



INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT ✧ WATER SYSTEM

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Board of Directors
Minutes, Regular Meeting
Thursday, October 24, 2024, 12:00 p.m.
Inverness Firehouse, 50 Inverness Way, Inverness CA

1. Call to Order; Attendance Report

President Donohue called the meeting to order at 4:00 p.m.

Directors Present: Kathryn Donohue, Dakota Whitney, David Press

Directors Absent: Kenneth Emanuels, Brent Johnson

Staff Present: Shelley Redding, General Manager; David Briggs, Assistant Fire Chief; Ken Fox, Senior Water Operator

2. Approval of Agenda: Director Donohue requested that the reports listed under the Consent Calendar be removed and listed as a separate section.

M/S Press/Whitney to approve the Agenda with the reports section removed from the Consent Calendar and listed as a separate section. AYES 3, NOES 0.

3. Public Expression: No one responded to the invitation to address the Board.

4. Consent Calendar

A) **Approval of Minutes:** Regular Meeting of September 17, 2024.

B) **Approval of Expenditures:** September 2024

M/S Press/Whitney to approve the Consent Calendar as presented. AYES 3, NOES 0.

Business of the District

5A. **Annual Investment Policy Review:** Review the Investment Policy dated September 26, 2012, and adopted September 26, 2012, and determine whether modifications are needed at this time.

M/S Whitney/Press to approve the Annual Investment Policy as adopted September 26, 2012, with no recommendations for changes at this time. AYES 3, NOES 0.

5B. **Meeting of the Committee of the Whole to Review and Approve Investment Options (Nuclear Free Zone Ordinance):** Review and approve IPUD's investments as they relate to the Nuclear Free Zone Ordinance.

M/S Whitney/Press to approve the Investment Options as they relate to the Nuclear Free Zone Ordinance as presented. AYES 3, NOES 0.

5C. **Resolution 289-2024:** Approving the form of and authorizing the execution of a Memorandum of Understanding and authorizing participation in the Special District Risk Management Authority (SDRMA) Health Benefits.

M/S Whitney/Press to approve Resolution 289-2024 approving and authorizing the execution of the Memorandum of Understanding and authorizing participation in the Special District Risk Management Authority (SDRMA) Health benefits program for Dental, Vision and Employee Assistance Programs. AYES 3, NOES 0.

BOARD OF DIRECTORS: **KATHRYN DONOHUE**, PRESIDENT • **KENNETH J. EMANUELS**, VICE PRESIDENT
DAVID PRESS, TREASURER • **BRENT JOHNSON** • **DAKOTA WHITNEY**



SHELLEY REDDING, GENERAL MANAGER • **JAMES K. FOX**, CHIEF OF OPERATIONS

5D. California Water/Wastewater Agency (CalWARN) Mutual Assistance Agreement: Adopting and Approving the CalWARN Agency Response Network 2007 Omnibus Mutual Assistance Agreement.

M/S Press/Whitney to adopt and approve the CalWARN Agency Response Network 2007 Omnibus Mutual Assistance Agreement as presented. AYES 3, NOES 0.

6. Management Report:

General Manager Shelley Redding presented reports for the items listed below. General discussion about the current financial reports for the first quarter, the current grants and projects. Staff reported that the tank replacement project is awaiting the revised site plans for both sites and has nothing new to report about the project. GM Redding reported on the LAFCo public meeting hosted by IPUD. It was noted that IPUD will not have any further involvement in the boundary action being requested by NMWD. GM Redding also noted that a mailer from the California Department of Insurance sent out informational fliers with offers to have representatives come to speak in person about homeowner insurance issues and steps the state is taking to develop a plan for coverage. She noted that she had sent an informational email to Mark Brown, the Executive Director of the MWPA, who in turn involved the County Office of Emergency Management. The County is currently developing strategies to address the same issues and plans are being made for public meetings about this issue. GM Redding has followed up with Mark Brown who noted that the County Administrator Office is planning the meetings and has asked that IPUD be kept informed about the meeting schedule. She handed out fliers provided with the mailer for anyone interested.

4C. Operations Reports: (Moved from Consent Calendar)

The September Water System report and the Fire Department reports were presented. The September 2024 MWPA report was presented and general discussion about the local defensible space inspection letters being mailed to property owners in Inverness as an effort to provide support and resources if requested. Chief Fox noted that the Marin Emergency Radio Authority (MERA) system is now operational. The District has received new pagers and there are still some connectivity issues to be resolved. The dispatch is now located on Los Gamos Road in San Rafael, where the County OEM is located.

7. Committee Meetings/Reports

There were no committee reports.

8. November Meeting

GM Redding asked if the Board would like to keep the date of the next Board meeting of November 19, 2024 but change the time to 12:00 PM? General discussion about the 12:00 PM meeting time is desired. GM Redding noted she would post a notice about the time change from 4:00 pm to 12:00 PM for the next Board meeting.

9. Adjournment

The meeting was adjourned at 12:42 p.m. The next regular meeting of the Board is scheduled for November 19, 2024 at 12:00 pm.

Attest: /s/

Date: 10/24/2024

Shelley Redding, Clerk of the
Board