of the Reserve Amount, up to an amount not exceeding the lesser of (i) ten percent of the aggregate principal amount of the Obligation, (ii) the maximum annual debt service with respect to the Obligation, or (iii) 125 percent of the average annual debt service with respect to the Obligation, will be treated as a reasonably required reserve fund.

F.19 Reimbursement Resolution.

The "reimbursement resolution" adopted by the Recipient is incorporated herein by reference.

F.20 Reimbursement Expenditures.

Reimbursements are disallowed, except as specifically authorized in Exhibit B or Exhibit D of this Agreement. To the extent so authorized, a portion of the Bond Funded Portion of the Project Funds may be applied to reimburse the Recipient for Project Costs paid before the date hereof, so long as the Project Cost was (i) not paid prior to sixty (60) days before the Recipient's adoption of a declaration of official intent to finance the Project, (ii) not paid more than eighteen (18) months prior to the date hereof or the date the Project was placed-in-service, whichever is later, and (iii) not paid more than three (3) years prior to the date hereof (collectively, "Reimbursement Expenditures"), unless such cost is attributable to a "preliminary expenditure." Preliminary expenditure for this purpose means architectural, engineering, surveying, soil testing and similar costs incurred prior to the commencement of construction or rehabilitation of the Project, but does not include land acquisition, site preparation and similar costs incident to the commencement of acquisition, construction or rehabilitation of the Project. Preliminary expenditures may not exceed 20% of the Bond Funded Portion of the Project Funds.

F.21 Change in Use of the Project.

The Recipient reasonably expects to use all of the Bond Funded Portion of the Project Funds and the Project for the entire stated term to maturity of the Obligation. Absent an opinion of Nationally-Recognized Bond Counsel to the effect that such use of the Bond Funded Portion of the Project Funds will not adversely affect the exclusion from federal gross income of interest on the Bonds pursuant to Section 103 of the Code, the Recipient will use the Bond Funded Portion of the Project Funds and the Project solely as set forth in this Agreement.

F.22 Rebate Obligations.

If the Recipient satisfies the requirements of one of the spending exceptions to rebate specified in Section 1.148-7 of the Treasury Regulations, amounts earned from investments, if any, acquired with the Bond Funded Portion of the Project Funds will not be subject to the rebate requirements imposed under Section 148(f) of the Code. If the Recipient fails to satisfy such requirements for any period, it will notify the State Water Board and the Bank immediately and will comply with the provisions of the Code and the Treasury Regulations at such time, including the payment of any rebate amount calculated by the State Water Board or the Bank.

F.23 No Federal Guarantee.

The Recipient will not directly or indirectly use any of the Bond Funded Portion of the Project Funds in any manner that would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Code, taking into account various exceptions including any guarantee related to investments during an initial temporary period until needed for the governmental purpose of the Bonds, investments as part of a bona fide debt service fund, investments of a reasonably required reserve or replacement fund, investments in bonds issued by the United States Treasury, investments in refunding escrow funds or certain other investments permitted under the Treasury Regulations.

F.24 No Notices or Inquiries from IRS.

Within the last 10 years, the Recipient has not received any notice of a final action of the Internal Revenue Service that determines that interest paid or payable on any debt obligation of the Recipient is or was includable in the gross income of an owner or beneficial owner thereof for federal income tax purposes under the Code.

F.25 Amendments.

The provisions in this Exhibit may be amended, modified or supplemented at any time to reflect changes in the Code upon obtaining written approval of the State Water Board and the Bank and an opinion of Nationally-Recognized Bond Counsel to the effect that such amendment, modification or supplement will not adversely affect the exclusion from federal gross income of interest on the Bonds pursuant to Section 103 of the Code.

F.26 Reasonable Expectations.

The Recipient warrants that, to the best of its knowledge, information and belief, and based on the facts and estimates as set forth in the tax covenants in this Exhibit, the expectations of the Recipient as set forth in this Exhibit are reasonable. The Recipient is not aware of any facts or circumstances that would cause it to question the accuracy or reasonableness of any representation made in the provisions in this Exhibit.

F.27 Assignment.

The Recipient consents to any pledge, sale, or assignment to the Bank or a trustee for the benefit of the owners of the Bonds, if any, at any time of any portion of the State Water Board's estate, right, title, and interest and claim in, to and under this Agreement and the right to make all related waivers and agreements in the name and on behalf of the State Water Board, as agent and attorney-in-fact, and to perform all other related acts which are necessary and appropriate under this Agreement, if any, and the State Water Board's estate, right, title, and interest and claim in, to and under this Agreement to Payments (but excluding the State Water Board's rights to Additional Payments and to notices, opinions and indemnification under each Obligation).



GAVIN NEWSOM
GOVERNOR



JARED BLUMENFELD
SECRETARY FOR
ENVIRONMENTAL PROTECTION

State Water Resources Control Board

August 18, 2020

Shelley Redding - Administrator
Inverness PUD
PO Box 469
Inverness, CA 94937

Dear Shelley Redding:

INVERNESS PUBLIC UTILITY DISTRICT, SWRCB0000000000D1902046, PROJECT NO. 2110001-001C

Your Agreement was executed on August 17, 2020. Enclosed is a copy of the executed Agreement.

Your Agreement may be funded with Federal Capitalization Grants (Catalog of Federal Domestic Assistance No. 66.468). If your financing agreement is funded with a Federal Capitalization Grant, you must comply with the rules and regulations in Subpart F of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. These requirements include the submission of a single or program audit if you expend \$750,000 or more of Federal funds during your fiscal year. The receipt of Federal funds may be directly from the Federal government or via a pass-through entity such as the State Water Resources Control Board. In addition to other reporting requirements, ***your Single Audit Report must be submitted to the State Controller's Office and to the State Water Resources Control Board, Division of Financial Assistance within nine months after the end of your fiscal year.***

If you have any questions regarding the Single Audit Report, please contact Mr. John Marcell at (916) 445-1091 or at John.Marcell@waterboards.ca.gov.

Sincerely,

David Bruglia
Program Analyst

Enclosure

E. JOAQUIN ESQUIVEL, CHAIR | EILEEN SOBECK, EXECUTIVE DIRECTOR

1001 I Street, Sacramento, CA 95814 | Mailing Address: P.O. Box 100, Sacramento, CA 95812-0100 | www.waterboards.ca.gov





Inverness Public Utility District
Board Meeting August 26, 2020

Agenda Item No. 10

July 2020 Expenditures and Credit Card Charges

Inverness PUD Monthly Expense Ledger Report July 2020

Date	Num	Name	Memo	Amount
Jul 20				
07/02/2020	EFT	AT&T U-verse	139584573 June 20	-69.55
07/10/2020	Auto	Diversified Technology	Billing Service	-665.00
07/10/2020	EFT	Paychex	Section 125 Monthly Fee	-40.00
07/11/2020	13791	Special District Risk Management Authorit	FY 20/21 Propert/Liability Insurance	-50,457.59
07/11/2020	13792	Horizon Cable TV Inc.	005-003907	-90.79
07/11/2020	13793	Marin County Central Collections	FY 2020/2021 LAFCo	-607.62
07/11/2020	13794	MERA Capital Fund 70032	FY2020/21 Annual Paymt New Proj Financing	-1,121.00
07/11/2020	13795	MERA Fund 70030	FY2020/21 Annual Paymt Agency Contribution	-10,431.00
07/11/2020	13796	Petaluma Auto Parts	Acct# 3450 Inverness Public Utility	-79.77
07/11/2020	13797	Recology	Refuse Disposal 7/1/2020 - 9/30/2020	-125.97
07/11/2020	13798	Streamline	July 2020 Website	-200.00
07/11/2020	13799	U.S. Bank Operations Center (MERA)	2020/21 Service Payment Calculation	-11,978.00
07/13/2020	EFT	CalPERS Health	Health Insurance July 20	-10,387.11
07/14/2020	0520-02R	Tim Olson - reimbursements	Reverse of GJE 0520-02 -- For CHK 13453 voi...	11.38
07/15/2020	EFT	Bank of America	June 2020 Statement Analysis Fees	-97.70
07/15/2020	0720-PR1		Tax Payment	-6,021.94
07/15/2020	0720-PR1		Direct Deposit	-15,443.66
07/15/2020	EFT	CPS DES	AR BOX	-1.43
07/15/2020	EFT	Paychex	Payroll Processing Fees	-179.60
07/15/2020	EFT	CalPERS - Retirement	June 2020 Retirement	-4,527.10
07/17/2020	EFT	H2O Customers	Autopay refused payment	-212.00
07/17/2020	EFT	H2O Customers	Autopay refused payment	-173.70
07/20/2020	EFT	CalPERS UAL	FY 20/21 UAL Payment	-26,612.00
07/20/2020	13803	Barcomm Communications	Communications	-947.57
07/20/2020	13804	Hach Company	Water Treatment Supplies	-115.88
07/20/2020	13805	John Roche Services	7/6 - 7/13/2020 F1 Ponds	-2,600.00
07/20/2020	13806	L. N. Curtis & Sons	IFD Personal Protective Equipment	-1,523.03
07/20/2020	13807	Lunny Grading & Paving, Inc.	Maintenance	-431.10
07/20/2020	13808	McMaster-Carr	Acct 273032600 - PO# 0520JFox	-63.06
07/20/2020	13809	Petaluma Auto Parts	Acct# 3450 Inverness Public Utility	-56.61
07/20/2020	13810	AT&T CalNet	Telemetry and Phone	-455.04
07/20/2020	13811	Kroner, Pamela	Gardening Services	-212.50
07/20/2020	13812	Point Reyes Light Publishing Co., LC	Public Hearing Notice 7/9/2020	-330.00
07/20/2020	13813	Quill Corporation	Office Supplies	-134.42
07/20/2020	13814	Verizon Wireless	Account 942336110-00001	-171.17
07/20/2020	EFT	H2O Customers	Autopay refused payment	-176.90
07/31/2020	0720-PR2		Tax Payment	-6,010.73
07/31/2020	0720-PR2		Direct Deposit	-15,233.94
07/31/2020	EFT	PG&E	Account 9408018479-2	-4,471.34
07/31/2020	13818	Paychex	Payroll Processing Fees	-179.60
Jul 20				-172,624.04

Inverness PUD
Reconciliation Detail
XX-5018 · Cal Card - J Fox, Period Ending 07/22/2020

Type	Date	Num	Name	Clr	Split	Amount	Balance
Beginning Balance							1,964.94
Cleared Transactions							
Charges and Cash Advances - 20 items							
Credit Card Charge	06/23/2020	00257...	BWS Distributors	X	845-01 · Supplies and Inventory	-149.28	-149.28
Credit Card Charge	06/25/2020	1112	Wolfpack Gear Inc.	X	845-01 · Supplies and Inventory	-1,686.43	-1,835.71
Credit Card Charge	06/25/2020	6078	The Firefighting Depot	X	845-02 · Personal Protective Equipment	-384.22	-2,219.93
Credit Card Charge	06/25/2020	350826	Master Tool Repair	X	840-05 · Collection & Treatment Maint.	-34.36	-2,254.29
Credit Card Charge	06/26/2020	1109840	Amazon	X	1371-29 · 2015 Chev Utility Vehicle	-24.56	-2,278.85
Credit Card Charge	06/29/2020		Palace Market	X	870-05 · Office Supplies, Postage, Fees	-24.36	-2,303.21
Credit Card Charge	06/29/2020		Bovine Bakery	X	870-05 · Office Supplies, Postage, Fees	-20.50	-2,323.71
Credit Card Charge	06/30/2020	00709...	Car Cover Planet	X	1371-29 · 2015 Chev Utility Vehicle	-183.59	-2,507.30
Credit Card Charge	06/30/2020		Palace Market	X	850-01 · Volunteer Training	-77.68	-2,584.98
Credit Card Charge	06/30/2020	066637	Olema Campground	X	840-07 · Collection-Treatment Utilities	-22.55	-2,607.53
Credit Card Charge	06/30/2020		Inverness Store	X	845-01 · Supplies and Inventory	-12.17	-2,619.70
Credit Card Charge	07/06/2020		Bovine Bakery	X	870-05 · Office Supplies, Postage, Fees	-19.44	-2,639.14
Credit Card Charge	07/08/2020	BU-10...	Battery Universe	X	830-02 · Commo Supplies	-539.70	-3,178.84
Credit Card Charge	07/09/2020	2210621	Amazon	X	830-02 · Commo Supplies	-171.37	-3,350.21
Credit Card Charge	07/09/2020	1272214	Amazon	X	845-01 · Supplies and Inventory	-61.91	-3,412.12
Credit Card Charge	07/11/2020		Fire Safety USA	X	845-02 · Personal Protective Equipment	-288.95	-3,701.07
Credit Card Charge	07/12/2020		Palace Market	X	850-01 · Volunteer Training	-92.39	-3,793.46
Credit Card Charge	07/13/2020	7313039	Amazon	X	845-01 · Supplies and Inventory	-85.07	-3,878.53
Credit Card Charge	07/15/2020	40024...	Baileys	X	845-02 · Personal Protective Equipment	-952.56	-4,831.09
Credit Card Charge	07/15/2020	614371	USABluebook	X	840-06 · Distribution System Maintenance	-107.55	-4,938.64
Total Charges and Cash Advances						-4,938.64	-4,938.64
Payments and Credits - 1 item							
Check	06/30/2020	13817	U. S. Bank Corporat...	X	1-103 · Checking B of A (W)	1,964.94	1,964.94
Total Cleared Transactions						-2,973.70	-2,973.70
Cleared Balance						2,973.70	4,938.64
Register Balance as of 07/22/2020						2,973.70	4,938.64
Ending Balance						2,973.70	4,938.64

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08/03/20

Inverness PUD Reconciliation Detail

XX-7642 · Cal Card - Redding, Period Ending 07/22/2020

Type	Date	Num	Name	Clr	Split	Amount	Balance
Beginning Balance							4,007.54
Cleared Transactions							
Charges and Cash Advances - 7 items							
Credit Card Charge	06/23/2020	P-28960...	Zoom	X	870-08 · Board & Election E...	-119.92	-119.92
Credit Card Charge	06/30/2020	CCR 2019	Petaluma Minuteman, ...	X	-SPLIT-	-513.45	-633.37
Credit Card Charge	07/02/2020		Amazon	X	870-05 · Office Supplies, Po...	-38.10	-671.47
Credit Card Charge	07/06/2020	4093058	Amazon	X	870-05 · Office Supplies, Po...	-194.80	-866.27
Credit Card Charge	07/06/2020	4093058...	Amazon	X	870-05 · Office Supplies, Po...	-27.05	-893.32
Credit Card Charge	07/10/2020	1926772...	Signs.com	X	870-10 · Public Relations & ...	-986.53	-1,879.85
Credit Card Charge	07/21/2020	000589	Facebook	X	870-10 · Public Relations & ...	-25.00	-1,904.85
Total Charges and Cash Advances						-1,904.85	-1,904.85
Payments and Credits - 1 item							
Bill	06/10/2020		U. S. Bank Corporate ...	X	20000 · Accounts Payable	4,007.54	4,007.54
Total Cleared Transactions						2,102.69	2,102.69
Cleared Balance						-2,102.69	1,904.85
Register Balance as of 07/22/2020						-2,102.69	1,904.85
Ending Balance						-2,102.69	1,904.85

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08/03/20

**Inverness PUD
Reconciliation Detail**

XX-7642 · Cal Card - Redding, Period Ending 07/22/2020

1. Split 50/50 with Water and Fire



Inverness Public Utility District
Board Meeting August 26, 2020

Agenda Item No. 11

Committee Meetings/Reports

- **Personnel Committee**



Inverness Public Utility District
Board Meeting August 26, 2020

Agenda Item No. 12

Closed Session

Public Employee Performance Review (Title: Administrator), pursuant to Gov. Code
§54957(b)(1)



Inverness Public Utility District
Board Meeting August 26, 2020

Agenda Item No. 13

Reconvene in Open Session



Inverness Public Utility District
Board Meeting August 26, 2020

Agenda Item No. 14

Announcements,

Next Meeting,

Adjournment